

**Mt. SAC Faculty Association
Executive Board Meeting
May 14, 2019**

Present: Chan, Enke, Heard, Horton, Kaljumagi, Lancaster, Ott, Quinn, Rubenstein, Sanetrick, Sholars, Thomas, Uyeki, Ward, Woolery.

I. Call to Order and Approval of Agenda

The meeting was called to order and a motion was made, seconded and carried to approve the agenda at 11:35 a.m. with the addition of IV. Other Reports F. FPDC and G. Hospitality Committee.

II. Approval of Minutes

The minutes of April 30, 2019 were approved as written.

III. President's Report – Eric Kaljumagi

A. President's Advisory Council (PAC) – PAC met on May 8 and was informed of how the college is aligning its KPIs (Key Performance Indicators) with local and Chancellor's Office data. Progress is being made, but there are challenges. There was also a report from the Information Technology Advisory Committee (ITAC). Replacement servers need to be purchased and ITAC is interested in a replacement policy that allows for the replacement of important machinery before it fails or is considered unsupported by its manufacturer. Finally, AP 5200 (Student Health Services) was considered for its first reading. Nothing about this AP appears to affect faculty. PAC will next meet on May 22. As Eric will be attending the CTA Presidents' Lobby Day, Vice-president Joan Sholars will give the report for this next meeting.

B. Board of Trustees Meeting – The BoT met on April 8 to find for the fifth time over sixty faculty protesting the District's inaction on one-time monies and their insistence on changing healthcare vendors. Following our protest, nine faculty retirees were recognized, as were our forensics team, our health occupations team, a member of our swim team (who won the National Two-Year College Scholar Athlete of the Year award), and our outgoing student trustee. After a report of Mt. SAC's performance on the 109 existing Community College metrics the consent agenda was passed with little discussion. Items of note include an MOU with West Covina for summer Counseling 51 dual-enrollment courses, the purchase of Unicheck anti-plagiarism software (replacing VeriCite), the acceptance of free dental and vision services for students from the Buddhist Tzu Chi Medical Foundation, and a contract with the Law Offices of Lizbeth Mateo to assist undocumented Mt. SAC students. There were five action items, including approval of a report to the Chancellor's Office and the annual review of the board policy relating to the student trustee. An MOU with West Covina for the dual enrollment classes at the "Mt. SAC Early College Academy," a resolution calling upon the Chancellor to halt his planned changes to EOPS services, and the Board of Trustees' goals were also all approved. The Board's goals are to: 1.) Effectively implement Measure GO, following the Educational and Facilities Master Plan; 2.) Complete the site work on the West Parcel and explore options for the long-term use of the site; 3.) Expand efforts to encourage qualifying bids from contractors who hire locally; 4.) Re-establish the positive and effective working relationship with the community and city officials of Walnut; 5.) Ensure that new state initiatives, including the funding formula, are successfully implemented and that any adverse impact is monitored and ameliorated; 6.) Maintain a balanced budget and ensure the fiscal stability of the institution; 7.) Improve the Board of Trustees' access to state and national elected officials.) 8. Continue to improve the cohesiveness of the Board and the Board/CEO working relationship; 9.) Ensure that the Board of Trustees' evaluation of the President/CEO is conducted annually; 10.) Increase the diversity of our faculty, staff, and administrative team; 11.) Improve the ability of our graduates to secure well paying, full-time employment; 12.) Support a strong Social Justice Studies curriculum. The BoT will next meet on June 5 at 6:30 p.m.. Faculty are needed to continue the protest. We are making progress!

C. Committee Vacancies – There are still vacancies on a number of committees. Those interested in a committee seat should contact the FA President at ekaljumagi@msac-fa.org. A list of the available seats were attached to his report.

D. Faculty Appreciation Lunch – Over 160 faculty celebrated National Teacher Appreciation Day with us at Founders Hall on May 7. However, the protest sunshades arrived late and will have to be disseminated over the next few days. We will have our drawing for the gift cards soon.

