

Attendance: Allende, Alvarez-Galván, Anders, Christ, Esslinger, Greco, Horton, Kaljumägi, Landeros, McLaughlin, Nguyen, Pellitteri, Rivas, Willis, Woolery

I. Call to Order

President Emily Woolery called the meeting to order at 11:44am.

II. Approval of Agenda with Flexibility

A motion was made to approve the agenda with flexibility (Allende) and seconded (Esslinger). The agenda was approved with flexibility.

III. Approval of Minutes – February 28

A motion was made to approve the minutes from the February 28, 2023 Executive Board Meeting (Esslinger) and seconded (Kaljumägi). The minutes were approved with a typographical correction under the Negotiations Report.

IV. Reports

a. President – Emily Woolery

A written [report](#) was provided.

i. FA Work Groups

1. Article 18 and DEISA: Alexis Carter of Human Resources has joined the work group. The work group has almost concluded review of Article 18 language related to evaluation processes. The work group will begin reviewing the faculty evaluation forms to determine where DEISA-related language can be included. The work group will forward its recommendations, including a proposed pilot study, to the Faculty Association Negotiation Team.
2. Appendix E: Emily and Tamra met with Lance Heard on March 13. Lance and Michelle Sampat had sent a memo to request new reassigned positions or new LHE for ongoing reassigned positions to the VPI Office without input from the Faculty Association. Tamra and Emily met with Vice President Kelly Fowler, Associate Vice President Meghan Chen, and Executive Assistant Laura Martinez.

ii. Board of Trustees

1. Emily is exploring the possibility of changing the order of reports so that other employee groups' leadership do not comment on the reports given by the faculty leadership, as had occurred at the most recent Board of Trustees Meeting.

iii. Contract Interpretation and Employee Relations

1. Faculty have had questions for Emily on the following issues:
 - a. Department chair roles in scheduling full-time faculty

- b. The number of require on-campus days for professors with overload assignments
- c. Preparation and grading time for noncredit professors
- d. Unauthorized classroom visitors
- e. Sick leave and compensation with substitutes

John Pellitteri reported that he is aware of the full-time counseling faculty assigned to the noncredit areas being required by the administrator(s) in noncredit to schedule their weekly counseling hours over 5 days. Emily responded that she and Tamra have been working on the issue and that they are aware that past practice scheduling for counseling faculty differs from what is currently being imposed.

- b. Vice President – Tamra Horton: No report.
- c. Treasurer – Maya Alvarez-Galván

Treasurer Maya Alvarez-Galván presented and distributed the current Faculty Association financial statement. Maya reported that the forms for reinstatement of tax-exempt status have been completed and submitted to the IRS. On behalf of the FA Budget Committee, Maya is bringing a proposed 2023-24 budget and a written proposal to allow for the withdrawal of funds from First Financial Credit Union (FFCU) to deposit into a FA account at another bank for approval at the March 28th Executive Board meeting.

V. Closed Session

- a. Negotiations Report – Sandra Esslinger

Lead Negotiator Sandra Esslinger provided an update on the current progress in negotiations.

- b. Grievance Report – Tamra Horton

Vice President Tamra Horton provided a verbal report of current grievances.

VI. Old Business – Action Items

- a. Class Size Task Force Recommendations

Vice President Tamra Horton is working on obtaining necessary information on the matter prior to working on the recommendations with task force member Phil Wolf. The item was postponed.

- b. Membership Drive

A motion was made to accept the Local Organizing Plan: Membership Matters as a working document (Rivas) and seconded (Allende). The motion passed.

- c. FA Bylaws Revision

Vice President Tamra Horton reminded the Board that amendments proposed by the FA Governance Committee had previously been approved for recommendation by the Executive Board; however, the document presented at the time of approval was missing some necessary amendments specific to our local chapter. The amendments were made so that the Bylaws align with CTA's recommendations and to better organize language. Amendments presented included the deletion of local chapter provisions in

Article II, sections I and J.; removal of article XIV, section D (the FA Committee information is included in the FA Standing Rules); and moving language pertaining to the spokesperson for the Bargaining Team being a nonvoting member on the Executive Board from article IX, section A. to article IX, section A.2., where all other ex-officio members of the Executive Board are listed.

