

**Mt. SAC Faculty Association
Executive Board Meeting
September 10, 2019**

Present: Chan, Enke, Esslinger, Greco, Greenberg Heard, Lancaster, Ott, Sholars, Thomas, Uyeki, Ward, Woolery. **Absent:** Kaljumagi.

I. Call to Order and Approval of Agenda

The meeting was called to order and a motion was made, seconded and carried to approve the agenda at 11:43 a.m.

II. Approval of Minutes

The minutes of August 27, 2019 were approved as written.

III. President's Report – Joan Sholars – No written report

Joan Sholars stated that she is dealing with a probationary faculty who did not meet 75% of the year obligation to qualify for first year completion. The Executive Board advised Joan to propose that the District accept the first year completion for this faculty member and establish contract language for future situations. Three other probationary faculty members are in this position of not having met their 75% of the year obligation to qualify for a year completion.

IV. Vice President's Report – Emily Woolery

A. Student CTA – Work continues on reactivating a chapter of Student California Teachers Association (SCTA). Emily attended Club Advisor Training on September 3 and will staff a table at Join-A-Club days on September 11 – 12. Charles Newman, Program Coordinator, Teacher Preparation Institute, and Professor, Chemistry, invited TPI students to join the club. So far we have interest from at least six students. Our first meeting date is to be determined. Club activation is due September 20.

B. New Faculty Seminar – Emily presented on the evaluation process at the New Faculty Seminar on September 6. New faculty had detailed questions about fulfilling the evaluation timeline, determining peer evaluators, releasing online student evaluations, and the definition of a classroom preparation.

V. Treasurer's Report – Steve Lancaster – No Report

VI. Director J Report – Lance Heard – CCA Meeting September 7

A. CCA Goals – 1.) Retain as many members as possible by ensuring CCA's visibility, transparency, and relevance to members; 2.) Increase CCA's visibility within CTA; 3.) Provide members with opportunities to learn about the CCA Board and how they can become involved with CCA, including CCA leadership roles; 4.) Get new faces at conferences, especially from chapters that traditionally do not send a full slate of delegates; 5.) Improve political advocacy; 6.) CCA to be more openly engaged in talking about matters/issues of racial and social justice.

B. CCA Conference Calls – Please attend monthly conference calls 4th Tuesday of the month.

C. Building Strong Locals Academy – Building Strong Locals Academy planned for winter, spring and fall 2020 CCA Conferences. Now is the time to identify applicants before announcement comes out, anticipate announcement at fall 2019 Conference.

D. California Leadership Academy – California Leadership Academy planned for winter, spring and fall 2021 CCA Conferences. Consider taking the time to identify applicants for this. You can find out more about the CLA at the fall conference because the 2019 Academy is concluding at that conference.

E. Action Network – Organizing Tool – Action Network is an open platform that empowers individuals and groups to organize for progressive causes. They encourage responsible activism, and do not support using the platform to take unlawful or other improper action. They do not control or endorse the conduct of users and make no representations of any kind about them. The website is: www.actionnetwork.org.

VII. SCOne/CTA State Council Report – Joan Sholars – No Report

Joan reported there are a two bills of interest and concern SB 419 and SB 276. SB 419 would prohibit K-8 public and charter schools in California from expelling, or even suspending, students who disrupt the learning process or defy the authority of teachers, administrators and other school officials. SB 276 deals with the immunization and the requirements for exemption. Joan stated that CTA State Council will be held at the end of October. The next SCOne meeting is October 2, 2019 from 4:30 – 9:00 pm at the San Dimas Country Club.

VIII. Academic Senate Report – Chisa Uyeki

A. Faculty Town Hall – Academic Senate and the Student Centered Funding Formula Task Force will be hosting a Faculty Town Hall on Thursday, October 10th, from 3:00 – 4:30 in Founders Hall. This event is to support a goal of the Senate to improve and increase communication with and among faculty to ensure that the Senate is representing the faculty voice.

B. Student Centered Funding Formula Task Force – In spring 2019, Mt. SAC Academic Senate formed the student Centered Funding Formula (SCFF) Task Force (TF) to investigate and make recommendations to the full Senate on the academic and professional matters related to the implementation of the SCFF. The TF wants to include faculty in a discussion on recommendations that have been discussed before moving forward. These include ideas such as: accepting grades from other institutions for retaken courses and utilizing any of three general education patterns (IGETSI, CSU, or Mt. SAC) for our local associate degrees. Please note- these are not being recommended at this time- they are being offered up for discussion. And there are other ideas to consider – some easy to implement, and some with broad ranging implications – and that’s why we want faculty to be involved in the discussion.

