

**Mt. San Antonio College Faculty Association
Executive Board Meeting Minutes**

March 8, 2022

11:30am – 1:00pm via Zoom

Present: Chisa Uyeki, Emily Woolery, Eric Kaljumägi, Herschel Greenberg, Joshua Christ, Judy Lawton, Kristina Allende, Luisa Howell, Maya Alvarez-Galván, Sandra Esslinger, Vicki Greco

Absent: Kelly Rivera, Robert Piluso, Tamra Horton

I. Call to Order

The meeting was called to order at 11:36am.

II. Approval of Agenda with Flexibility

A motion was made to approve the agenda with flexibility (Allende), seconded (Avarez-Galván). Joshua was contacted by unit member James Stone concerning SB 1173 that calls for STRS and PERS to divest from fossil fuels. The request was to take a position of support for the senate bill. The agenda, with an amendment that added SB 1173 item as letter F under New Business-Discussion Items, was approved by acclamation.

III. Approval of Minutes of February 22, 2022

A motion was made to approve the minutes of the February 22, 2022 Executive Board Meeting (Howell), seconded (Allende). It was asked if the minutes sufficiently documented the appointment of Maya Alvarez-Galván to the Office of Treasurer for the Faculty Association and the requirement of adding Maya Alvarez-Galván to the Faculty Association's bank accounts at First Financial Credit Union as an authorized signatory. Following brief discussion, there was consensus among the attending members that the minutes reflected the executive board's approval of the appointment of Maya Alvarez-Galván to Treasurer of the Faculty Association, which also, inherently, gives approval for the addition of Maya Alvarez-Galván as an authorized signatory on the Association's bank accounts at First Financial Credit Union based on the mandated treasurer duties delineated in the Faculty Association's Bylaws [VII.I.A. *Receive all funds belonging to the Association and be responsible for their safekeeping and accounting;* VII.I.B. *Pay out such funds upon orders of the President*]. The minutes of February 22, 2022 were approved by acclamation.

IV. Reports

A. President - Emily Woolery

1. **Executive Board Retreat**

Emily is interested in holding a retreat for the executive board with the goal of creating greater unity and working on goal setting, communication, and organizing efforts. Emily asked if the executive board members have interest in attending a virtual retreat. Those in attendance responded in the affirmative. Emily suggested holding a retreat on a Friday afternoon.

2. **Academic Calendar 2022-23**

Emily reported that the District is willing to amend winter, spring, and summer terms for 2022-23 academic year if the faculty have other recommendations.

Emily suggested directing the Calendar Committee to review the 2022-23 winter, spring, and summer terms and bring a recommendation to the Representative Council for discussion. Discussion occurred, with some voices of support, a voice of opposition, and advice that Emily be in attendance at the Calendar Committee Meetings. A motion was made to direct the Calendar Committee to recommend a new 2022-23 Academic Calendar (Alvarez-Galván), seconded (Kaljumägi). The motion passed: 8 in favor, 1 opposed.

B. Vice President - Tamra Horton: No report.

C. Treasurer - Maya Alvarez-Galván

Maya reported that several tax related documents are priorities because the Association's taxes were not filed by the Jan 15, 2022 deadline. Additionally, past due notices for agencies need attention.

Sandy asked Maya to provide a list of current delinquencies so that the Board is aware of the FA's current financial position. Maya agreed to provide the requested list at the next meeting.

V. **Closed Session**

A. Grievance Report - None

B. Negotiation Report - Sandy provided a written report. No questions were asked.

VI. **Old Business – Action Items:** None

VII. **New Business – Discussion Items**

A. **Committee Appointments**

1. Kelley Lyons - Faculty Professional Development Committee

2. Mike Hood - Calendar Committee

A motion to suspend the rules to take action on the item (Alvarez-Galván), seconded (Howell). The motion passed: 7 in favor, 0 opposed. A motion was made to approve the committee appointments (Howell), seconded (Alvarez-Galván). The motion passed: 10 in favor, 0 opposed.

