

Mt. San Antonio College Faculty Association
Executive Board Meeting Minutes
December 6, 2022 | 11:30am – 1:00pm via Zoom

Attendance: Alvarez-Galván, Anders, Christ, Esslinger, Greco, Horton, Kaljumägi, Landeros, McLaughlin, Nguyen, Pellitteri, Rivas, Woolery

- I. Call to Order
President Emily Woolery called the meeting to order at 11:34am.
- II. Approval of Agenda with Flexibility
A motion was made to approve the agenda with flexibility, seconded, and carried.
- III. Approval of Minutes – November 22
A motion was made to approve the minutes from November 22, 2022 (Alvarez-Galván) and seconded (Nguyen). The minutes were approved as written.
- IV. Reports
 - A. President - Emily Woolery
 1. Emily reported that she will be discussing with President Scroggins and VPI Fowler about the district's assertion that there may be a potential violation of AP 5040- *Student Records, Directory Information, and Privacy* if faculty merge Canvas shells for multiple class sections.
 2. There are several Human Resources matters involving faculty, including a probationary faculty evaluation issue; a student complaint about a faculty's post on a personal social media account after the faculty member provided the account as a communication method for students; a student complaint about a faculty member's use of gender terminology; and questions and concerns about an adjunct faculty's compensation for their reassigned position.
 - B. Vice President - No report
 - C. Treasurer - No report
- V. Closed Session
 - A. Negotiations Report - Sandra Esslinger
The executive board provided guidance for the negotiation of COLA and other increases to compensation.
 - B. Grievance Report - No report
- VI. Old Business – Action Items
 - A. Class Size Task Force Recommendations: *The item was postponed.*
 - B. Conference Attendance
 1. CCA Winter Conference – Feb. 10-12, San Diego

The following faculty have expressed interest in attending: Emily Woolery, Tamra Horton, Judith Lawton, Ellen Straw, Anna Lee Mc Kennon, John Pellitteri, Loni Nguyen, Marina McLaughlin, Kristina Allende, Maya Alvarez-Galván, and Vicki Greco.

2. NEA Higher Education Conference – March 17-19, San Jose

The following faculty have expressed interest in attending: Emily Woolery, Tamra Horton, Eric Kaljumagi, Judith Lawton, P. Gayle Harris Watkins, Lizbet Sanchez, Kenneth Lambert, Tony Rivas, and Loni Nguyen.

A motion was made to approve conference funding for the prospective attendees (Horton), and seconded (Kaljumägi). A motion was made to amend the original motion to include a maximum funding of \$1,000 for each NEA Conference attendee (Kaljumägi) and seconded (Alvarez-Galván). Discussion occurred. The motion to amend failed: 5 in favor, 6 opposed, 2 abstentions. The original motion passed: 10 in favor, 0 opposed.

VII. New Business – Discussion Items

- A. AFAC Attendance and Compensation: *The item was not addressed due to time constraints.*
- B. Membership Drive: *The item was not addressed due to time constraints.*
- C. Goal Setting Retreat: *The item was not addressed due to time constraints.*
- D. Winter Meetings: 1/10, 1/31, 2/14 @ 11:30-1:00

A motion was made to suspend the rules and take action to approve the addition of three executive board meetings during the winter intersession on January 10, January 31, and February 14 at 11:30am -1:00pm (Horton), seconded (Alvarez-Galván), and carried. The motion passed: 9 in favor, 0 opposed.

- E. Committee Appointments
 - 1. Smoking on Campus Workgroup
 - a) Misty Kolchakian
 - 2. Calendar Committee
 - a) Jeff Wakefield (reaffirmation of previous appointment)
 - 3. FA Negotiations Team Apprentice
 - a) Patricia Maestro
 - (1) Winter 2023 - 2 LHE
 - (2) Spring 2023 - 3 LHE

LHE pending agreement with district

A motion was made to suspend the rules and take action on the committee appointments presented and distributed by President Emily Woolery (Alvarez-Galván), and seconded (Pellitteri). The motion to suspend the rules passed: 9 in favor. A motion was made to approve the appointments (Alvarez-Galván) and seconded (Nguyen). The motion passed: 11 in favor, 0 opposed.

- F. FA Elections Timeline: *The item was not addressed due to time constraints.*
- G. FA Negotiations Survey - Fall 2022: *The item was not addressed due to time constraints.*
- H. QuickBooks Reconciliation Options

Treasurer Maya Alvarez-Galván presented a document that showed an unreconciled amount of nearly \$65,000 in the First Federal Credit Union checking account. A motion was made to suspend the rules and take action on the item (Alvarez-Galván) and seconded (Kaljumägi). The motion passed: 8 in favor, 0 opposed. A motion was made to direct Maya Alvarez-Galván to reconcile the First Federal Credit Union Checking Account in Quickbooks by reaching out to people with uncashed checks to determine if they need to get a new check reissued. The motion passed: 5 in favor, 1 opposed, and 2 abstentions.

- I. FA Negotiations Survey - Spring 2023: *The item was not addressed due to time constraints.*
 - J. Puttin' On the Hits/FA Storage Room Use/Student Awards: *The item was not addressed due to time constraints.*
 - K. FA Bylaws: *The item was not addressed due to time constraints.*
- VIII. Other Reports
- A. Academic Senate: No report was provided.
 - B. Adjunct Faculty Advisory Committee: No report was provided.
 - C. CCA Director J Report: No report was provided.
 - D. CTA State Council Report: No report was provided.
 - E. Organizing Report: No report was provided.
- IX. Announcements
- A. Coffee & Finals: Dec. 5-8 @ Common Grounds, Times vary
 - B. Board Of Trustees Meeting: Dec. 14 @ TBA
 - C. CCA Winter Conference - Advocacy: Feb. 10-12, Doubletree by Hilton in San Diego Mission Valley
 - D. The Outsiders: Feb. 23, 2023, La Mirada Theatre for the Performing Arts
 - E. Executive Board Meeting: Feb. 28, 2023 @11:30am-1:00pm
 - F. Rep Council Meeting: March 7, 2023 at 11:30am-1:00pm
 - G. 2023 NEA Higher Education Conference: March 17-19, 2023 in San Jose
- X. Adjournment
- The meeting adjourned at 1:33pm.

Respectfully submitted:
Vicki Greco