

**Mt. SAC Faculty Association
Executive Board Meeting
June 25, 2019**

Present: Chan, Enke, Esslinger, Greco, Heard, Lancaster, Ott, Sholars, Thomas, Ward, Woolery.

Absent: Greenberg, Kaljumagi, Uyeki.

I. Call to Order and Approval of Agenda

The meeting was called to order and a motion was made, seconded and carried to approve the agenda at 11:34 a.m.

II. Approval of Minutes

The minutes of May 21, 2019 and June 11, 2019 were approved as written.

III. President's Report – Joan Sholars

A. President's Advisory Council (PAC) – PAC will meet on Wednesday, June 26th.

B. Board of Trustees Meeting – The BoT will meet on June 26th.

C. Election Results for the Adjunct Advisory Committee – Humanities Division (4 seats) – Ellen Straw, Enriqueta Leyva; Kinesiology Division – Scott Zine; Library and Learning Resources and Student Services Divisions – Bobbi Hamby; Natural Sciences Division – Jennifer McKinney, Yasmine Shereen; Non-Credit – Briseida Ramirez-Catalan, Danielle Bloom, Technology and Health Division – Samantha James-Perez. Both Enriqueta Leyva and Samantha James-Perez have been offered full-time positions. Everyone has been notified and Linda and Herschel are aware of the results.

D. Discontinued Membership – Two full-time faculty members have stated that they want to discontinue their membership in the Faculty Association. Joan will talk to them but she does not believe she will be able to change their minds. Her main concern is that one of them is a department chair and Joan doesn't want that person to influence other members (especially new faculty) to denounce their membership.

E. CCA Fall Conference – CCA Fall Conference is scheduled for October 11 – 13 in San Jose. Attendees will need to be approved by early September. Are any of the Executive Board members interested in attending?

IV. Vice President's Report – Emily Woolery – No Report

V. Treasurer's Report – Steve Lancaster – No Report

VI. Director J Report – Lance Heard

A. Communications Committee – The Communications Committee works in conjunction with the CCA Website Manager/ Social Media Curator and CTA Communications Staff to disseminate valuable information to members regarding union news, local achievements, and current events that affect community college faculty.

B. CCA Media Updates – The following media are available to receive CCA updates: **Facebook** <https://m.facebook.com/cca4Us>; **Twitter** - @cca4Us <https://twitter.com/cca4Us?s=17>; **Instagram** - <https://www.instagram.com/p/BywgVg9hD8z/?igshid=fj0rd1n1unzt>; **Blog** – you can also follow the Blog and have it sent directly to you via email <https://cca4us.org>

C. CCA Advocacy Award – Please consider the CCA Advocacy Award. It will next be awarded at the Spring 2020 conference. Now is the time to start thinking about who you might nominate. Here is a short summary: This award is based on the spirit of advocacy and promotion of union activities and is given to those who have made great efforts in advocating for their unions and members. The nomination must be accompanied by a short 200 to 250 word essay explaining why this nominated person should be considered by the CCA Communication Committee as the recipient of the prestigious award for persons who have supported, promoted, recognized and educated our community regarding the importance of unionization and its continued growth. Be sure to explain how this person has advanced the position of growth with specific examples of unionization activities and projects that promote unionism.

VII. SOne/CTA State Report – Joan Sholars – No Report

VIII. Academic Senate Report – Serena Ott

A. Senate Executive Board – The Academic Senate Executive Board has met once since the last FA Exec meeting. Lance Heard will serve as Academic Co-VP for the Summer. The Senate Executive Board will meet Thursday, August 22 which is the day before FLEX Day.

B. 2nd New Faculty Seminar Facilitator – Since there are more than 40 new faculty hires, Joan Sholars met with Chisa Uyeki and Dr. Scroggins to propose an additional New Faculty Seminar Facilitator be appointed. A MOU has been signed agreeing to the addition of a 2nd New Faculty Seminar Facilitator.

C. Additional Faculty Assignments – A proposal for a Sustainability Coordinator Reassignment is under review in AMAC. Joan has also asked Senate for an Assistant Accreditation Coordinator position.

