

Mt. San Antonio College Faculty Association  
Executive Board Meeting Minutes - Approved  
September 24, 2024 | 11:30am – 1:00pm via Zoom

Attendance: Alvarez-Galván, Anders, Christ, Esslinger, Greco, Kaljumägi, Lancaster, Lawton, Madrid, McLaughlin, Mrofka, Nava, Woolery

I. Call to Order

President Woolery called the meeting to order at 11:33am.

II. Approval of Agenda with Flexibility

A motion was made to (Alvarez-Galván) and seconded (Esslinger). The agenda, with flexibility, was approved.

III. Approval of Minutes – September 10

A motion was made to approve the September 10, 2024 meeting minutes (Alvarez-Galván) and seconded (Lancaster). The minutes were approved.

IV. Reports

a. President – Emily Woolery

i. Committees

1. Budget Committee: The meeting last week was cancelled.

2. PAC

a. VP of Administrative Services, Morris Rodrigue, presented the 2024-25 budget at the President's Advisory Council (PAC) meeting, and the budget was approved at last week's Board of Trustees meeting.

b. Chief of Police Kelli Florman reported on an updated [Use of Force](#) policy. Chief Florman stated that police department's policies are exempt from shared governance. Emily will verify the accuracy of this statement. Prior to the college having an established police department, the FA had a role in reviewing such policies involving use of force. Academic Senate President Tania Anders stated that the Walnut Sheriff's Department will now only come to Mt. SAC's campus in cases of a true emergency. Because of the change, Mt. SAC's police officers may have need to expand their duties and responsibilities. Concern was expressed about these decisions concerning policy changes occurring during the summer when faculty are not present.

ii. COVID-19 Illness and Absences

A faculty member inquired about being permitted to teach an on-campus class online if ill with COVID-19. Emily stated that there is no longer an agreement with the district that allows an on-campus teaching assignment to be conducted online. Emily will monitor the situation of absence prevalence due to COVID-19 illness to determine if an agreement needs to be negotiated with the district. Additionally, only quarantine leave can be used due to COVID-19 illness if a fever is present. Otherwise, regular sick leave is to be used for absences due to COVID-19 illness.

b. Vice President – Joshua Christ

Vice President Joshua Christ reported that Emily and FANT held two information sessions last week for faculty to review and answer questions about the negotiated Tentative Agreements.

c. Treasurer – Michelle Nava

Treasurer Michelle Nava presented the [financial statement](#) for the end of fiscal year September 1, 2023 to August 31, 2024. On the [current financial statement](#), Treasurer Nava proposed an amendment to the Faculty Association’s adopted 2024-25 budget, increasing the Negotiation Expenses from \$12,000 to \$18,000. The increase is in line with the 2023-24 budget increase for this line item approved by the Representative Council at the September 3, 2024 meeting. The executive board will forward the proposed amended 2024-25 budget to the Rep Council for consideration.

V. Closed Session

a. Negotiations Report

Members have received voting instructions for the 2023-24 contract ratification. Voting closes tomorrow, Wednesday September 25, at 5:00pm.

b. Grievance Report

Vice President Joshua Christ provided updates on the status of current grievances. There are no new grievances.

VI. Old Business – Action Items

There were no items to address.

VII. New Business – Discussion Items

a. MSACFA Participating in the “March in March”

Vice President Joshua Christ presented information about the [March in March](#) and a proposal for the FA to sponsor a trip to participate in the 2025 March. Last year, LACCD sent 12 buses of participants in 2024. Joshua distributed cost estimates for bus transportation and three (3) meals for a total of 55 faculty and students. The [estimated total cost](#) ranged between approximately \$8,700 and \$11,100. Possible funding sources mentioned were the FA’s budget, grants through CTA and/or CCA, Associated Students, the District, and fundraising efforts.

b. MSACFA Social Event(s) Calendar – Creation

Vice President Joshua Christ introduced the idea of holding social events with the purpose of building comradery on a regular basis. It was agreed that the FA Hospitality Committee would be asked to lead in the creation of a social event calendar, with the goal of holding one social event per semester to start.

c. FACCC Institutional Contract Membership Free Trial

Vice President Joshua Christ presented information on an opportunity for our chapter to hold a free trial of a contract membership to the Faculty Association of California Community Colleges (FACCC) for the current academic year. Included with the membership, MSACFA would have a guaranteed seat on FACCC’s board and would receive advocacy assistance. All MSACFA Members would hold membership with FACCC at a discounted rate. FACCC advocated for our union this past summer during negotiation challenges by helping us in contacting our local legislators and speaking to Mt. SAC’s Board of Trustees. A motion was made to suspend the rules to act on the item (Greco) and seconded (Christ). The motion passed.

