

Mt. San Antonio College Faculty Association
Executive Board Meeting Minutes - Approved
August 29, 2023 | 11:30am – 1:00pm via Zoom

Attendance: Alvarez-Galván, Christ, Esslinger, Greco, Horton, Lancaster, Madrid, McLaughlin, Mrofka, Nguyen, Pellitteri, Rivas, Willis, Woolery

I. Call to Order

President Emily Woolery called the meeting to order at 11:34am.

II. Approval of Agenda with Flexibility

A motion was made to approve the agenda with flexibility (Pellitteri) and seconded (Alvarez-Galván). The agenda was approved with flexibility.

III. Approval of Minutes – August 22

A motion was made to approve the minutes from the Executive Board meeting (Alvarez-Galván) and seconded (Pellitteri). The minutes were approved.

IV. Reports

a. President – Emily Woolery

President Emily Woolery distributed a written [report](#). Emily noted that it has recently come to the FA's attention that the Human Resources office does not have rehire rights or seniority lists for adjunct counseling and library professors.

b. Vice President – Tamra Horton

Vice President Tamra Horton reported that the Salary and Leaves Committee, which now is housed under Human Resources instead of the Instruction Office, is experiencing some scheduling problems due to a committee member from Human Resources not being available at the committee's historical meeting time. Tamra will assure that any change in meeting day and time works for all FA Appointments.

As stated in President Woolery's report, Mt. SAC has been awarded 3 million dollars through Strong Workforce Grant funding. The FA has been expected to negotiate the grants' LHE through Appendix E once grant funding ceases, although 13 staff positions associated with the grant were institutionalized and funded upon cessation of grant funding last year. With the current process, the Faculty Association is negotiating monies for faculty assignments that have already been grant funded and are desired by the Division Deans and other administrators to continue. Tamra and Emily will be working with the district to institutionalize faculty LHE in a similar manner to the grants' non-faculty positions.

c. Treasurer – Maya Alvarez-Galván

Treasurer Maya Alvarez-Galván distributed a written [report](#) of the current financial statement, which reflected this past fiscal year budget (September 1, 2022 – August 31, 2023). Most budgeted line items are well underspent. The expenditures in the budgeted line items of Promotional, Office Equipment, and Conferences, Trainings, & Retreats were close to the budgeted amounts.

Director Eric Kaljumägi asked if a letter will be going out this year to the Members from the Political Action Committee to allow for a transfer of dues to the Political Action account. The PAC is legally separate from the local chapter, is comprised of the Faculty Association's President, Vice President, and Treasurer, and operates under separate bylaws. The PAC will convene to discuss the matter.

Maya reported that the IRS has accepted all five years of misfiled tax forms and that, to her knowledge, the FA's federal tax-exempt status is reinstated. Lead Negotiator Sandra Esslinger asked if the FA's tax-exempt status is in good standing with the State. Maya responded that the FA has not been informed of any problem with our tax-exempt status with the State Franchise Board so believes it is in good standing.

V. Closed Session

a. Negotiations Report – Sandra Esslinger

Negotiations Lead Sandra Esslinger reported that negotiations are near completion. Sandra stated that the FANT negotiated gains for everyone represented in different areas of the contract agreement. In response to a question about the ratification timeline, discussion occurred about the process. President Woolery and Vice President Horton will consult the FA Bylaws for guidance. Director Stephen Lancaster asked that clarification be communicated to the faculty about the 2% increase for SPOT Certification and whether it will apply toward retirement pensions.

b. Grievance Report – Tamra Horton

The Executive Board reviewed and discussed the Grievance Report.

c. Negotiations Survey Report

Loni Nguyen presented some results of the Negotiations Re-openers Survey that closed yesterday at 5:00pm. The committee will do further analysis of the responses to bring back to the Executive Board.

VI. Old Business – Action Items

a. Work Group on Article 10 – Workload

The item was postponed to the next meeting.

b. FA Negotiation Team

i. Appointments

President Emily Woolery presented her proposed appointments and corresponding LHE allocations. A motion was made to approve the proposal (Rivas) and seconded (Nguyen). The motion passed. The following appointments and LHE were approved:

- Sandra Esslinger (Lead Negotiator)
 - Fall 2023: 9 LHE
 - Winter 2024: 3 LHE
 - Spring 2024: 9 LHE
- Herschel Greenberg (Negotiator)
 - Fall 2023: 3 LHE
 - Winter 2024: 2 LHE
 - Spring 2024: 3 LHE
- David Mrofka (Negotiator)
 - Fall 2023: 3 LHE
 - Winter 2024: 2 LHE
 - Spring 2024: 3 LHE
- Benjamin Vu (Apprentice)
 - Fall 2023: 3 LHE
 - Winter 2024: 2 LHE
 - Spring 2024: 3 LHE
- Tamra Horton
 - Fall 2023: 0 LHE
 - Winter 2024: 0 LHE
 - Spring 2024: 0 LHE

ii. Compensation pool for negotiations resources

President Woolery presented a proposal of \$5,500 as a recommended compensation pool for negotiations resources. A motion was made to approve the proposal (Landeros) and seconded (Alvarez-Galván). The motion passed.

c. Goal Setting

The item was postponed to the next meeting.

d. Taskforce/Work Group/Committees

The item was postponed to the next meeting.

VII. New Business – Discussion Items

a. Work Group – CCCCC Dual Enrollment Goal for 9th Grade Students

Considering the new Chancellor for the CCC has a goal that every 9th grader enroll in a Dual Enrollment (DE) class by 2025, CCA District M Director Joshua Christ is proposing a joint work group with the Academic Senate as a proactive measure. The work group would consider contract rights (Mt. SAC contract vs. high school contract), location of assignment, and other matters related to working conditions. The item will return to the next meeting as action. Academic Senate President Roger Willis shared that the Academic Senate would be interested in having an appointment on the work group, as there is no longer a Senate Appointment, nor any other faculty position that is involved with DE planning and decision-making. Eric Kaljumägi shared his knowledge that all 9th graders would take a 1-unit DE class and all students would earn an average of 12 units at the time of high school graduation.

b. FA Committees

- i. Leadership: *The item was not addressed due to meeting time constraints.*
- ii. Appointment: *The item was not addressed due to meeting time constraints.*

VIII. Other Reports

- a. Academic Senate: A written [report](#) was distributed.
- b. Adjunct Faculty Advisory Committee: No report.
- c. CCA Director J Report: No report.
- d. CTA State Council Report: No report.
- e. Organizing Report: A sign-up sheet for the Welcome Back Coffee activity was distributed.

IX. Announcements

- a. Representative Council Meeting: September 5
- b. Welcome Back Coffee with FA Leaders: Sept. 5 – 7
- c. Executive Board Meeting: Sept. 12
- d. Board of Trustees Meeting: September 13, 2023, Time TBA
- e. FA Welcome Reception for Dr. Garcia: Sept. 14, 11am-1:30pm in Founders Hall
- f. 2023 Region 3 Leadership Conference: Sept. 29-Oct. 1 at the Westin Bonaventure Hotel & Suites, Los Angeles
- g. Faculty Appreciation: October 5, 11:00am-1:30pm, Founders
- h. CCA Fall Conference: October 13-15 at the Hyatt Regency, SFO
- i. Adjunct Faculty Celebration: October 24, 3:00-5:00pm, Heritage Hall

X. Adjournment

The meeting adjourned at 1:01pm.

Respectfully submitted,
Vicki Greco