

Mt. San Antonio College Faculty Association
Executive Board Meeting Minutes - Approved
September 12, 2023 | 11:30am – 1:00pm via Zoom

Attendance: Alvarez-Galván, Christ, Esslinger, Greco, Horton, Kaljumägi, Landeros, Lancaster, Madrid, McLaughlin, Mrofka, Nguyen, Pellitteri, Willis, Woolery

I. Call to Order

President Emily Woolery called the meeting to order at 11:33am.

II. Approval of Agenda with Flexibility

A motion was made to approve the agenda with flexibility, seconded, and carried.

III. Approval of Minutes – August 29

A motion was made to approve the minutes of the August 29, 2023 meeting, seconded, and carried.

IV. Reports

a. President – Emily Woolery

President Emily Woolery presented and distributed a [written report](#).

b. Vice President – Tamra Horton

Vice President Tamra Horton presented and distributed a written report. The report included the following information:

- PGI/H: Vice President Tamra Horton has a meeting the VPHR today to review the pending column crossover and PGI petitions for approval. Petitions were not processed over the summer due to the transitioning of the Salary and Leaves Committee from the Office of Instruction to Human Resources.
- Summer Vacay with the FA: The FA received nearly 50 photos for the Summer Vacay with the FA campaign. Congratulations to this year's raffle winner, Michael Ngo. Photos are posted on msac-fa.org.
- Salary and Leaves Committee: The Salary and Leaves Committee met on Monday, 9/11. Vice President Horton is now serving as the co-chair with the VPHR in anticipation of the structure being codified with the anticipated contract ratification. Sabbatical proposal orientation dates were set for Wednesday, September 20th 3 – 4 p.m. and Friday, October 6th 8 – 9 a.m. The due date for 2024-25 sabbatical proposals was set for Friday, November 3rd. HR has nearly completed making past sabbatical reports accessible and posting them to a webpage. All faculty will have access when the task has been completed.
- Faculty Professional Development Council: FPDC meets Thursday, 9/14 for the first time this year. The Salary and Leaves Committee is anticipating changes to the committee's purpose and function statement and membership to be instituted that will allow for streamlining of the PGI/H process.

c. Treasurer – Maya Alvarez-Galván

Treasurer Maya Alvarez-Galván distributed a [written report](#) and presented the current financial statement dated September 1 through September 29, 2023. The Association has four CD accounts with a total of \$256,410.46 and currently has \$107,097.70 in the checking account.

d. Guest at the October 3 Representative Council: Barbara Mezaki, Faculty Accreditation Coordinator

The Executive Board agreed to Barbara Mezaki's request to briefly speak to the FA Representative Council at the October 3rd meeting.

V. Closed Session

a. Negotiations Report – Sandra Esslinger

Lead Negotiator Sandra Esslinger reported that collective bargaining for 2022-23 concluded yesterday, September 11. Sandra presented a written summary of the tentative agreements and answered questions from members of the Executive Board. A motion was made to recommend ratification of the collective bargaining agreement (Alvarez-Galván) and seconded (Lancaster). The motion passed unanimously. Virtual information sessions will be held on Thursday, September 14, and on Monday, September 18, via Zoom. The ratification vote will commence on September 18.

- b. Grievance Report: The grievance report was included in the vice president's report.
- c. Negotiations Survey Report – Loni Nguyen

The Executive Board reviewed and discussed the negotiations survey results. The Board will make recommendations to FANT regarding the sunshining of articles at the next meeting scheduled on September 26. Lead Negotiator Sandra Esslinger advised to send the spring negotiations survey to faculty prior to the end of the spring semester to maximize the response rate.

VI. Old Business – Action Items

- a. Work Group on Article 10 – Workload: *The item was not addressed due to time constraints and the use of agenda flexibility to address agenda items out of order.*
- b. Goal Setting: *The item was not addressed due to time constraints and the use of agenda flexibility to address agenda items out of order.*
- c. Taskforce/Work Group/Committees: *The item was not addressed due to time constraints and the use of agenda flexibility to address agenda items out of order.*
- d. Work Group – CCCC Dual Enrollment Goal for 9th Grade Students

President Emily Woolery and Joshua Christ presented a proposed purpose and function statement and membership of the work group. The proposed membership includes representatives from the FA, Academic Senate, and CTA or CCA. Joshua Christ said that he is willing to serve as a representative of CCA/CTA. Academic Senate Vice President Raul Madrid voiced support for the Senate's participation on the work group but will defer to Academic Senate President Roger Willis for a final decision. A motion was made to recommend approval of the work group (Pellitteri) and seconded (Landeros). The motion passed.

VII. New Business – Discussion Items

- a. CCA Conference Attendance

A motion was made to suspend the rules and act on the item today (Horton) and seconded (Alvarez-Galván). The motion passed. A motion was made to approve the following Association Members to attend the CCA Fall Conference as chapter delegates: Rita Page, P. Gayle Watkins Harris, and Sandra Esslinger (Alvarez-Galván) and seconded (Pellitteri). The motion passed. Emily will send another conference announcement to faculty, as there remains several unfilled delegate spots.

- b. Conference Travel Requests

- i. Cesia Paniagua, CTA New Educator Weekend: *The item was not addressed due to time constraints and the use of agenda flexibility to address agenda items out of order.*
- ii. Kenneth Lambright, CTA Solidarity Conference: *The item was not addressed due to time constraints and the use of agenda flexibility to address agenda items out of order.*

- c. FA Committees

- i. Leadership: *The item was not addressed due to time constraints and the use of agenda flexibility to address agenda items out of order.*
- ii. Appointments: A motion was made to suspend the rules and act on the item today (Kaljumägi) and seconded (Horton). The motion passed. A motion was made to approve the proposed committee appointments (Pellitteri) and seconded (Nguyen). The following committee appointments were approved:

- Accreditation Steering Committee
 - o Beta Meyer, 2023-2026

- Employee Benefits – Insurance Committee
 - o David Mrofka, 2023-2026
- OPEB Trust Administrative Committee
 - o Stephen Lancaster, 2023-2024
- President’s Advisory Council
 - o Tamra Horton, 2023-2026
 - o Emily Woolery, 2022-2025
- Professional Development Council
 - o Kopal Samel, 2023-2026
- FA Governance Committee
 - o P. Gayle Harris Watkins, 2023-2026
- d. Vote of No Confidence: *The item was not addressed due to time constraints.*
- e. Puttin’ on the Hits: *The item was not addressed due to time constraints.*

VIII. Other Reports

- a. Academic Senate: No report.
- b. Adjunct Faculty Advisory Committee: No report.
- c. CCA Director J Report: No report.
- d. CTA State Council Report: No report.
- e. Organizing Report: No report.

IX. Announcements

- a. Board of Trustees Meeting: September 13, 2023, Time TBA
- b. FA Welcome Reception for Dr. Garcia: Sept. 14, 11am-1:30pm in Founders Hall
- c. Executive Board Meeting: Sept. 26
- d. 2023 Region 3 Leadership Conference: Sept. 29-Oct. 1 at the Westin Bonaventure Hotel & Suites, Los Angeles
- e. Representative Council Meeting: October 3
- f. Faculty Appreciation: October 5, 11:00am-1:30pm, Founders
- g. CCA Fall Conference: October 13-15 at the Hyatt Regency, SFO
- h. Adjunct Faculty Celebration: October 24, 3:00pm-5:00pm, Heritage Hall

X. Adjournment

The meeting adjourned at 1:02pm.

Respectfully submitted,
Vicki Greco