IX. Adjunct Faculty Committee – Linda Chan

A. Adjunct Faculty Advisory Committee – The Adjunct Faculty Advisory Committee met June 13, 2019.

B. Membership Engagement – The committee discussed how to get more adjuncts to join, how to get current members more engaged, how to build camaraderie among full-time and part-time faculty, and where to find or strongest full-time advocates.

C. Proposed Workshops – The following were proposed workshops: how to get a full-time job; how to get paid six hours of personal growth incentive; how to get unemployment.

D. Department Issues – The issue of the English department having elections without any part-time faculty input or participation was discussed.

E. Adjunct Faculty Committee Membership – The issues of how to replace members was discussed. Also addressed was how to reduce the restrictions on meetings and place a maximum and/or minimum. A possible solution is to change to a stipend amount per semester.

IX. Hospitality Report – Liz Ward (Interim)

The Chair for the Hospitality Committee must be a member of the FA Executive Board. Liz Ward volunteered to serve as interim.

XI. Insurance Committee

The purpose and function of the Insurance Committee was discussed. The Insurance Committee has served as strictly informational, applied no shared governance and was used as a promotional tool for SISC. It was questioned if this committee is needed. Joan Sholars will ask if we can have Vision and Dental through SISC.

XI. Closed Session – Grievance and Negotiations Report

The Executive Board reviewed and discussed the Grievance and Negotiations reports.

XII. Old Business – Action Item

A. CTA Region II Leadership Conference Appointment – Joan Sholars and Linda Chan will be attending CTA Region II Leadership Conference. No other attendees were added at this time.

B. CTA Region III Leadership Conference Appointment – A motion was made, seconded and carried to approve the appointment of Maya Alvarez-Galvan and Masoud Roueintan to the CTA Region III Leadership Conference. Tamra Horton, Eric Kaljumagi, Joan Sholars, Antoine Thomas, Emily Woolery, Sandra Esslinger and Vicki Greco have also been appointed to attend the CTA Region III Leadership Conference.

XIII. New Business – Discussion

A. Discussion on Legal Counsel – We will need to decide if we should keep the legal counsel we previously used or hire new legal counsel. This will be an action item at the next Executive Board meeting on July 23rd.

B. Executive Board Sub-Committee – Faculty Awards and Recognition – A Faculty Awards and Recognition Sub-Committee will be created with the purpose of advising who should be the possible recipients of the FA W.H.O. Award, SOne COAT Award, CCA Advocacy Award, etc. This will be an action item at the next Executive Board meeting on July 23rd.

C. Flex Day Retreat Planning – The FA has reserved Founders Hall from 3:30 – 7:30 following FLEX Day on Friday, August 23rd for the FA FLEX Day Retreat. We will need to make further plans for this event. This will be an action item at the next Executive Board meeting on July 23rd.

D. Executive Board Name Tags – A motion to suspend the rules and approve the purchase of Executive Board Name Tags was made seconded and carried.

E. Payment for Adjunct Advisory Committee Meeting – June 13, 2019 – A motion to suspend the rules and approve payment to the Adjunct Advisory Committee members for June 13, 2019 was made, seconded and carried.

F. CCA Fall Conference - Appointments – It has been proposed to appoint Joan Sholars to the CCA Fall Conference in San Jose October 11 – 13, 2019. This will be an action item at the next Executive Board meeting on July 23rd.

XIV. Announcements

A. Next Executive Board Meeting – July 23rd, 11:30–1:00 in FA Office.

B. Next Representative Council Meeting – September 3rd, 11:30–1:00 in Founders Hall.

C. Next Board of Trustees Meeting – June 26th, 6:30 pm in Founders Hall.

D. Next CCA Conference – October 11th – 13th at the Hilton San Jose.

E. Next SOne Council Meeting – October 2nd, 4:30-9:00 p.m. at the San Dimas Country Club.

XV. Adjournment

The meeting was adjourned at 1:00 p.m.

The minutes were respectfully submitted by Liz Ward, Faculty Association Secretary