A motion was made on the floor to amend Article VIII, section D, stipulating that the election of President and Secretary Offices shall occur in odd years and the election of Vice President and Treasurer Offices shall occur in even years (Rivas) to ensure the staggering of the officers' terms. The motion was seconded (Esslinger). The motion to amend was approved.

A motion was made to approve the amended FA Bylaws (Alvarez-Galván) and seconded (Rivas). The motion passed.

- d. Updated Draft Audit: The item was not addressed due to time constraints.

VII. New Business – Discussion Items

- a. FA Goals: The item was not addressed due to time constraints.
- b. FA Negotiations Survey - Fall 2022: The item was not addressed due to time constraints.
- c. FA Negotiations Survey - Spring 2023: The item was not addressed due to time constraints.
- d. 2023-2024 Budget: The item was not addressed due to time constraints.
- e. Statement for Withdrawal of Funds from First Federal Credit Union: The item was not addressed due to time constraints.
- f. Puttin' On the Hits/FA Storage Room Use/Student Awards: The item was not addressed due to time constraints.
- g. Organizing Events Budget – Spring 2023: The item was not addressed due to time constraints.
- h. Conference Attendees
 - i. Vicki Greco – NEA Higher Education Conference, recipient of CTA Scholarship funds
 - ii. Eric Kaljumägi - NEA Representative Assembly, July 2023
 - iii. CCA Spring Conference & WHO Awards: April 28-30

President Emily Woolery presented a list of member names who have expressed interest in attending the CCA Spring Conference as a Chapter Delegate. A motion was made to suspend the rules (Greco) and seconded (Alvarez-Galván). The motion passed. A motion was made to approve the list of proposed delegates/attendees (Alvarez-Galván) and seconded (Kaljumägi). The motion passed, with the following faculty being approved: Emily Woolery, Tamra Horton, Chaz Perea, Cesia Paniagua, Serena Ott, Masoud M. Roueintan, Ellen Straw, Anna McKennon, Shireetha Gethers, Patricia Maestro, John Pellitteri, Maya Alvarez-Galván, Marina McLaughlin, Loni Nguyen, Kenneth Lambright, Gretchen Heimlich-Villalta, Alana Bachor.

Nominations opened for the WHO Award. Maya Alvarez-Galván nominated Sandy Esslinger. Teresa Landeros nominated Herschel Greenberg. Nominations will remain open until the next Executive Board meeting on March 28, 2023.

- i. COVID-19 Recommendations on Mandates Task Force: The item was not addressed due to time constraints.
- j. Tenure/Retirement Tea: The item was not addressed due to time constraints.
- k. Athletic Pullovers Estimates: The item was not addressed due to time constraints.

VIII. Other Reports

- a. Academic Senate: No report.
- b. Adjunct Faculty Advisory Committee: No report.
- c. CCA Director J Report: No report.
- d. CTA State Council Report: No report.
- e. Organizing Report: No report.

IX. Announcements

- a. FA T-Shirt Pop-up: March 14 at 10:00am-12:00pm, Bldg. 9B
- b. 2023 NEA Higher Education Conference: March 17-19 in San Jose
- c. Board Study Session: March 18, Sheraton Fairplex Conference Center
- d. BoT Special Board Meeting (President/CEO Search – Pacific Palms) March 20-22, Public Comment Session on March 20 at 9:00am
- e. Executive Board Meeting: March 28 at 11:30am-1:00pm
- f. Adjunct Faculty Open House: March 29 at 12:00-2:00pm and April 17 at 4:00-6:00pm
- g. Rep Council Meeting: April 4 at 11:30am-1:00pm
- h. Board of Trustees Meeting: April 12, time TBA
- i. FA Cultural Event: Cheech Marin Chicano Art Center in Riverside, CA on April 14 at 10:00am-12:00pm
- j. CCA Spring Conference & WHO Awards: April 28-30, Hilton Orange County/Costa Mesa
- k. Faculty Appreciation Luncheon: May 11 at 11:00am-1:30pm in Founders Hall Living Room
- l. Retirement/Tenure Tea: May 16 at 11:30am-1:00pm, Location TBD

X. Adjournment

The meeting adjourned at 1:01pm.

Respectfully submitted:

Vicki Greco and Maya Alvarez-Galván