

Attendance: Alvarez-Galván, Anders, Christ, Esslinger, Greco, Kaljumägi, Lancaster, Lawton, Madrid, McLaughlin, Mrofka, Nava, Nguyen, Woolery

I. Call to Order

President Emily Woolery called the meeting to order at 11:35 am.

II. Approval of Agenda with Flexibility

A motion was made to approve the agenda with flexibility (Esslinger) and seconded (Mrofka). The agenda was approved with flexibility.

III. Approval of Minutes – November 12

A motion was made to approve the November 12, 2024 meeting minutes (Esslinger) and seconded (Nguyen). The minutes were corrected to include Tania Anders' attendance. The minutes, as corrected, were approved.

IV. Reports

a. President – Emily Woolery

President Woolery presented and distributed the following written report:

i. Committee Attendance

1. Budget Committee: The Budget Committee met on November 13. Committee members approved committee goals and held a discussion on the FON. The November 27th Budget Committee was cancelled. The committee is scheduled to meet next on December 11.
2. President's Advisory Council (PAC): PAC met on November 20. PAC approved AP 3435 - Discrimination and Harassment Investigations as a final reading. PAC considered three APs for first reading: AP 7120 – Recruitment and Hiring: Faculty, AP 7126 – Applicant Background Checks, AP 7366 – Reinstatement. Vice President Christ asked that AP 7124 - Recruitment and Hiring – Executive Management Employees be brought back to the next PAC meeting.

ii. CTA grant

1. CTA approved a grant for the FA's Organizing Project Support. CTA has committed to the support release time funding as listed below. President Woolery will work with the District to produce an invoice. Thank you to FA Organizer, Maya Alvarez-Galván, and CTA Primary Contact Staff, Robin Devitt, for their work in developing this proposal.
 - a. Fall 2024 Semester: 50% release-time from Nov 1 to the end of the semester.
 - b. Spring 2025 Semester: 100% release-time

iii. FACCC Events

1. FACCC would like to hold three events with the FA in 2025. They have proposed lunches with Senator Bob Archuleta and Assemblymember Lisa Calderon and an evening outing. More details are forthcoming.

b. Vice President – Joshua Christ

Vice President Joshua Christ presented and distributed a written report. Information

from the report follows.

- i. Vice President Christ reported that the past month has been busy with meetings with individuals from all employee groups across campus. Vice President Christ represented four (4) faculty members on matters related to AP 3050 and other meetings involving possible disciplinary measures. FANT continues to meet twice weekly, on Tuesdays and Fridays, and FANT meets with the district for negotiations every Friday morning. He is also participating on the Department Chair/Coordinators and on the Noncredit Equivalent Loads Workgroups, which meet on Friday afternoons.
- ii. Committees:
 1. Governance Committee
 - The Committee failed to meet quorum on 11/21/24. Vice President Christ had an informal conversation with two of the committee members related to both negotiations as well as future governance discussions.
 2. Salary and Leaves Committee
 - The Committee failed to meet quorum on 11/25/24. The Committee will consider sabbatical applications at the next meeting.
 3. President's Advisory Council
 - Executive Management Hiring AP: The administrative procedure was not brought forward for a second reading, citing President's prerogative to set the agenda. The FA leadership and the President debated about Robert's Rules and ownership of agenda items once they are properly motioned and seconded at previous meetings.
 - Faculty Hiring AP: The President's Office brought forward a revised faculty hiring AP that had not been approved by the Academic Senate. The Senate tried to pull the AP, but it does not appear the President's Office recognized the pulling of it and considered the item to be tabled instead.
- c. Treasurer – Michelle Nava

Treasurer Michelle Nava reported that she has been working with the accountants on our taxes and has scheduled our audit to be conducted in January 2025. The budget is posted in the FA Office.

V. Closed Session

- a. Negotiations Report – Joshua Christ

Vice President and Co-Lead Negotiator Joshua Christ presented and reviewed the results from the three negotiation surveys conducted last academic year. The board discussed and provided guidance to the negotiations team for the 2024-25 successor agreement.
- b. Grievance Report – Joshua Christ

Vice President Joshua Christ reported on current grievances, arbitration, and other representation of faculty in a managerial meeting. Joshua addressed the board's questions.
- c. Committee Discussion

The board discussed committee roles.

At 12:59pm, a motion was made and seconded to extend the meeting until 1:05pm. The motion passed. Agenda flexibility was exercised to address agenda items out of order as needed.

VI. Old Business – Action Items

- a. LA County Federation Labor Council – Consider Joining: The item was postponed.
- b. CTA-approved FA Bylaws: The item was not addressed due to time constraints.

VII. New Business – Discussion Items

a. Committee Appointments

President Woolery introduced a recommendation of the following committee appointments:

- FA Calendar Committee
 - Dana Johnson, Access
 - Term: 2024-27
 - Sierra Powell, Political Science
 - Term: 2024-27
 - FA Grievance Committee
 - Loni Nguyen, Biological Sciences
 - Term: 2024-27
 - Ellen Straw, English, Literature, and Creative Writing
 - Term: 2024-27
 - FA Survey Committee
 - Tania Anders, Earth Sciences and Astronomy
 - Term: 2024-2
 - FA Manager Evaluation Taskforce
 - Jenny Gernhart, Biological Sciences
- b. 2025 CCA Winter Conference Delegates: The item was not addressed due to time constraints.
 - c. FA Logo: The item was not addressed due to time constraints.
 - d. Administrative Procedure 7124 - Recruitment and Hiring – Executive Management Employees: The item was not addressed due to time constraints.
 - e. CTA Region 3 Future Leaders Workshop: The item was not addressed due to time constraints.
 - f. PGI Coordinator

President Woolery Emily introduced a written proposal to provide additional compensation to Professor Pellitteri to continue work as the PGI Coordinator in Spring Semester 2025. The proposal document included background information about the position.

g. Conference and Travel Reimbursement Requests

i. Fall CCA Conference

A request to reimburse Cara Tan \$237.13 for hotel and parking expenses incurred when traveling to the CCA 2024 Fall Conference on Thursday, October 24, 2024 was introduced. Written material included background information for the request.

ii. CTA Issues Conference

A request to reimburse Loni Nguyen an estimated amount of \$550.00 for the 2025 CTA Issues Conference costs that are not covered by the CTA incentive

grant was introduced. The grant covers registration and transportation costs only.

h. FA Elections Timeline

A proposed timeline for the 2025 FA Elections was introduced.

VIII. Other Reports

- a. Academic Senate: No report.
- b. Adjunct Faculty Advisory Committee: No report.
- c. CCA District M Director: No report.
- d. CTA State Council: No report.
- e. Organizing: No report.

IX. Announcements

- a. FA Representative Council Meeting: Dec. 3 @ 11:30am-1:00pm via Zoom
- b. Executive Board Meeting: Dec. 10 @ 11:30am-1:00pm
- c. Board of Trustees Meetings: Dec. 11, Time TBA
- d. Opt-in to get text messages from the FA: Text "Join FT" or "Join PT" to 424-334-0655
- e. CCA Winter Conference: Feb. 7-9, Sheraton Universal Hotel, Universal City

X. Adjournment

President Woolery adjourned the meeting at 1:08pm.

Respectfully submitted,
Vicki Greco