

**Mt. San Antonio College Faculty Association**  
Representative Council Meeting Minutes - Approved  
March 7, 2023 | 11:30am –1:00pm via Zoom

Attendance: Allende, Alvarez-Galván, Anders, Benoe, Birca, Blacksher, Burman, Caldwell, Cantrell, Christ, Coreas, Crichlow, Echeverria-Newberry, Ellwood, Engisch, Espy, Ezzell, Foisia, Fukusumi, Geiger, Gernhart, Getters, Ghosh, Golden, Greco, Grimstad, Heredia, Hood, Horton, Kaljumägi, Komrosky, Lackey, Lancaster, Landeros, Maestro, Majoor, Martinez, McKennon, Mclaughlin, McLeod, Meyer, Miho, Nakamatsu, Ngo, Nguyen, Nixon, Ott, Pascoe, Pellitteri, Perea, Ponce, Powell, Quinn, Rojas, Salinger, Springfield, Straw, Summers, Wasson, Willis, Wolf, Wood, Woolery

I. Call to Order

President Emily Woolery called the meeting to order at 11:38am.

II. Approval of Agenda with Flexibility

A motion was made to approve the agenda with flexibility (Wolf) and seconded (Landeros). The agenda was approved with flexibility.

III. Approval of Minutes – November 29

A motion was made to approve the minutes from November 29, 2023 (Wolf) and seconded (Blacksher). The minutes were approved.

IV. Reports

a. President – Emily Woolery

President Woolery distributed a [written report](#).

i. President/CEO Finalists

Five candidates were selected and participated in the President/CEO Finalists' Open Forum on March 6.

- Dr. Erika Endrijonas
- Dr. Nicole Esposito
- Dr. Martha Garcia
- Dr. Kimberlee Messina
- Dr. Katrina VanderWoude

Faculty may submit feedback through an anonymous online form by 5:00 p.m. on March 13. President Woolery will provide public comment as a faculty leader to the Board of Trustees on March 20 based on the feedback received from faculty. President Woolery thanked the faculty who attended the forum, wearing green shirts and holding up banners. There was a good presence of FA members throughout the event.

ii. Committee Attendance

1. President's Advisory Council (PAC): PAC has held multiple meetings: November 30 (Expanded PAC), December 14, January 11, January 25, February 8, and February 22. At these meetings PAC heard updates from campus committees, reviewed purpose and function statements, reviewed committee goals, and approved APs and BPs, including AP 4105 Distance Learning.
2. Budget Committee: The Budget Committee met on March 1 and heard an update of the 2023-24 state budget, which includes a proposed COLA of 8.13%. Members discussed keeping a record of unfunded PIE resource requests with a representative from the Institutional Effectiveness Committee (IEC). Members will begin to review the Budget and Development Handbook. The next meeting is scheduled on March 15. Note: President Woolery is an Academic Senate appointee to this committee.
3. Campus Equity and Diversity Committee (CEDC): CEDC met on December 5 and March 6. Members discussed committee goals, EEO Plan updates, and equitable service to the campus.

iii. FA Work Groups

1. Article 18 and DEI: This work group met on February 10 and March 1. Members have almost concluded review of expectancies and processes. They will soon review evaluation forms to explore how to add DEISA components.
  2. Appendix E: The work group met on January 23 and February 13. The Instruction Office started a draft announcement to encourage proposals for new and modified positions.
  3. Merged Canvas Shells, RSI, and Other: This work group met during Winter Intersession. They reviewed the regular and substantive interaction rubric and are awaiting a legal opinion on using merged canvas shells. Kristina Allende and Parisa Mahjoor represent the FA on this work group.
- iv. Board of Trustees (BoT)
- The BOT had regular meetings on January 11 and February 22. On January 11, the trustees received information reports on Equal Employment Opportunity Hiring and Dual Enrollment. They discussed their legislative priorities: Student Equity and Achievement Program; Workforce Development; Basic Needs; Noncredit; Reauthorization of the Higher Education Act; Student Veterans; and New Immigrant Population.
- The trustees discussed BP and AP 6620 – Naming of Buildings, asking to be included in this process. Some trustees expressed multiple concerns about an agreement with Alpina Investments.
- On February 22, the trustees received an information report, Grants Update. They agreed to a blanket amendment to add concepts of diversity, equity, inclusion, social justice, anti-racism, and accessibility to management job descriptions. The trustees approved sabbatical applications for six faculty. They discussed changes to BP 6250 Budget Management, which increased the ending fund balance to 18.5%.
- v. FA Executive Board
- The FA Executive Board met over the Winter break. On January 10 and 31, we held regular meetings and approved the FA’s election timeline, membership drive, and membership engagement activities (Coffee with the FA and FA T-Shirt Pop-up events). The following committee appointments were approved:
- FA Elections Committee:
    - o Barry Andrews, Computer Information Systems
    - o Cristina Springfield, Library
  - OPEB Trust Administrative Committee Meeting
    - o Stephen Lancaster, Mathematics and Computer
- vi. Conference Travel
1. CCA Winter Conference: Our presence at the CCA Winter Conference was appreciated – and noticed thanks to our FA t-shirts and polo shirts! The FA was represented by Maya Alvarez-Galvan, Joshua Christ, Tamra Horton, Teresa Landeros, Judith Lawton, Anna McKennon, Marina McLaughlin, David Mrofka, Loni Nguyen, John Pellitteri, Ellen Straw, and Emily Woolery.
  2. CCA Spring Conference: Please join us at the CCA Spring Conference! It is scheduled on April 28 – 30 at the Hilton Orange County in Costa Mesa. At this conference, we will celebrate our WHO awards (WHO – We Honor Ours) and vote in CCA elections. If you are approved as a Mt. SAC FA delegate, the FA and CCA will reimburse you for attending. Please contact Emily Woolery to join us!
- vii. Contract Interpretation and Employee Relations
- President Woolery and Vice President Horton have supported faculty with multiple questions, including those about accommodations and leaves for medical conditions and department chair expectancies.