A motion was made to recommend the approval of a free trial of a FACCC Institutional Membership through June 2025 (Greco) and seconded (Christ). Discussion occurred. Director Eric Kaljumägi voiced support for individual memberships to FACCC but expressed uncertainty about our members having familiarity with the value of FACCC membership. Eric suggested engaging in the promotion of FACCC and consider a free trial membership for the next academic year. Others voiced support for simultaneously engaging in promotional campaigning of FACCC membership while participating in the free membership trial. Director Judy Lawton stated that there is interest of part-time faculty to become involved with legislation and having a union contract membership with FACCC could assist part-time faculty with these interests. The motion passed. The item will go to the Representative Council for approval.

d. Committee Appointments

A motion was made to suspend the rules (Alvarez-Galván) and seconded (Mrofka). The motion passed.

A motion was made to approve the appointments (Alvarez-Galván) and seconded (Kaljumägi). The motion passed. The following committee appointments and their respective terms were approved:

- FA Calendar Committee
  - Bruce Nixon Mental Health (2024-27)
- FA Communication Committee
  - Hong Guo, Library (2024-27)
- FA Elections Committee
  - Shari Wasson, Fine Arts (2024-27)
- Faculty Professional Development Council
  - Zina McFarlin-Stagg (2024-27)
- Salary & Leaves Committee
  - Tony Rivas, Counseling, EOPS (2024-27)
- Lab Parity Committee
  - Todd Clements, Chemistry (2024-27)

e. FA Office Staff Hiring

Vera Suwantarungsri has submitted her intent to retire at the end of Fall Semester, 2024 and is willing to train an incoming administrative assistant. The executive board engaged in discussion and recommended a start date between November 1, 2024 and January 2025, a minimum hourly rate of \$20, and a hiring committee of three. A brief discussion occurred about whether the scope of duties should be broadened, which may warrant an additional part-time administrative assistant position. No decision was made about the need for a second position.

f. CTA Conference Sponsorship Request

FA Member Kenneth Lambright submitted a request for sponsorship to the 2024 CTA LGBTQ+ Issues Conference being held in Burlingame, CA on November 15 – November 17, 2024. The estimated attendance cost is \$995.00. A motion was made to suspend the rules to act on the item today (Christ) and seconded (Kaljumägi). The motion passed.

A motion was made to approve the request for the conference sponsorship with an estimated cost of \$995.00 (McLaughlin) and seconded (Kaljumägi). The motion passed.

g. CTA-approved FA Bylaws: The item was not addressed due to time constraints.

h. Chino Unified Teachers – Board Campaign

Agenda flexibility was exercised to address the item out of order. Maya Alvarez-Galván was contacted by the Chino Unified Teachers Association to ask for the FA's help on a Saturday with their school board campaign. A motion was made to suspend the rules to act on the item (Alvarez-Galván) and seconded (Nava). The motion passed.

A motion was made to authorize Maya Alvarez-Galván to organize our members in supporting the Chino United Teachers in their Chino Valley School Board elections (Alvarez-Galván) and seconded (Christ). The motion passed.

A motion was made to extend the meeting by 10 minutes (Alvarez-Galván) and seconded (Christ). The motion passed.

- i. Join Labor Organization: The item was not addressed due to time constraints.
- j. Teacher Appreciation Lunch: The item was not addressed due to time constraints.
- k. Jay Chen – Election Campaign Support Requested

Agenda flexibility was exercised to address the item out of order. The Executive Board discussed Board of Trustee Incumbent Jay Chen's request for increased financial support. The item will return for action at the next meeting.

#### VIII. Other Reports

- a. Academic Senate: No report.
- b. Adjunct Faculty Advisory Committee: No report.
- c. CCA District M Director: No report.
- d. CTA State Council: No report.
- e. Organizing: No report.

#### IX. Announcements

- a. FA Representative Council Meeting: Oct. 1 @ 11:30am-1:00pm via Zoom
- b. Executive Board Meeting: October 8 @ 11:30am-1:00pm
- c. Board of Trustees Meeting: October 9, Time TBA
- d. CCA Fall Conference: Oct. 25-27 at the Westin Hotel, San Francisco, CA

#### X. Adjournment

The meeting adjourned at 1:16pm.

Respectfully submitted,  
Vicki Greco