C. Nominations and Election – Nominations are open until Thursday for the position of Co-VP. Lance Heard has been nominated. Senators will vote at the Senate meeting on Thursday, September 12th.

D. Appointments – Seeking faculty for: workgroup on AP 3445 Accessibility of Electronic Media. This Administrative Procedure provides College employees with guidance in the creation and distribution of electronic media for classroom of public use. This procedure addresses electronic media, such as websites, web forms, emails, emergency notifications, event flyers posted online, formal memorandums and notices, online job postings, surveys, training material, and online learning resources. Print materials are not covered under this policy. However, once they are uploaded or distributed electronically, they will fall under this policy. Administrative Procedure 3450 addresses accessibility for audiovisual materials in particular.

E. Committee and Council Openings – A list of Committee and Council openings for Fall 2019 were listed. If interested in serving please contact Senate President, Chisa Uyeki.

IX. Adjunct Faculty Committee – Linda Chan

A. Adjunct Faculty Advisory Committee – The first meeting is scheduled for Tuesday, September 17th in the FA Office from 11:30 – 1:00

X. Hospitality Report – Joan Sholars – No Report

XI. Insurance Committee

The Insurance Committee will meet today, September 10, 2019 from 1:30 – 3:00.

XII. Closed Session – Grievance and Negotiations Report

The Executive Board reviewed and discussed the Grievance and Negotiations reports.

XIII. Old Business – Action Item

A. Discussion on Legal Counsel – A motion was made, seconded and carried to approve the continued use of the legal counsel Messing, Adam, and Jasmine for further advice.

B. Executive Board Sub Committee – Faculty Awards and Recognition – A motion was made, seconded and carried to postpone action item Executive Board Sub Committee for Faculty Awards and Recognition until the next Executive Board meeting on September 24th.

XIV. New Business – Discussion

A. CCA Fall Conference Appointments – A motion was made, seconded and carried to suspend the rules and approve the appointment of Elizabeth Gudiel and Brisedia Ramirez Catalan to the CCA Fall Conference.

B. Professional Development Council Report – This will be an action item at the next Executive Board meeting on September 24th.

C. Insurance Committee Appointment – A motion was made, seconded and carried to suspend the rules and approve the appointment of Stephen Lancaster to the Insurance Committee.

D. Governance Committee Appointment – A motion was made, seconded and carried to suspend the rules and approve the appointment of Gary Enke to the Governance Committee.

E. Celebration of our Adjunct Faculty - Budget – A budget of \$1600 has been proposed for the Adjunct Faculty Celebration on October 22nd to cover the cost of food and gift cards. This will be an action item at the next Executive Board meeting on September 24th.

F. STRS Workshop – This will be an action item at the next Executive Board meeting on September 24th.

G. Membership Benefit Workshop – This will be an action item at the next Executive Board meeting on September 24th.

H. Interest Based Bargaining Training – This will be an action item at the next Executive Board meeting on September 24th.

I. FA Retreat – Annual Celebration – The FA Retreat following FLEX Day was such a success, it was proposed that we host this celebration every year. This will be an action item at the next Executive Board meeting on September 24th.

J. Bylaws/Standing Rules – Proposed amendments to the Bylaws and standing Rules were reviewed and clarification as to color coding will be discussed at the next Executive Board meeting on September 24th.

XV. Announcements

- A. Next Board of Trustees Meeting – Wednesday, September 11, 6:00 p.m. in Founders Hall.
- B. Next Adjunct Faculty Advisory Committee Meeting – September 17, 11:30 – 1:00 in the FA Office.
- C. Next Executive Board Meeting – Tuesday, September 24, 11:30 – 1:00 in the FA Office.
- D. Next Representative Council Meeting – Tuesday, October 1, 11:30 – 1:00 in Founders Hall.
- E. Next SCOne Council Meeting – October 2nd, 4:30-9:00 p.m. at the San Dimas Country Club.
- F. Next CCA Conference – October 11th – 13th at the Hilton in San Jose.

XVI. Adjournment

The meeting was adjourned at 1:20 p.m.

The minutes were respectfully submitted by Liz Ward, Faculty Association Secretary