

Attendance: Alvarez-Galván, Anders, Christ, Esslinger, Greco, Horton, Kaljumägi, Lancaster, Landeros, Madrid, McLaughlin, Mrofka, Nguyen, Pellitteri, Rivas, Woolery

I. Call to Order

President Emily Woolery called the meeting to order at 11:32am.

II. Approval of Agenda with Flexibility

A motion was made to approve the agenda with flexibility (Pellitteri) and seconded (Nguyen). The agenda was approved with flexibility.

III. Approval of Minutes – February 27

A motion was made to approve the minutes from the February 27, 2023 meeting (Nguyen) and seconded (Pellitteri). The minutes were approved.

IV. Reports

a. President – Emily Woolery

President Emily Woolery presented and distributed a [written report](#). At the President's Advisory Council (PAC) meeting on March 6, Morris Rodrigue gave a Budget Committee presentation; however, the members of the Budget Committee did not have input on nor have knowledge of the presentation. Much discussion occurred about proposed revisions to AP 7400 – Conference and Travel, which is also being reviewed by the Professional Development Committee. Significant changes are being proposed, a couple of them being limits on hotel cost reimbursement and the approval process. The Canvas Merged Shells and RSI work group is being split into two work groups. The district has not yet brought the matter to negotiations. Faculty continue to consult the FA on contractual matters, and concerns about safety in student support centers and labs have been brought to the FA's attention.

b. Vice President – Tamra Horton

Vice President Tamra Horton solicited members' interest in serving on committees during the FA's coffee event last week. Many faculty expressed interested so appointments will be brought to the next meeting. Appendix E. letter went out on March 7. Tamra is currently serving on the Shared Governance Handbook and the RSI workgroups and noted the importance of having someone serving on the RSI workgroup who knows the issues that are subject to bargaining. Tamra distributed a [written report on the NEA/CTA Retired Issues Conference](#). The conference presentations were informative on NEA/CTA retiree benefits, Medicare, and how to start a local retiree chapter.

c. Treasurer – Maya Alvarez-Galván

Treasurer Maya Alvarez-Galván presented and distributed the current [financial statement](#). Maya noted that expenses for auditing and accounting services have increased, including costs for the FA's annual audit, tax preparation, and monthly payroll services. Maya will be proposing that the Executive Board recommend an amendment to this year's budget to cover the increased costs.

V. Closed Session

a. Negotiations Report – Sandra Esslinger

Lead Negotiator Sandy Esslinger corrected her report from the last meeting regarding Article 16 - Leaves of Absence. Article 16 is not a reopener item, so the FA cannot put forth a counterproposal; the district's proposal was merely to adhere to the change in law.

b. Grievance Report – Tamra Horton

Tamra Horton updated the board on grievance matters.

VI. Old Business – Action Items

a. PGI/H Coordinator

Vice President Horton presented the proposal with the requested financial information. A motion was made to approve the proposal (Alvarez-Galván) and seconded (Pellitteri). Discussion ensued. The motion passed.

b. 2024-2025 Meeting Schedule

A motion was made to recommend the meeting schedule to the FA Rep Council for approval (Maya Alvarez-Galván) and seconded (Nguyen). There was agreement to hold the fall semester General Membership meeting on September 17 rather than prior to the start of fall semester. A question was raised about the purpose of the General Membership meeting, and President Woolery responded that the focus would be on information sharing and member engagement. The motion passed, and the item go forward as New Business at the next Representative Council meeting.

c. Request for Conference Reports from Conference Attendees

A motion was made to refer the item to the FA Governance Committee (Kaljumägi) and seconded (Christ). The motion passed.

d. Grievance Committee – Proposed Revision to Standing Rules

A motion was made to approve the proposal (Landeros) and seconded (Greco). A motion was made to strike letter e. Meet the 2nd and 4th Wednesday year-round (Kaljumägi) and seconded (Christ). The motion passed. Tamra spoke against the proposal with rationale that confidentiality would be more difficult to guarantee and that grievances come in year-round and need timely review and vetting. A motion was made to postpone (Rivas) and seconded (Landeros). The motion to postpone passed: 6 in favor; 4 opposed.

e. Chrome River Survey: *The item was not addressed due to time constraints.*

VII. New Business – Discussion Items

a. AFAC Co-Chair Compensation

Teresa Landeros introduced the item and distributed a [written proposal](#) requesting that ongoing compensation of 6 hours at the non-teaching rate be paid each fall and spring semester to each of the AFAC Co-Chairs. The item will return to the next meeting.

b. Committee Appointment(s): *The item was not addressed due to time constraints.*

c. Service Center One COAT Award Nominations

Agenda flexibility was exercised to prioritize the item. A motion was made to suspend the rules to act on the item at today's meeting (Horton) and seconded (Landeros). The motion to suspend the rules passed. A motion was made to recognize Board Of Trustee Laura Santos for the Service Center One COAT Award (Landeros) and seconded (Alvarez-Galván). The motion passed.

d. CCA WHO Award Nominations: *The item was not addressed due to time constraints.*

e. Conference and Travel Reimbursement Request

A motion was made to suspend the rules to act on the item at today's meeting (Maya Alvarez-Galván) and seconded (Kaljumägi). The motion to suspend the rules

passed. A motion was made to approve Cesia Panagua's Conference and Travel Reimbursement Request for the CTA Good Teaching Conference on March 22-24, 2024 with an estimated total cost of \$640.00 (Maya Alvarez-Galván) and seconded (Nguyen). The motion passed.

- f. Recommend Budget Increase for Accounting & Auditing Expenses (introduced)
- g. CCA Spring Conference – Delegate Appointments: *The item was not addressed due to time constraints.*

VIII. Other Reports

- a. Academic Senate: No report.
- b. Adjunct Faculty Advisory Committee: No report.
- c. CCA District M Director: Joshua Christ distributed a [written report](#).
- d. CTA State Council: No report.
- e. Organizing: No report.

IX. Announcements

- a. Board of Trustees Meeting: Mar. 13, Time TBA
- b. Celebrate Your Union Day: Mar. 19, 11am-1:30pm in the Cafeteria
- c. Executive Board Meeting: Mar. 26 @ 11:30am-1:00pm via Zoom
- d. FA Representative Council Meeting: April 2 @ 11:30am-1:00pm
- e. FACCC Legislative Roundtable: April 19 @ 11am-1pm in Founders Hall, RSVP required
- f. CCA Spring Conference & WHO Awards: April 26-28, Hilton Orange County/Costa Mesa
- g. Faculty Appreciation: May 8, Time & Location TBD
- h. Retirement/Tenure Tea: May 21 @ 11am-1:30pm in Founders Hall

X. Adjournment

President Woolery adjourned the meeting at 1:01pm.

Respectfully submitted,
Vicki Greco