

Attendance: Alvarez-Galván, Anders, Christ, Esslinger, Greco, Kaljumägi, Lancaster, Lawton, Madrid, McLaughlin, Mrofka, Nava, Nguyen, Woolery

#### Call to Order

President Woolery called the meeting to order at 11:33am.

#### Approval of Agenda with Flexibility

A motion was made to approve the agenda with flexibility (Alvarez-Galván) and seconded (Nguyen). The motion passed.

#### Approval of Minutes – August 13

A motion was made to approve the August 13 meeting minutes (Alvarez-Galván) and seconded (Mrofka). The motion passed.

#### Reports

##### a. President – Emily Woolery

President Emily Woolery presented and distributed a written report with the following information:

##### i. Committee Attendance

President's Advisory Council (PAC): PAC met on August 21. The Council reviewed revisions to multiple Administrative Procedures (AP), including AP 3433 - Prohibition of Sexual Harassment Under Title IX, AP 4021 - At Risk Programs and Program Discontinuance, and AP 4103 – Work Experience. The AP revisions were presented as first readings.

- ##### ii. Board of Trustees (BOT) Meeting:
- The BOT met on August 7 and approved an MOU between the Mt. SAC Police Department and Los Angeles County Sheriff's Department. Also approved were Resolution No. 24-04 - Establishment of the College Police Department and the modification of Master Pay Schedule for 2024-2025, moving Associate Vice Presidents (AVP) from the Salary Schedule for Management Employees to the Salary Schedule for Vice Presidents (VP). The rationale for the salary schedule decision was based on AVPs stepping in for VPs when needed. Dr. Garcia stated there was no salary increase with the change. The amended management job classification that intends to change the position of Executive Director, Development to the AVP Advancement and Development was tabled.

##### iii. FA Presentations

President Woolery and Vice President Christ presented at the following events:

- August 20: New Adjunct Faculty Orientations (2 sessions)
- August 21: Department Chair Training
- August 22: Committee Appointee Training
- August 23: Flex Day
  - Opening Meeting
  - FA Breakout Session – “In this Together: Growing Professionally and Personally with the Faculty Association”

- FA Happy Hour

- iv. Contract Interpretation and Employee Relations

Faculty reached out to President Woolery and Vice President Christ for input on the following topics:

- Department chair office hours (Article 10)
- Dual enrollment office hours (Article 10)
- Adjunct faculty evaluation (Article 18)
- Retroactive compensation for salary placement mistake (Appendix A)
- Adjunct Faculty Coordinator compensation (Appendix E)
- POD Reimbursement and Chrome River
- Compensation for stacked classes

- v. Other Meeting Attendance

- Bimonthly FA / OI meeting
- Weekly FA / HR meeting
- Monthly FA / SCE meeting
- Interactive process meetings for accommodation
- Representation at HR discrimination investigation meeting
- Meeting with Student Services re: AP 5530 – Student Rights and Grievances

- b. Vice President – Joshua Christ

Vice President Joshua Christ and President Woolery held an orientation last week for FA appointees on campuswide and FA committees. The focus of the training was on how to serve as a representative of the Faculty Association by upholding the faculty contract on matters being addressed by the committee. The plan is to hold another committee training during the spring semester. This Friday is the FA-hosted Board of Trustees Forum. All four candidates have been invited but so far only Area 5 Candidate Jay Chen has responded.

- c. Treasurer – Michelle Nava

Treasurer Michelle Nava presented and distributed the current financial statement, which reflects our overall spending is under budget for the year. The FA Budget Committee will review the recent payroll taxes and bring back any recommendations for budget adjustments. President Woolery commented on the additional \$17,000 of expenses reported under Negotiations and will verify that the additional expenses were costs of the reassignment LHE for Lead Organizer position.

#### Closed Session

- a. Negotiations Report

The Executive Board received a verbal report about the most recent bargaining session that occurred yesterday, August 26. The Executive Board had discussion and provided input to FANT.

- b. Grievance Report: No report.

#### Old Business – Action Items

- a. Committee Appointments

A motion was made to approve the recommended committee appointments (Christ) and seconded (Alvarez-Galván). The motion passed. The following committee appointments were approved:

- Campus Equity and Diversity Committee
    - Tony Rivas, EOPS Counselor (2024-2027)
    - La Quirshia Fennell, SCE Consortium Transition Counselor – Adjunct (2024-2027)
  - Educational and Facilities Comprehensive Plan Taskforce
    - Kelly Coreas, Respiratory Therapy (2024-2025)
  - Health and Safety Committee
    - Tim Engle, Access Counselor (2024-2027)
  - Political Action Committee
    - Jenny Gernhart, Biological Sciences (2024-2027)
  - Salary and Leaves Committee
    - John Pellitteri, Psychology (2024-2025; concludes Tamra Horton’s term)
- b. Class Size Task Force Recommendations  
No action was taken. The item was postponed until the next meeting.

