

Mt. San Antonio College Faculty Association
Executive Board Meeting Minutes- Approved
April 25, 2023 | 11:30am – 1:00pm via Zoom

Attendance: Alvarez-Galván, Anders, Christ, Esslinger, Greco, Horton, Kaljumägi, McLaughlin, Nguyen, Pellitteri, Rivas, Willis, Woolery

I. Call to Order

President Emily Woolery called the meeting to order at 11:32am.

II. Approval of Agenda with Flexibility

A motion was made to approve the agenda with flexibility and seconded. Joshua Christ requested an item be added to New Business. The agenda was amended. The amended agenda was approved.

III. Approval of Minutes – April 11

A motion was made to approve the minutes from the April 11, 2023 Executive Board Meeting (Alvarez-Galván) and seconded (Nguyen). The minutes were approved.

IV. Reports

a. President – Emily Woolery

President Woolery distributed a [written report](#) and provided a briefer oral report to the Executive Board. The Faculty Association will be negotiating working conditions matters in Fall Semester 2023 pertaining to the College's 2024-25 Competency Based Education (CBE) Pilot. Starting in Fall Semester 2023, the campus will be a smoke-free campus. The Academic senate approved the [recommendations](#) made by the Distance Learning Committee (DLC) for the merging class Canvas shells. The recommendations include, "that any institutional compliance monitoring requiring access to faculty courses in Canvas be negotiated by Faculty Association and the district".

b. Vice President – Tamra Horton

Vice President Tamra Horton distributed a [written report](#) and provided a brief oral report to the Executive Board. Tamra reported that the disputes that have been filed against two managers for an email they sent to the manager's listserv in response to the FA President's comments at the 3/8 Board of Trustees have been moved to Level 2 of the dispute process. Tamra also reported that there is a growing interest in the Reduced Workload for Retirement Program.

c. Treasurer – Maya Alvarez-Galván

Treasurer Maya Alvarez-Galván distributed a [written report](#). Maya announced that she has mailed the tax forms that had not been properly filed and processed by the IRS over the past five years. Pending the approval of meeting minutes documenting the FA Representative Council's approval of the transfer of funds from the First Financial Credit Union (FFCU) to Chaffey Federal Credit Union, Treasurer Maya Alvarez-Galván and Secretary Vicki Greco will be opening new Certificate of Deposit accounts at Chaffey Federal Credit Union on May 2, 2023. The transfer of funds will reduce the total amount of the Association's funds being held at FFCU to below the FDIC amount.

V. Closed Session

a. Negotiations Report – Sandra Esslinger

Lead Negotiator Sandra Esslinger provided an update on negotiations progress to date. The next scheduled negotiations meeting is May 5, 2023.

b. Grievance Report: The report was included in the Vice President's written report.

VI. Old Business – Action Items

a. Tenure/Retirement Tea

A motion was made to honor the four classes of newly tenured faculty beginning spring of 2020 (2020, 2021, 2022, 2023) (Alvarez-Galván) and seconded (Kaljumägi). The motion passed. A motion was made to purchase gifts for all faculty being honored for achieving tenure in 2020, 2021, 2022, and 2023 (Alvarez-Galván) and was seconded (Nguyen). The motion passed. A motion was made to purchase MSACFA sweatshirts as the tenure gift and was seconded. Discussion. The motion passed: 5 in favor; 2 opposed; 1 abstained.

A motion was made to increase the Faculty Awards, Gifts budget line item from \$2,000 to \$6,000 to cover the cost of gifts for four years of tenure achievement (Alvarez-Galván) and was seconded (Nguyen). The motion passed.

