

Mt. San Antonio College Faculty Association
Executive Board Meeting Minutes - Approved
March 28, 2023 | 11:30am – 1:00pm via Zoom

Attendance: Allende, Alvarez-Galván, Anders, Christ, Esslinger, Greco, Horton, Kaljumägi, McLaughlin, Nguyen, Pellitteri, Willis, Woolery

I. Call to Order

President Emily Woolery called the meeting to order at 11:30am.

II. Approval of Agenda with Flexibility

A motion was made to approve the agenda with flexibility (Allende) and seconded (Pellitteri). The agenda was approved.

III. Approval of Minutes – March 14

A motion was made to approve the meeting minutes from March 14, 2023 (Allende) and seconded (Nguyen). The minutes were approved.

IV. Reports

a. President – Emily Woolery

President Emily Woolery distributed a [written report](#). Emily shared that the legal opinion was received and determined that Canvas shells can be merged without violating FERPA. The Academic Senate will address the need for and make recommendations regarding faculty professional development on FERPA compliance with merging class shells.

b. Vice President – Tamra Horton

Vice President Tamra Horton distributed a [written report](#). Tamra shared that the Faculty Association has filed disputes against two administrators for an email they sent to the manager's listserv in response to the FA President's comments at the Board of Trustees meeting on March 8, 2023.

c. Treasurer – Maya Alvarez-Galván

i. 2023-2024 Budget: On behalf of the FA Budget Committee, Treasurer Maya Alvarez-Galván presented and reviewed the proposed budget for 2023-2024. Maya pointed out that the FA is in excellent financial shape and needs to spend its money for the benefit of its members. A motion was made to recommend the proposed budget to the FA Representative Council (Nguyen) and seconded (Kaljumägi). A motion was made to amend the proposed budget to reflect a reinstatement of a \$20,000 budget to Social Activities and to increase the budget to \$10,000 for line item "Promotional" (Horton) and seconded (Nguyen). The motion to amend passed. The motion passed to recommend the amended proposed budget to the FA Representative Council.

ii. Statement for Withdrawal of Funds from First Federal Credit Union: Treasurer Maya Alvarez-Galván presented a statement developed by the FA Budget Committee authorizing Maya Alvarez-Galván to withdraw \$120,000 from First Financial Federal Credit Union and to open 2 CDs each in the amount of \$60,000 for periods of 12 months and 24 months, respectively, at Chaffey Credit Union. Presently, the FA has one CD in the amount of \$45,000 and a PAC account in the amount of \$56,000 at Chaffey Credit Union. A motion was made to recommend for approval the statement authorizing Treasurer Maya Alvarez-Galván to withdraw the specified funds from First Financial Credit Union (FFCU) to open two CDs at Chaffey Credit Union (Christ) and seconded (Kaljumägi). The motion passed: 11 in favor; 0 opposed; 2 abstained. The item will be presented to the FA Representative Council for approval. Eric mentioned that California Credit Union is a teacher-friendly institution and suggested that the FA may wish to consider it for future banking needs.

iii. Tenure/Retirement Tea: The item was postponed until the next FA Executive Board Meeting scheduled on April 11, 2023.

- iv. Athletic Pullovers Estimate: Treasurer Maya Alvarez-Galván presented a budget proposal of \$3050.84 for athletic pullovers. A motion was made to approve the expenditure of up to \$3400.00 (Horton) and seconded (Esslinger) for the purchase of athletic pullovers. The motion passed.
- v. Organizing Events Budget – Spring 2023: Treasurer and Organizing Co-Lead Maya Alvarez-Galván presented a proposed budget for several Organizing events and promotional items. A motion was made to approve the proposed budget (Nguyen) and seconded (Allende). The motion passed.

