

Attendance: Alvarez-Galván, Christ, Greco, Horton, Landeros, Madrid, Nguyen, Pellitteri, Rivas, Woolery

I. Call to Order

President Woolery called the meeting to order at 11:52am.

II. Approval of Agenda with Flexibility

A motion was made to approve the agenda with flexibility (Alvarez-Galván) and seconded (Nguyen). The agenda was approved with flexibility.

III. Approval of Minutes – December 12

A motion was made to approve the December 12, 2023 meeting minutes (Alvarez-Galván) and seconded (Nguyen). The minutes were approved.

IV. Reports

a. President – Emily Woolery

President Emily Woolery distributed a [written report](#). Highlights of the report included the appointment of Patricia Maestro as FA Organizer during the Winter Intersession 2024 due to Maya Alvarez-Galván having to unexpectedly step down from the FA Organizer role. Faculty have raised many questions including about their initial placement on the full-time faculty salary schedule, adjunct evaluation, adjunct member dues, and Faculty Contract Appendix F: SPOT Certification Compensation.

b. Vice President – Tamra Horton

Vice President Tamra Horton reported that two grievances pertaining to the scheduling practices of full-time faculty in the School of Continuing Education Division are at Level 2. The Sabbatical and Leaves Committee has completed the review of all sabbatical proposals and have recommended that all proposals be approved by the Board of Trustees. The Professional Development Council made a decision to transfer conference and travel funds designated for faculty to classified staff. Tamra will report back on this matter at the next meeting.

c. Treasurer – Maya Alvarez-Galván

This morning, Treasurer Maya Alvarez-Galván had a meeting with the Association's tax preparer to provide requested information for the filing of last fiscal year's taxes. The current [financial statement](#) was presented. Maya informed the Board that the Conference, Training, and Retreats Budget may be insufficient for the remainder of the fiscal year and will be requesting approval from the Representative Council to increase the budget.

V. Closed Session

a. Negotiations Report – Emily Woolery

Workgroups for 2022-2023 FANT are preparing for 2023-24 re-openers. President Woolery requested that agenda flexibility be used to address New Business Item e. – FANT appointment. A motion was made to suspend the rules to take action today (Pellitteri) and seconded (Alvarez-Galván). The motion passed to suspend the rules. A motion was made to appoint President Emily Woolery to the 2023-24 FANT (Alvarez-Galván) and seconded (Nguyen). The motion passed.

- b. Grievance Report: Reporting on grievances was included in the Vice President's Report.

VI. Old Business – Action Items

- a. Standing Rules X.B.a. Amendment

An amendment to the Faculty Association Executive Board Standing Rule X.B.a. was proposed. A motion was made to approve the amendment (Alvarez-Galván) and seconded (Rivas). The motion passed. Standing Rule X.B.a. now reads: *The FA authorizes expenses for winter holiday gifts for each Board of Trustee member, the President of the College, the Vice Presidents of the College, the Classified Senate President, the members of the FA Executive Board, and the FA staff members. The amount of the expense shall not exceed \$25 per person. The FA authorizes expenses for winter holiday gifts for the offices of Administrative Services, Human Resources, Instruction, School of Continuing Education, President's, and Student Services. The amount of the expense shall not exceed \$25 per office.*

VII. New Business – Discussion Items

- a. 2026-2027, 2027-2028 Academic Calendars: The item was postponed. The FA has a meeting scheduled with the district to discuss the development of the calendar.
- b. FA Elections Timeline: The item was postponed until the next meeting.
- c. 2024-2025 Meeting Schedule and Location

President Woolery introduced the item and asked the Executive Board to consider meeting modality options before the next meeting. The Executive Board will vote to recommend to the Representative Council.

- d. Request for Conference Reports from Conference Attendees: The item was not addressed due to time constraints.
- e. FANT Appointment: The item was addressed, and action was taken during the Negotiations Report.
- f. NEA Representative Assembly July 2024 (Philadelphia, PA) - Approval of attendance and travel reimbursement  
President Woolery presented a list of the elected 2024 NEA Representatives and the estimated cost of \$3,000 per delegate. The item will return to the next meeting for approval.
- g. NEA Representative Assembly July 2025 (Portland, Oregon) - Approval of attendance and travel reimbursement  
The item was presented and will return to the next meeting for approval.
- h. Per Diem Rate for Meal Reimbursement  
CTA's per diem rate for meals is \$90.00. Maya has received reimbursement requests for the whole \$90.00 for a single meal. Maya would like to determine a meal maximum rate. The item will return to the next meeting as action.
- i. Survey Responses – Loni Nguyen  
Loni Nguyen presented the survey responses. Tamra suggested that the FANT Workload Task Force be asked to assist in addressing expressed concerns.
- j. "Coffee from the FA" Volunteer Request for Spring Semester
- k. Increase 2023-24 Conference & Travel Budget from \$20,000 to \$30,000  
Treasurer Maya Alvarez-Galván presented the item. The item will return to the next meeting as action.

VIII. Other Reports

- a. Academic Senate: No report.

- b. Adjunct Faculty Advisory Committee: No report.
- c. CCA District M Director: No report.
- d. CTA State Council: No report.
- e. Organizing: No report.

IX. Announcements

- a. CCA Winter Conference: Feb. 2-4, 2024, Westin Bonaventure Hotel, Los Angeles
- b. Executive Board Meeting: Feb. 13 @ 11:30am-1:00pm via Zoom
- c. Board of Trustees Meeting: Feb. 14, Time TBA
- d. Executive Board Meeting: Feb. 27 @ 11:30am-1:00pm via Zoom
- e. CTA/NEA Retired Issues Conference: Feb. 29-Mar.1, Westin Bonaventure Hotel, Los Angeles
- f. FA Representative Council Meeting: Mar. 5 @ 11:30am-1:00pm
- g. Celebrate Your Union Day: March 19, Time & Location TBD
- h. Faculty Appreciation: May 8, Time & Location TBD
- i. Retirement/Tenure Tea: May 21 @ 11am-1:30pm

X. Adjournment

President Woolery adjourned the meeting at 1:01pm.

Respectfully submitted,

Vicki Greco