New Business – Discussion Items

- a. CTA Organizing Grant  
Following attendance at the 2024 CTA Summer Institute, Maya Alvarez-Galván authored a CTA grant proposal titled Grant Proposal for Mt. San Antonio College Organizer. Maya distributed a [draft](#) of the proposal for the Executive Board to read. The item will return for action at the next meeting.
- b. MSAC FA Participating in the “California March in March”  
Vice President Joshua Christ proposed that the FA organize a group of students and faculty to attend the 2025 California March in March that is held in Sacramento. The purpose of the March is to support community college students, workers, and climate justice, with its main theme being to secure students’ future through demands of extending the College Promise to all students, making community college free for all, and improving the working conditions and pay for part-time instructors. The Executive Board was asked to review the proposal and to read CFT’s article Heart and Perseverance Revive the California March in March in preparation for a fuller discussion at the next meeting. The item will return for discussion under New Business.
- c. MSACFA CCA Conference Delegate Selection Process  
Vice President Joshua Christ introduced a proposal to modify Mt. SAC FA’s CCA Delegate selection process by holding of five of the allocated delegate seats for members who fit at least one of the following criteria: the member has not earned PGI and has discussed with the FA Vice President about the process and paperwork for using the 16 hours of CCA Conference toward PGI; the member has attended one or fewer CCA Conferences in the prior two years; the member serves on an FA Committee related to the conference theme (Bargaining, Advocacy, Membership in the Fall, Winter, Spring, respectively). The proposal included holding the five delegate seats until the Executive Board meeting immediately preceding CCA’s deadline to submit local chapter delegates’ names. The item will return for action at the next meeting.
- d. MSAC FA Social Event(s) Calendar – Creation: *The item was not addressed due to time constraints.*

e. CCA Fall Conference Delegates

Agenda flexibility was exercised to address the item out of order. President Emily Woolery presented a list of 11 recommended CCA Fall Conference Delegates. A motion was made to suspend the rules to act on the item today (Alvarez-Galván) and seconded (Christ). The motion passed.

A motion was made and seconded to approve the following members: Emily Woolery, Astor Suriano, Kenneth Lambright, Laura Wills, Anna McKennon, Briseida Ramirez-Catalan, Judy Lawton, Chara Powell, Dave Mrofka, Stacy Bradshaw, and Adrienne Williams. The motion passed.

f. Technology Purchase – FA Office

Vice President Joshua Christ proposed the purchase of digital technologies and related supportive equipment for the Faculty Association office not to exceed \$1,200.00 and to be purchased and submitted for reimbursement before the end of the current fiscal year (August 31). The technologies to be purchased include a television and wall mounting equipment; cords, cables, and cable management systems; power supply for necessary equipment; and streaming box for local Bluetooth screen mirroring and duplication.

A motion was made to suspend the rules to act on the item today and seconded. The motion to suspend the rules passed.

A motion was made to approve the technology purchase for the FA office (Kaljumägi) and seconded (Alvarez-Galván). The funds will come from the “Office Equipment” line item and will not exceed the 2023-24 approved budget for the line item. The motion passed.

#### Other Reports

- a. Academic Senate: No report.
- b. Adjunct Faculty Advisory Committee: No report
- c. CCA District M Director: No report
- d. CTA State Council: No report.
- e. Organizing: No report

#### Announcements

- a. Mt. SAC BoT Forum: August 30, 9:00am-11:00am (Virtual)
- b. FA Representative Council Meeting: Sept. 3 @ 11:30am-1:00pm via Zoom
- c. Legislative Roundtable with Assemblymember Mike Fong: Friday, September 6 @ 11:00am-1:00pm in Founders Hall
- d. Executive Board Regular Meeting: Sept. 10 @ 11:30am-1:00pm
- e. Board of Trustees Meetings: Sept. 11, Time TBA
- f. FA General Membership Meeting: Sept. 17 @ 11:30am-1:00pm, Location TBD
- g. CCA Fall Conference: Oct. 25-27 at the Westin Hotel, San Francisco
- h. Opt-in to get text messages from the FA: Text “Join FT” or “Join PT” to 424-334-0655

#### Adjournment

The meeting adjourned at 1:05pm.

Respectfully submitted,  
Vicki Greco