



## **SIDE LETTER**

This SIDE LETTER is entered into by and between the Mt. San Antonio Community College District (District) and the Faculty Association. This SIDE LETTER shall not be deemed precedent setting and shall not be construed as an admission of any wrong-doing or liability by either party to this SIDE LETTER.

The District and the Faculty Association shall agree to the following:

### **Short Term Courses**

For any professor teaching a short-term course, the classroom visitation shall occur between 65%-75% of the days of the scheduled course. The faculty member will have the opportunity to read, comment on, and sign the form before the end of the scheduled course.

### **80 hours COVID-19 Emergency Sick Leave**

- Any professor who has been diagnosed with COVID-19 shall be placed on district paid leave until they are cleared to return by their medical care provider.
- Any professor who quarantines due to COVID-19 exposure per current L.A. County health guidelines shall have access to 80 hours of COVID-19 emergency sick leave.
- Any professor who has caregiving duties related to COVID-19 shall have access to 80 hours of COVID-19 emergency sick leave.
- Any professor who is caring for a child whose school or place of care is closed or unavailable due to COVID-19 shall have access to 80 hours of COVID-19 emergency sick leave.
- Professors shall contact Human Resources and applicability of the aforementioned leaves shall be determined through the interactive process. Any accrued leave used prior to the interactive process shall be converted to district paid time and the leaves used shall be restored to the professor.
- Professors who work in winter and/or spring 2022 shall be provided 80 hours of COVID-19 emergency sick leave each term they work. This emergency sick leave does not accrue from term to term.

### **Non-Instructional Remote Work**

For winter 2022, non-instructional professors may work up to two days of remote work with educational administrator approval. Non-instructional professors and the educational administrator will meet to discuss remote work options prior to any denial. Non-instructional professors shall be provided with the rationale for denial of remote work.

### **COVID-19 PPE and Classroom Protocols**

The District will follow requirements from the Los Angeles County Department of Public Health and Cal/OSHA. Face masks will continue to be required on campus for all faculty and students for Winter 2022 and Spring 2022. Unless exempted, professors and students shall be required to wear an appropriate facemask that covers the nose and mouth when they are on campus indoors or areas with high traffic. Masks with one-way valves must not be used. The District will continue to provide necessary PPE and equipment needed in conjunction with any masking requirements. The District will continue to update the Return to Campus Guide for the campus community regarding mask protocols and appropriate facemasks.

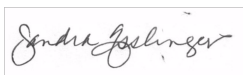
Common and high touch areas will be cleaned daily. If an area appears not to have been cleaned, faculty shall submit a request for the area to be cleaned within 24 hours.

The District will not require professors to determine or monitor any student's cleared status to be on campus. In order to provide the above referenced monitoring, professors will be required to submit seating charts to their educational administrator and students will be required to maintain the designated seat for the duration of the course.

### **Attendance in Meetings and Trainings**

All professors will have the option of attending meetings and trainings virtually, where available during Winter 2022 and Spring 2022.

### **ACCEPTED AND AGREED TO:**



---

Sandra Esslinger  
Lead Negotiator, Faculty Association

Nov 9, 2021

---

Date



Emily Woolery (Nov 9, 2021 10:09 PST)

---

Emily Woolery  
President, Faculty Association

Nov 9, 2021

---

Date

*Sokha Song*

---

Sokha Song  
District Lead Negotiator, Mt San Antonio College

Nov 9, 2021

---

Date