

Mt. San Antonio College Faculty Association
Executive Board Meeting Minutes
December 10, 2024 | 11:30am – 1:00pm via Zoom

Attendance: Alvarez-Galván, Anders, Christ, Esslinger, Greco, Kaljumägi, Lancaster, Lawton, Madrid, McLaughlin, Mrofka, Nava, Nguyen, Woolery

I. Call to Order

President Woolery called the meeting to order at 11:32am.

II. Approval of Agenda with Flexibility

A motion was made to approve the agenda with flexibility (Christ) and seconded (Esslinger). The agenda was approved with flexibility.

III. Approval of Minutes – November 26

A motion was made to approve the November 26, 2024 meeting minutes (Alvarez-Galván) and seconded (Nava). The minutes were approved.

IV. Reports

a. President – Emily Woolery

President Emily Woolery presented and distributed a written report containing the following information.

i. **Police & Campus Safety – Purchase of Weapons**

The Police & Campus Safety Advisory Committee heard a request from Chief Kelli Florman to purchase new equipment/weapons for sworn officers. Maribel Gonzalez, the FA appointee on the committee, has requested feedback on the following matters:

- Chief Florman would like to purchase rifles (AR-15) for sworn officers to protect the campus community from active shooter situations.
 - If approved, sworn sergeants will get appropriate training and there will be a secure storage space to lock the rifles.
 - Rifles will be deployed in the vehicle with a secure rack.
 - If approved, a new policy would address the usage of rifles.
- Chief Florman would also like to purchase/lease Tasers for sworn officers.
 - This would be a less lethal option to help incapacitate someone.
 - If approved, sworn sergeants will get appropriate training.
 - If approved, a new policy would address the usage of Tasers.

The Executive Board expressed concern about having campus officers armed with AR-15s and had questions pertaining to the array of armory, how weapons are secured, the scope of background checks conducted prior to hiring officers (including past officers hired), to which types of situations the Walnut Sheriff's officers will be responding, among other questions. Emily will invite Chief Florman to an Executive Board meeting to address the Board's questions and concerns.

ii. **Academic Calendar**

The Office of Instruction is attempting to schedule a meeting in January 2025 to begin discussion of the 2026-27 academic calendar. They are inviting

representatives from the FA, CSEA 262, and CSEA 651. Director Eric Kaljumägi shared that in years past, Linda Potter (now retired) from the Office of Instruction, had drafted the initial academic calendar for the FA to review and propose amendments. Following Linda Potter's retirement, Eric began initiating the drafting of the calendars. Due to the need for faculty to have input on the calendar, especially about matters pertaining to instruction (e.g., term start and end dates' impact on instruction time, etc.), Emily will request that the meeting be postponed until the start of spring semester.

iii. **FA Administrative Assistant**

Vera Suwantararungsi is retiring at the end of this semester. The FA officers are taking Vera to lunch on December 17, and the other executive board members are invited. Executive board members who would like to join the celebration or contribute to a gift are asked to contact Emily Woolery. President Woolery and Vice President Christ are reviewing resumes and planning for interviews next week, so that a new administrative assistant can begin in January 2025.

iv. President Woolery listed numerous meetings and events she has attended this month.

b. Vice President – Joshua Christ: No report.

c. Treasurer – Michelle Nava

Treasurer Michelle Nava distributed the current financial statement.

V. Closed Session

a. Negotiations Report

Vice President and Co-Lead Negotiator Joshua Christ provided a report of the most recent negotiations session held on December 6, 2024. The executive board engaged in discussion and provided guidance to the negotiation team.

b. Grievance Report

Vice President Christ provided an update on current grievances. The executive board discussed grievances being filed on behalf of faculty with assignments in the SCE Division.