B. **Region 3 Spring Membership Campaign**

Emily introduced the Membership Campaign and distributed the *Region 3 Spring Membership Campaign "Membership Matters"* flier. Emily requested that all members of the executive board participate in the membership drive. The first step will include a meeting with Emily, Vicki, Maya, Robin Devitt, and Randa Wahbe to assist with the development of our local chapter's organizing plan to recruit all potential members. A plan will be presented to the executive board at the March 29th meeting.

C. **CCA 2022 Spring Conference**

1. Delegate Appointments: Emily Woolery, Marina Mclaughlin, Ellen Straw, Maya Alvarez-Galván, Victor Garcia, Judy Lawton, Joshua Christ

a) A motion was made to suspend the rules to take action on the delegate appointments (Alvarez-Galván), seconded (Howell). The motion passed: 8 in favor, 1 opposed. A motion was made to approve the delegate appointments (Alvarez-Galván), seconded (Howell). The motion passed: 9 in favor, 0 opposed.

2. 2022 CCA Chapter WHO Award Nomination

- a) Emily stated that she has a nomination and asked if any board members have nominations. Emily nominated Robin Devitt (CTA Staff) for the multitude of ways she has supported the FA related to both the pandemic and to the FA Leadership. Sandy spoke in support of the nomination. Judy asked about Robin's eligibility for the CCA State WHO Award and, if Robin meets eligibility criteria, said that she would like to nominate Sandy Esslinger for the Chapter WHO Award. Sandy thanked Judy, however, declined the potential nomination. After review and discussion of the award criteria discussion, a motion was made to suspend the rules to take action on the item (Alvarez-Galván), and seconded (Allende). There were no objections. The motion passed by acclamation. A motion was made to recommend Robin for the Chapter and the State WHO Awards (Howell), seconded (Greenberg). The motion passed: 10 in favor, 0 opposed.

D. FA Bylaws

Emily presented two options for continuing work on the bylaws so that the document can be returned to CTA Staff for review and approval before being placed on the Representative Council's agenda. The Board agreed to a special executive board meeting on March 22 at 11:30am-1:00pm.

E. T-Shirt Purchase

Maya (Organizing Chair) provided a written proposal and two quotes from C.A.T. Specialties, Inc. for t-shirts and polo shirts. A motion was made and passed to suspend the rules to take action. A motion was made to approve shirts for all members who fill out a survey indicating their t-shirt size (Alvarez-Galván), seconded (Howell). Eric suggested an amendment to the motion of "...and also purchase a supply of polo shirts to give conference attendees as the FA President sees fit." Maya seconded the amendment. The amendment passed: 10 in favor, 0 opposed. Emily asked if there were any objections to approving the motion as amended. There were no objections. The motion passed by acclamation.

- F. FA Position at 3/25 CTA State Council SB 1173 - asks STRS/PERS to divest in fossil fuels:** This item was not addressed due to time constraints.

- G. Process for Side Letter Agreement and Memorandum of Understanding – Discussion:** This item was not addressed due to time constraints.

- H. Manager Evaluations:** This item was not addressed due to time constraints.

- I. FA Negotiations Team – Successor Negotiations 2022-2025 Contract:** This item was not addressed due to time constraints.

VIII. Other Reports

- A. Academic Senate: No report.
B. Adjunct Faculty Advisory Committee: No report.
C. CCA Director J Report: No report.
D. CTA Service Center One Council: No report.
E. Organizing Report: A written report was provided.

IX. Announcements

- A. Board of Trustees Meeting: March 9 – 5:30 Closed Session; 6:00 Newly Tenured Reception;
6:30 Public Session
- B. Board of Trustees Study Session: March 12
- C. Adjunct Faculty Advisory Committee: March 15 at 11:30am –1:00pm
- D. FA Executive Board Meeting: March 29 at 11:30am – 1:00pm
- E. FA Representative Council: April 5 at 11:30am – 1:00pm
- F. CCA 2022 Spring Conference and WHO Awards: April 29–May 1

X. **Adjournment**

The meeting adjourned at 1:01pm.

Respectfully submitted,
Vicki Greco