V. Old Business – Action Items

- a. Updated Draft Audit: The item was postponed until the next FA Executive Board meeting.
- b. Conference Attendees
 - i. Eric Kaljumägi - NEA Representative Assembly, July 2023: A motion was made to approve the funding for Eric Kaljumägi’s attendance (Horton) and seconded (Alvarez-Galván). The motion passed.
 - ii. CCA Spring Conference & WHO Awards: April 28-30: A motion was made to approve Tim Engle and Sandy Esslinger as conference delegates (Pellitteri) and seconded (Nguyen). The motion passed.

CTA State Council Representative Josh Christ attended the CTA State Council meeting on March 24-26. Josh announced that the CTA [2023 Political Academy](#) is being held at the Hilton Orange County/Costa Mesa Hotel on May 5-7 and distributed the [CTA Board Report – March 2023](#).

VI. New Business – Discussion Items

a. FA Goals

President Emily Woolery introduced the item. Robin Devitt drafted the goals in the document presented based on the FA Executive Board Planning Retreat meeting on February 14. The Officers met on March 21 to expand on it. Emily noted that Robin listed point persons that she understood had interest in working on certain activities. A question was posed as to whether the goals are those of the Executive Board or of the Representative Council. Emily requested that the board consider the question prior to the next meeting.

b. FA Negotiations Survey - Fall 2022

Director Loni Nguyen introduced the item. Loni reviewed the data with two members of the Negotiations Survey Committee. A preliminary report had already been drafted, so the group slightly edited for corrections. Emily stated that the preliminary report had been drafted by FANT member David Mrofka. Loni shared the amended report with Emily, who screen-shared it on Zoom. Emily will upload the document to the shared meeting folder.

c. FA Negotiations Survey - Spring 2023

Director Loni Nguyen introduced the item. Loni reported that the Negotiations Survey Committee members are proposing to postpone a survey until the fall semester. Tania Anders expressed the opinion that the current semester would be a better time to survey than during the fall because faculty are presently engaged and thinking about negotiations.

d. Puttin’ On the Hits/FA Storage Room Use/Student Awards

Vice President Tamra Horton introduced the item and provided a brief history on the Puttin’ on the Hits Student Awards Fundraiser. Tamra requested that the board consider the FA’s use of the storage room where the fundraiser’s costumes, instruments, and other accessories are stored and ways that the FA can revive the Student Awards.

e. COVID-19 Recommendations on Mandates Task Force: The item was postponed until the next meeting.

VII. Closed Session

a. Negotiations Report

Emily informed the executive board of the request from counseling professors, instructional specialist professors, and library professors for a Memorandum of Understanding (MOU) to be negotiated with the district to address remote working conditions for online/virtual

work assignments. Maya expressed that she would like to see the Union support this group of faculty in their request and reminded the board that counselors have been very involved with supporting the FA's Organizing.

b. Organizing – 3/28/23 BoT Meeting

Emily conveyed information about the Board of Trustees Meeting scheduled today regarding the selection of the College's next president.

c. Grievance Report: Refer to the Vice President's [written report](#).

VIII. Other Reports

a. Academic Senate: No report.

b. Adjunct Faculty Advisory Committee: A [report](#) was distributed.

c. CCA Director J Report: No report.

d. CTA State Council Report: Information was [distributed](#).

e. Organizing Report: No report.

IX. Announcements

a. Adjunct Faculty Open House: March 29 at 12:00-2:00pm and April 17 at 4:00-6:00pm

b. Rep Council Meeting: April 4 at 11:30am-1:00pm

c. Executive Board Meeting: April 11 at 11:30am-1:00pm

d. Board of Trustees Meeting: April 12, time TBA

e. FA Cultural Event: Cheech Marin Chicano Art Center in Riverside, CA on April 14 at 10:00am-12:00pm

f. CCA Spring Conference & WHO Awards: April 28-30, Hilton Orange County/Costa Mesa

g. Faculty Appreciation Luncheon: May 11 at 11:00am-1:30pm in Founders Hall Living Room

h. Retirement/Tenure Tea: May 16 at 11:30am-1:00pm @ Founders Hall

X. Adjournment

The meeting adjourned at 1:00pm.

Respectfully submitted,

Vicki Greco