Approximately 14 faculty are retiring this year. Discussion to include past retirees dating back to the year 2020. Maya shared that she was informed by the President's Office that gifts had not been purchased for the full-time faculty who retired in 2020 through 2022. President Emily Woolery and Vice President Tamra Horton will speak with the President's Office about the purchasing of gifts for those retirees. A motion was made to recognize all retirees since the year 2020 (Horton) and seconded (Rivas). The motion passed.

b. FA Negotiations Survey - Spring 2023

President Woolery will convene a meeting with Lead Negotiator Sandra Esslinger and the FA Negotiations Survey Committee to discuss how to proceed with surveying the faculty.

c. Conference Reimbursement Requests

i. CTA Equity and Human Rights Conference – March 17-19, 2023: Jenny Gernhart

A motion was made to approve the reimbursement for conference expenditures (Alvarez-Galván) and seconded (Esslinger). Discussion occurred. A vote was taken on the motion, and the motion passed: 6 in favor; 4 opposed.

VII. New Business – Discussion Items

a. FA Meeting Schedule 2023-2024

The item was introduced and will return to the next meeting of the Executive Board.

b. Organizing Budget for Apparel

Maya presented the proposed budget of \$1520 to purchase sweatshirts for members who write or read public comments at Board of Trustees meetings and to purchase long sleeve dress shirts for elected officers and the negotiations team members. The item will return as an action item at the next meeting of the Executive Board.

c. FA Election

i. Results: President Emily Woolery shared the official 2023 FA Election results provided to her by Elections Chair, Phil Wolf.

ii. AFAC: There is concern that fewer than half of the elected positions are filled, with some divisions having no representation. CTA advises that the FA attempt to fill the positions. Vice President Tamra Horton recommended that an election occur in the fall semester and that AFAC, with the assistance of the FA President and Vice President, recruit potential candidates during the remainder of the current semester. The Executive Board agreed with the recommendation.

d. Organizing Leadership: The item was introduced and will return to the next Executive Board Meeting under Old Business.

i. Summer 2023

ii. Fall, Winter, Spring 2023-2024

e. COVID-19 Recommendations on Mandates Task Force: The item was not addressed due to time constraints.

f. Dr. Scroggins' Retirement Event: The item was not addressed due to time constraints.

g. Dr. Garcia – Reception: The item was not addressed due to time constraints.

h. Organizing: The item was not addressed due to time constraints.

i. Coffee with FA Leaders for spring Finals Week – sign-ups

ii. Coffee with FA Leaders for week 2 of fall semester - \$500.00 budget proposal

i. FA Membership Dues 2023-24: The item was not addressed due to time constraints.

- j. FA Negotiation Team Appointments: The item was not addressed due to time constraints.
- k. CTA Summer Institute: The item was not addressed due to time constraints.
- l. Work Group on Article 10 – Workload: The item was not addressed due to time constraints.
- m. Purchase of Text Blasts for Organizing Purposes: The item was not addressed due to time constraints.
- n. Student Awards Contribution: The item was not addressed due to time constraints.
- o. Work Group – Dual Enrollment Mandate for 2025 Incoming Ninth Graders: The item was not addressed due to time constraints.

VIII. Other Reports

- a. Academic Senate: None.
- b. Adjunct Faculty Advisory Committee: A written report was distributed.
- c. CCA Director J Report: None.
- d. CTA State Council Report: None.
- e. Organizing Report: None.

IX. Announcements

- a. FA T-Shirt Pop-Up: April 26 @ 12-2, Bldg. 744 (Athletics), Heritage Hall
- b. CCA Spring Conference & WHO Awards: April 28-30, Hilton Orange County/Costa Mesa
- c. Rep Council Meeting: May 2 at 11:30am-1:00pm
- d. CTA Political Academy: May 5-7, Hilton OC/Costa Mesa
- e. Executive Board Meeting: May 9 at 11:30am-1:00p
- f. Board of Trustees Meeting: May 10, time TBA
- g. Faculty Appreciation Luncheon: May 11 at 11:00am-1:30pm in Founders Hall Living Room
- h. Retirement/Tenure Tea: May 16 at 11:30am-1:00pm @ Founders Hall

X. Adjournment

The meeting adjourned at 1:00pm.

Respectfully submitted,
Vicki Greco