b. Vice President – Tamra Horton

Vice President Horton distributed a [written report](#). From the report, Vice President Horton noted that the Office of Instruction processed an overdue Petition for PGI, averting a Level 3 Grievance regarding the use of professional development hours accrued during employment as an adjunct faculty member toward PGI.

c. Treasurer – Maya Alvarez-Galván

Treasurer Alvarez-Galván presented the current [financial statement](#). The Faculty Association is spending an increased amount on social and promotional activities. Account reconciliation efforts are resulting in increases to the account balance due to corrections in documentation of certain expenses and funds. Treasurer Maya Alvarez-Galván met with a CTA accountant and with Eric Kaljumägi to complete the IRS forms for reinstatement as a tax-exempt organization and to be correctly reclassified as a 501(c)(5) organization.

d. FA Elections Committee – Phil Wolf, Committee Chair

i. FA Elections Timeline and Announcement of Vacancies - Open Nominations/Declarations of Candidacy

A motion was made to open nominations (Komrosky) and seconded (Christ). The motion passed: 33 in favor, 0 opposed, 1 abstained. FA Elections Committee Chair Phil Wolf asked for nominations for the offices of President, Vice President, Secretary, three (3) Full-time Directors, one (1) Part-time Director, and for Division Representatives on the Adjunct Faculty Advisory Committee (AFAC), four (4) Chapter Voting Representatives on the Service Center One Council, and six (6) Delegates on the NEA Representative Assembly. The following nominations were made:

- President: Emily Woolery
- Vice President: Tamra Horton
- Secretary: Vicki Greco
- Full-time Directors (3): Eric Kaljumägi; Sandy Esslinger (Phil Wolf will contact S. Esslinger to confirm acceptance)
- Part-time Director (1): Marina McLaughlin; Ellen Straw
- AFAC Representatives
  - HSS: Ellen Straw; Anna McKennon
  - Arts: John Geiger
  - Noncredit: Marina McLaughlin
- Service Center One Council (4): Marina McLaughlin; Ellen Straw; Joseph Komrosky; Anna McKennon
- NEA Representative Assembly (6): Eric Kaljumägi; Joshua Christ; Maya Alvarez-Galván; Anna McKennon; Ellen Straw (Phil Wolf will contact E. Straw to confirm acceptance)

Nominations remain open until a motion to close is approved at the next FA Representative Council Meeting on April 4, 2023.

V. Negotiations Report – Sandra Esslinger: No report.

Organizing co-Lead Maya Alvarez-Galván encouraged all faculty to attend Organizing events in support of contract negotiations. For the Board of Trustees meeting tomorrow, Maya requested readers for public comments and all available faculty to show up prior to the meeting and for public comment preceding the BoT meeting's closed session.

VI. Old Business – Action Items

a. Bylaws Recommendations

A motion was made to postpone (Horton) and seconded (Allende). The motion passed: 40 in favor, 0 opposed, 2 abstained.

b. Manager Evaluations – Creation of a Task Force

A motion was made to approve the creation of a task force, which would explore the development of a manager evaluation process and would make recommendations to the FA

Representative Council (Alvarez-Galván). The motion was seconded (Wolf). The motion passed: 37 in favor, 7 opposed, 6 abstained.

VII. New Business – Discussion Items

a. Mascot and Moniker – Support Academic Senate Resolution

Emily presented the resolution that was passed by Academic Senate – Urging the Mt. SAC Board of Trustees to retire the Moniker “Mountie” Resolution. Roger Willis reported that a work group was reconvened to include a greater number of faculty and students. The Academic Senate’s position is to support what the students have asked for, which is to replace the Mountie Moniker. The item will return under Old Business at the next meeting.

b. Increase Budgets for *Accounting and Auditing Expenses* and *Office Equipment*

- i. The proposal is to increase the Accounting and Auditing Expenses to \$8,000 from the current budget of \$6,000. Treasurer Maya Alvarez-Galván will revise the proposal document in the shared meeting folder to reflect the proposed amount of \$8,000.
- ii. The proposal is to increase the Office Equipment budget to \$6,000 from the current budget of \$3,000.

The item will return under Old Business at the next meeting.

c. Divestment Resolution – Recommend

First reading. The supporting materials are available in the meeting shared google folder. The item will return under Old Business at the next meeting.

VIII. Other Reports

- a. Academic Senate: No report.
- b. Adjunct Faculty Advisory Committee: No report.
- c. CCA Director J: No report.
- d. CTA State Council: No report.
- e. Organizing Leads: No report.

IX. Announcements

- a. Board of Trustees Meeting: March 8
- b. FA T-Shirt Pop-up: March 14 @ 10:00am-12:00pm, Bldg. 9B
- c. Executive Board Meeting: March 14 @ 11:30am-1:00pm
- d. Board Study Session: March 18 @ Sheraton Fairplex Conference Center
- e. 2023 NEA Higher Education Conference: March 17-19 in San Jose
- f. BoT Special Board Meeting (President/CEO Search – Pacific Palms) March 20-22, Public Comment Session @ 9:00am on March 20
- g. Rep. Council Meeting: April 4 @ 11:30am-1:00pm
- h. CCA Spring Conference & WHO Awards: April 28-30 @ Hilton Orange County/Costa Mesa

X. Adjournment

President Emily Woolery adjourned the meeting at 1:01pm.

Respectfully submitted,

Vicki Greco