VI. Old Business – Action Items

a. LA County Federation Labor Council – Consider Joining: The item was tabled.

b. CTA-approved FA Bylaws

A motion was made to recommend the amended FA Bylaws for approval by the FA Representative Council (Christ) and seconded (Alvarez-Galván). Joshua led a review of the amendments that were made based on recommendations by the CTA Governance Committee Review Committee. The motion passed. The Bylaws will be presented at the next FA Rep Council meeting.

c. Committee Appointments

A motion was made to approve the recommended committee appointments (Alvarez-Galván) and seconded (Christ). The motion passed. The following committee members were approved:

- FA Calendar Committee
 - Dana Johnson, Access (2024-2027)
 - Sierra Powell, Political Science (2024-2027)
- FA Grievance Committee
 - Loni Nguyen, Biological Sciences (2024-2027)

- Ellen Straw, English, Literature, and Creative Writing (2024-2027)
- FA Survey Committee
 - Tania Anders, Earth Sciences and Astronomy (2024-2027)
- FA Manager Evaluation Taskforce
 - Jenny Gernhart, Biological Sciences
- FA Elections Committee
 - Dianne Rowley, Learning Assistance
 - Position: Member
 - Term: 2024-2027
 - John Kuchta, Air Conditioning & Welding
 - Position: Alternate
 - Term: 2024-2027
 - Naomi Avila, SCE Counseling
 - Position: Alternate
 - Term: 2024-2027
- FA Grievance Committee
 - Mike Marsella, Chemistry (2024-2027)
- d. PGI Coordinator: The item was not addressed due to time constraints.
- e. Conference and Travel Reimbursement Requests
 - i. Fall CCA Conference: The item was not addressed due to time constraints.
 - ii. CTA Issues Conference: The item was not addressed due to time constraints.
- f. FA Elections Timeline: The item was not addressed due to time constraints.

VII. New Business – Discussion Items

- a. 2225 CCA Winter Conference Delegates

Agenda flexibility was exercised to address the item out of order. President Woolery presented a list of 18 proposed delegates at the 2025 CCA Winter Conference for the Executive Board to review prior to the next meeting.
- b. FA Logo: The item was not addressed due to time constraints.
- c. Administrative Procedure 7124 - Recruitment and Hiring – Executive Management Employees - [link to draft AP](#): The item was not addressed due to time constraints
- d. CTA Region 3 Future Leaders Workshop: The item was not addressed due to time constraints.
- e. Winter Meeting Dates

President Woolery proposed three meeting dates and times during the winter intersession to allow the FA to be responsive to needs of the Faculty Association Negotiation Team, to potential issues pertaining to preparation for ACCJC review of Spring 2025 courses, and any other matters that may develop. Meetings will be cancelled if executive board direction is not needed. Part-time Directors will be paid for attendance of the meetings that are held. The following dates and times were proposed:

 - January 14 at 11:30 AM - 1:00 PM (Virtual)
 - January 28 at 11:30 AM - 1:00 PM (Modality to be determined)
 - February 11 at 10:30 AM - 2:00 PM (Modality to be determined)

A motion was made to suspend the rules to act on the item today (Kaljumägi) and was seconded (Mrofka). The motion passed. A motion was made to approve the proposed meeting dates and times for winter intersession (Alvarez-Galván) and seconded (Christ). The motion passed: 8 in favor; 1 opposed.

- f. NEA RA Reimbursement: The item was not addressed due to time constraints.
- g. CCA Grant Proposal – Loni Nguyen
Agenda flexibility was exercised to address the item out of order. The item was introduced, and a draft proposal was distributed for review prior to the next meeting.

VIII. Other Reports

- a. Academic Senate: Academic Senate President reported on President Garcia's announcement that the district will be hiring 5 full-time faculty positions for the 2025-26 academic year.
- b. Adjunct Faculty Advisory Committee: No report.
- c. CCA District M Director: No report.
- d. CTA State Council: No report.
- e. Organizing: No report.

IX. Announcements

- a. Board of Trustees Meetings: Dec. 11, Time TBA
- b. CCA Winter Conference: Feb. 7-9, Sheraton Universal Hotel, Universal City
- c. Executive Board Meeting: Feb. 25 @ 11:30am-1:00pm
- d. FA Representative Council Meeting: Mar. 4 @ 11:30am-1:00pm via Zoom
- e. "March in March", Mar. 4, Sacramento, CA
- f. NEA/CTA Retired Issues Conference, March 6-7, Santa Clara Marriott
- g. Equity & Human Rights Conference, March 7-9, Santa Clara Marriott
- h. NEA 2025 Higher Ed Conference, March 14-16, Hilton Penn's Landing, Philadelphia, PA
- i. Opt-in to get text messages from the FA: Text "Join FT" or "Join PT" to 424-334-0655

X. Adjournment

President Woolery adjourned the meeting at 1:08pm.

Respectfully submitted,
Vicki Greco