

Mt. San Antonio College Faculty Association
Executive Board Meeting Minutes
November 22, 2022 | 11:30am – 1:00pm via Zoom

Attendance: Allende, Alvarez-Galván, Christ, Esslinger, Greco, Horton, Kaljumägi, Landersos, McLaughlin, Nguyen, Pellitteri, Rivas, Woolery

I. Call to Order

The meeting was called to order at 11:34am.

II. Approval of Agenda with Flexibility

A motion was made to approve the agenda with flexibility (Nguyen) and seconded (Esslinger). The motion passed.

III. Approval of Minutes – November 8

A motion was made to approve the minutes from the Executive Board meeting on November 8, 2022 (Allende), and seconded (Horton). President Emily Woolery requested that the minutes reflect the President's report include that the proposed revision to Board Policy 6250 would increase the minimum amount in the District's reserves from 10% to 18.5%. The amended minutes were approved.

IV. Reports

a. President - Emily Woolery

President Emily Woolery presented a [written report](#). Emily provided additional information about the District's report at the Board of Trustees Study Session held on November 12, 2022 included information about the possibility of using funds from a Canadian-based private donor for the building of a new campus library and a School of Continuing Education Village. Emily shared that it was reported Ohlone College had used this source of funding for new campus facilities.

b. Vice President - Tamra Horton

Vice President Tamra Horton reported that, while formatting the amended bylaws, it was discovered that the document was a CTA bylaws template and not the FA's Bylaws that were amended by the FA Governance Committee. It will be recommended that the Representative Council postpone acting on the item at the next meeting.

c. Treasurer - Maya Alvarez-Galván

Treasurer Maya Alvarez-Galván presented the financial statement for the period of September 1, 2022 through November 22, 2022. The most recent bank statement that will reflect the FA's payment of membership dues has not yet been received. Once it is received, the negative balance of \$6,317.70 will be resolved.

V. Closed Session

a. Negotiations Report - Sandra Esslinger

i. Written updates on the two negotiations sessions have been distributed to all

faculty via email.

- ii. Guidance for negotiations: Much discussion occurred about the District's most recent compensation offer. A motion was made to take a poll and to use the results for negotiations guidance (Alvarez-Galván) and seconded (Allende). The poll was conducted; guidance was provided.

b. Grievance Report - No report.

VI. Old Business – Action Items

a. Class Size Task Force Recommendations: Agenda flexibility was exercised. The item was not addressed due to time constraints.

b. Holiday Pay for FA Office Personnel

A motion was made to pay Vera for six observed holidays in 2022-23 (Alvarez-Galván) and seconded (Nguyen). Discussion included support and opposition positions. Eric spoke against the proposal due to when there are multiple employees, there had frequently been inconsistency in staff scheduling, which would make it difficult in determining who is eligible for the holiday pay. Maya expressed her position that a union pay its employees for holidays. The motion passed: 8 in favor, 2 opposed, 3 abstained.

A motion to extend the meeting by 15 minutes was made, seconded, and carried. In accordance with the approved agenda flexibility, the Board proceeded to address New Business Item A.

VII. New Business – Discussion Items

a. Resolution in Support of Covina Unified Education Association

A motion was made to suspend the rules (Nguyen) and seconded (Alvarez-Galván). The motion passed. A motion was made to adopt the resolution (Alvarez-Galván) and seconded (Nguyen). The motion passed. The item will be forwarded to the Representative Council for action.

b. Activities in support of Covina Unified Education Association

A motion was made to suspend the rules (Alvarez-Galván) and seconded (Nguyen). The motion passed. A motion was made to recommend approval of donating up to \$500.00 to the Covina Unified Education Association for supporting their members during the strike (Landeros) and seconded (Nguyen). The motion passed. The item will be forwarded to the Representative Council for action.

c. Membership Drive

The item was not addressed due to time constraints.

d. Committee Appointments

The item was not addressed due to time constraints.

e. Sabbatical Report Storage at the FA Office

The item was not addressed due to time constraints.

f. QuickBooks Reconciliation Options

The item was not addressed due to time constraints.

g. AFAC Attendance and Compensation

The item was not addressed due to time constraints.

h. Coffee and Finals Week (Membership/Organizing Activity)

Organizing Lead Maya Alvarez-Glaván asked that the executive board members sign up during times they are available to host Coffee and Finals Week at the Common Grounds on campus. Maya distributed a sign-up sheet via the shared meeting folder.

i. 2024-25 Calendar – Corrections

Emily presented a corrected version of the 2024-2025 College Calendar that included a correction to the year for the months November, December, and January, and a correction to the dates for the Thanksgiving Holiday. Eric advised that it be presented to the FA Representative Council as typographical errors.

j. Conference Attendance

i. CCA Winter Conference – Feb. 10-12, San Diego

ii. NEA Higher Education Conference – March 17-19, San Jose

Faculty interested in attending the CCA and NEA conferences should contact President Emily Woolery.

VIII. Other Reports

- a. Academic Senate: No report.
- b. Adjunct Faculty Advisory Committee: No report.
- c. CCA Director J Report: No report.
- d. CTA State Council Report: No report.
- e. Organizing Report: No report.

IX. Announcements

- a. Board of Trustees Special Meeting: November 22 @ 2:00pm
- b. Rep Council Meeting: Nov. 29 at 11:30am-1:00pm
- c. Executive Board Meeting: Dec. 6 @11:30am-1:00pm
- d. Board Of Trustees Meeting: Dec. 14 @ TBA
- e. CCA Winter Conference - Advocacy: Feb. 10-12, Doubletree by Hilton in San Diego Mission Valley
- f. The Outsiders: Feb. 23, 2023, La Mirada Theatre for the Performing Arts
- g. 2023 NEA Higher Education Conference: March 17-19, 2023 in San Jose

X. Adjourn

The meeting adjourned at 1:18pm.

Respectfully submitted,

Vicki Greco

Faculty Association Secretary