

Mt. San Antonio College Faculty Association
Executive Board Meeting Minutes - Approved
October 10, 2023 | 11:30am – 1:00pm via Zoom

Attendance: Alvarez-Galván, Christ, Esslinger, Greco, Horton, Kaljumägi, Landeros, Lancaster, Madrid, McLaughlin, Mrofka, Nguyen, Pellitteri, Rivas, Willis, Woolery
Guest: Robin Devitt (CTA Liaison)

I. Call to Order

President Emily Woolery called the meeting to order at 11:35 am.

II. Approval of Agenda with Flexibility

A motion was made to approve the agenda with flexibility (Nguyen) and seconded (Landeros). Emily reviewed amendments to the agenda. The agenda, with the amendments, was approved.

III. Approval of Minutes – September 26

A motion was made to approve the minutes from the September 26 meeting (McLaughlin) and seconded (Nguyen). The minutes were approved.

IV. Reports

a. President – Emily Woolery

President Emily Woolery has provided representation to faculty in grievance meetings. Emily was asked to participate on the panel at the campus safety forum tomorrow. She will find out more information about her role as a panel member. Emily is planning the Adjunct Faculty Celebration, which is being held on October 24 at 3:00pm-5:00pm in Heritage Hall.

b. Vice President – Tamra Horton

Vice President Tamra Horton announced the FACTS Column Crossover Professional Growth Hourly Increment virtual workshop scheduled for tomorrow at 3:00pm-4:00pm.

c. Treasurer – Maya Alvarez-Galván

Treasurer Maya Alvarez-Galván distributed the Association's current [financial statement](#). Maya also shared correspondence received from Smith Marion & Co. communicating to the FA Executive Board the company's responsibilities regarding the financial statement audit for the year ending August 31, 2023 and the planned scope and timing of their audit.

V. Closed Session

a. Negotiations Report – Sandra Esslinger

Negotiations Lead Sandra Esslinger reported that the FANT is preparing for its work with the district to address the residual issues from last negotiations.

b. Grievance Report – Tamra Horton

The Executive Board reviewed and discussed the Grievance Report.

VI. Old Business – Action Items

- a. Taskforce/Work Group/Committees: The item was postponed.
- b. Goal Setting - Action Steps and Point Persons
President Woolery will send out a form within the next week to solicit the Executive Board Members' interest in serving as the point persons on specific actions on the goal setting document.
- c. Vote of No Confidence
Robin Devitt, CTA Liaison Staff, joined the Executive Board to discuss the item and to answer questions. The item was postponed until feedback from the Academic Senate Leadership is received.

VII. New Business – Discussion Items

- a. Pay Increase for FA Office Staff: The item was postponed until a performance evaluation is conducted.
- b. Conference Travel Request - Kenneth Lambright, CTA's Four Ethnic Caucuses Present: The 2023 Solidarity Conference
The Executive Board reviewed the conference travel request submitted by Kenneth Lambright. A motion was made to suspend the rules to consider the conference request today (Kaljumägi) and seconded (Horton). The motion passed. A motion was made to approve the conference travel request for the estimated amount of \$600.00 (Nguyen) and seconded (Landeros). The conference travel request was approved.
- c. Committee Appointments
The Executive Board reviewed the list of proposed committee appointments. A motion was made to suspend the rules to consider the appointments today (Landeros) and seconded (Nguyen). The motion passed. A motion was made to approve the appointments (Alvarez-Galván) and seconded (McLaughlin). The motion passed to approve the following committee appointments:
 - FA Governance Committee – Beta Meyer, 2023-2026
 - Employee Wellness Committee – Donna Necke, 2023-2026
 - OPEB Trust Administrative Committee – Stephen Lancaster, 2023-2025
- d. CCA Winter Conference Attendance
The CCA Winter Conference is being held February 2-4 2024 at the Sheraton Universal in Universal City, CA. FA Members should contact President Woolery if interested in attending the conference as MSACFA Chapter Delegates. CCA President Eric Kaljumägi stated that the cost of attendance, travel, lodging, meals, and childcare will be covered for all attendees serving as chapter delegates.
- e. 2025-2026, 2026-2027, 2027-2028 Academic Calendars
The Calendar Committee has been notified to begin work on the academic calendar proposals for 2025-26, 2026-27, and 2027-28. Emily has asked the Calendar Committee for draft proposals by the October 31 Executive Board Meeting.

f. Puttin' On the Hits

Vice President Tamra Horton asked the Executive Board to review distributed documents reflecting the failed motion on April 11, 2023 that proposed to retire the Puttin' On the Hits (POTH) and the subsequent POTH Task Force recommendations. The item will return as action at the next meeting.

g. Special Executive Board Meeting – October 24

The Executive Board agreed to hold a special meeting on October 24, 2023 from 11:30am-12:00pm via Zoom.

h. End of Fall Executive Board Luncheon

President Woolery asked that the Executive Board consider the idea of holding a business meeting luncheon or dinner at the end of the semester.

VIII. Other Reports

a. Academic Senate – Roger Willis

Academic Senate President Roger Willis will be bringing concerns of the Academic Senate to the meeting with the visiting Accreditation Team Members and is encouraging all faculty to attend the Zoom sessions scheduled on the evening of October 12.

b. Adjunct Faculty Advisory Committee

CTA Staff Robin Devitt will be attending the AFAC meeting this month. Online office hour is at 3:00pm-4:00pm this Friday.

c. CCA Director M – No report.

d. CTA State Council – No report.

e. Organizing - Maya Alvarez-Galván

Organizing Chair Maya Alvarez-Galván distributed a [written report](#).

IX. Announcements

a. FACTS PGH & Column Crossover for Adjunct Faculty: Oct. 11 at 3:00pm-4:00pm via Zoom

b. CCA Fall Conference: Oct. 13-15 at the Hyatt Regency, SFO

c. Board of Trustees Meeting: Oct. 18, Time TBA

d. Adjunct Faculty Celebration: Oct. 24 at 3:00-5:00pm in Heritage Hall

e. Executive Board Meeting: Oct. 31 at 11:30am-1:00pm

f. Representative Council Meeting: Nov. 7 at 11:30am-1:00pm

g. Contract Ratification Celebration: Nov. 9 at 11:00am-1:30pm in Founders Hall

h. Coffee with FA Leaders: Dec. 11 – Dec. 14 (Finals Week)

i. CCA Winter Conference: Feb. 2-4, 2024 at the Sheraton Universal, Universal City

X. Adjournment

The meeting adjourned at 1:01pm.

Respectfully submitted,
Vicki Greco