

**Mt. San Antonio College Faculty Association**  
**Executive Board Meeting Minutes**

May 31, 2022

11:30am – 1:00pm via Zoom

**Present:** Chisa Uyeki, Emily Woolery, Eric Kaljumägi, Herschel Greenberg, Joshua Christ, Judy Lawton, Kelly Rivera, Kristina Allende, Maya Alvarez-Galván, Sandra Esslinger, Tamra Horton, Vicki Greco

**Absent:** Luisa Howell

I. Call to Order

The meeting was called to order at 11:33am.

II. Approval of Agenda with Flexibility

A motion was made to approve the agenda with flexibility, seconded, and was carried.

III. Approval of Minutes – April 26

A motion was made to approve the minutes from April 26, 2022, seconded, and was carried.

IV. Reports

A. President - Emily Woolery

1. Commencement: Faculty who use Personal Necessity leave do not need to give reason for absence. Faculty who have reasons for absence that they think should be excused would use one of the reasons stated in VPI Fowler's email communication. A member expressed concern about safety and security in light of the recent mass shootings. Emily contacted President Scroggins to inquire about the specific security measures being taken but has not received any information yet.
2. ADA Accommodations: Emily reported that a professor has been having difficulties securing reasonable accommodations due to increased mobility limitations. Another faculty member had difficulties securing family medical leave. Kelly has heard from faculty that the minimum two days of assignment on campus has been used against them in some instances of accommodations requests. Vicki suggested that the FA review contract language to identify any provisions that may unintentionally disallow a faculty member from being granted a reasonable accommodation. Vicki also mentioned that the website now has some information about ADA accommodations resources that can inform and advise faculty on their accommodations request.
3. Recently, two adjuncts resigned due to poor evaluations, making it a total of three adjuncts leaving a single small department. Emily's viewpoint is that the evaluation process was harsh. There may need to be a focus on making sure the evaluation criteria and spirit are fully understood by all evaluators.

B. Vice President- no report.

- C. Treasurer - Maya Alvarez-Galván
  - 1. A written narrative report was reviewed and distributed. Maya reported that the State worker's Compensation Insurance has been paid and reinstated, the taxes for 2021 are completed, and four years of 460 Forms were returned to the FA from LA County Registrar's Office and are being amended and resubmitted. Issues pending include: 1. Maya is not yet listed as an authorized signature on bank accounts, Maya needs guidance on how to categorize some budget items such as the \$45,000+ negotiations expense, and over four years of unreconciled expenses in QBs need resolving.
  - 2. A financial statement was reviewed and distributed.
  
- V. Closed Session
  - A. Negotiations Report - Sandra Esslinger

Sandy provided an oral report on the status of negotiations. Members of the Board provided guidance to the FANT for the negotiation of salary and benefits.
  - B. Grievance Report - No report.
  
- VI. Old Business - Action Items
  - A. June 14 Executive Board Meeting

Emily polled eboard members and only five are available for a meeting on June 14<sup>th</sup>. Emily will reach out to the executive board via email for input on direction to give the FANT.
  - B. 2022-2023 Meeting Calendar

Emily presented the revised 2022-2023 meeting schedule. A motion was made to approve the meeting calendar (Tamra) and seconded (Vicki). The motion was passed by acclamation.
  - C. FA Resolution 22-XX: Equality in Working Conditions

A motion was made to recommend for approval to the Representative Council (Kelly) and seconded (Maya). The motion was passed unanimously.
  
- VII. New Business – Discussion Items
  - A. CCA Summer Institute: July 24 – 28

The Board approved by acclamation Kristina Allende and Vicki Greco to attend the CCA Summer Institute.
  - B. Committee Appointment:
    - 1. Accreditation Steering Committee – Beta Meyer
    - 2. Hospitality Committee - Michelle Shear

A motion was made to approve the appointments (Eric) and seconded (Maya). The motion was passed by acclamation.
  - C. CTA Region 3 Leadership Conference: August 26 – 28

1. Tamra Horton
2. Maya Alvarez-Galván

A motion was made for Emily to approve a total of 10 members, including Tamra Horton and Maya Alvarez-Galván, to attend the CTA Region 3 Leadership Conference (Maya) and seconded (Vicki). The motion passed: 9 in favor, 0 opposed.

At 1:03pm, a motion was made to extend the meeting by 15 minutes (Maya) and seconded (Vicki). The motion passed: 6 in favor, 3 opposed, 2 abstentions.

D. Membership Dues Recommendation

Maya presented and distributed the recommendation that membership dues remain unchanged. A motion was made in favor of the recommendation (Maya) and seconded (Tamra). The motion passed: 11 in favor, 0 opposed.

E. Auditor's Report

Maya presented and distributed the Auditor's Report. A motion was made to suspend the rules (Tamra) and seconded (Kristina). The motion passed: 10 in favor, 0 opposed. A motion was made to approve the Auditor's Report (Tamra) and seconded (Maya). The motion passed: 10 in favor, 0 opposed, 1 abstention.

F. Treasurer – Increase Compensation

1. Stephen Lancaster – 10 hours x overload rate (stipend)
2. Maya Alvarez-Galvan – 2 LHE one-time pending review of district-provided LHE (article 23)

Stephen Lancaster has assisted Maya in her transition as Treasurer on a weekly basis for 10 hours, and Maya's Treasurer workload has been greater than usual. A motion was made to suspend the rules (Tamra) and seconded (Chisa). The motion to suspend the rules was passed: 10 in favor, 0 opposed. A motion to approve Items F.1. and F.2. (Tamra) and seconded (Sandy). The motion was passed: 10 in favor, 0 opposed.

At 1:18pm, a motion was made, seconded, and carried to extend the meeting by 12 minutes.

G. Smoke Free Policy

Tamra and Phil Wolf have served on the PAC task force on a smoke free campus policy. Tamra and Phil have raised some concerns including the task force proposing to prohibit smoking in private automobiles parked on campus and the prohibition of vaping.

H. Campus Mascot and Moniker

Kristina has been attending the campus Mascot and Moniker Task Force as a guest. As a guest, Kristina has not been allowed to participate in discussions so has only been able to speak at meetings in which she was serving in the place of the sole Academic Senate appointment when that faculty member had been absent. Kristina has significant concerns about the task force's discussions of changing the mascot but retaining the moniker despite its

association with systemic racism. There is also much concern about the process the College has taken in conducting the work and the decision making.

- I. Manager Evaluations: The item was not addressed due to time constraints.
- J. FA Bylaws: The item was not addressed due to time constraints.

VIII. Other Reports

- A. Academic Senate: No report.
- B. Adjunct Faculty Advisory Committee: A written report was distributed.
- C. CCA Director J Report: No report.
- D. CTA State Council Report: No report.
- E. Organizing Report: A written organizing update was distributed.

IX. Announcements

- A. Board of Trustees Meeting: June 22 at 6:00pm
- B. Executive Board Meeting: May 31 at 11:30am – 1:00pm
- C. Representative Council Meeting: June 7 at 11:30am – 1:00pm

X. Adjournment

The meeting adjourned at 1:31pm.

Respectfully submitted,  
Vicki Greco