E. Negotiations Survey Items – The FA Survey Committee will create the annual negotiations survey this semester (Spring 2019) so that it is ready to send out early in the Fall 2019 semester. Faculty are encouraged to submit items for this survey, the results of which will guide the FA Exec. Board as they direct the 2020 faculty negotiations team. To submit items, please email the text you would like to see on the survey to Eric Kaljumagi at ekaljumagi@mtsac.edu or ekaljumagi@msac-fa.org by today. We will not be carrying over items from previous years, so please submit your idea even if you have done so in the past. Also, please note that submitted items may be combined or otherwise edited for clarity.

F. Retirement/Tenure Tea – The annual Tenure/Retirement Tea will be in Founders Hall on May 21 from 11:30 – 1:00 in Founders Hall. Newly tenured faculty and those faculty who are retiring will be honored. As this is the usual FA meeting time slot, Eric strongly encourages Executive Board members to attend the entire event so that no one is recognized in a mostly empty room.

G. FA Elections – Elections for most positions for 2019-20 have completed and no run-off elections are necessary for the FA Executive Board. The results are as follows: President – Joan Sholars; VP – Emily Woolery; Secretary – Liz Ward; FT Directors – Lance Heard, Sandra Esslinger, Antoine Thomas; FT Director (replacement) – Vicki Greco; PT Director – Herschel Greenberg; Service Center One - Kristina Allende, Maya Alvarez-Galvan, Liz Hernandez; NEA 2020 RA – Gary Enke, Joan Sholars, Eric Kaljumagi, Antoine Thomas, Tom Edson, Sun Ezzell, Emily Woolery. The FA is continuing a pilot of our adjunct representational structure by which representatives will be selected by the adjunct FA members in that division. Ballots were sent out last week and are due back by May 29.

H. FA Student Awards Reception – Please mark your calendars to attend the FA Student Achievement Awards Reception, which will be held on June 8 from 2:00 – 4:00 in Founders Hall.

IV. Vice President's Report – Joan Sholars

A. Board of Trustee Meeting – Joan attended the Board of Trustee meeting on Wednesday, May 8. As the lead negotiator, she gave a report at the first open session before the Board's closed session about the state of negotiations on the two remaining open items from last year – health benefits and one-time moneys. At the Board meeting, we again had over 100 – 125 faculty attend to show their growing concern about the relationship with the District and the state of our negotiations. We released balloons to show that there is a black cloud over the relationship between the district and the FA.

B. Retirement Tenure Tea – The Retirement and Tenure Tea is set for Tuesday, May 21. Joan has ordered food and will be working on a power point presentation. Eric will not be at this event so Joan will need help setting up the event. Several Executive Board members volunteered.

C. June 11 Meeting Site – Our lunch on June 11 will be at the FA Office as voted by the Board. Joan requested suggestions for type of food or restaurant,

V. Treasurer's Report – Steve Lancaster

Treasurer Lancaster reviewed the FA Treasurer's report for September 1, 2018 – May 14, 2019 and stated that Chaffey took the \$800 credit card payment that was mistakenly placed in the PAC account and paid it towards our credit card balance. He noted that there was nothing that really stands out but that we will most likely have a deficit of some kind at year end. We have not received this months bank statement so documentation of the Dues and Agency Fees have not been recorded.

VI. Director J Report – Eric Kaljumagi – No Report

VII. SOne/CTA State Report – Joan Sholars – No Report

VIII. Academic Senate Report – Chisa Uyeki

A. Nominations and Elections – Following the Senate Constitution, Presidents are to be confirmed at the end of their first year of the two-year term, with a vote by the Full Senate. An election to confirm me for a second year will be held at the next full Senate meeting on May 23, 2019.

B. Appointments – 1) Dean, Arts Search Committee: Steven Burgoon (Commercial Arts), Carolyn Alexander, and Robert (Music) to Dean, Arts hiring committee; 2) Spring 2019- Spring 2020 SSSPAC Appointment - David Beydler (MATH), Carly Netkey (ENGL, Noncredit).

C. Terms Beginning Fall 2019 – Basic Skills Appointment: Susan Wright (Noncredit;)Content Review Appointment: Khoddam Kambiz (MATH); Curriculum & Instruction Appointment: Dana Miho (Noncredit); CTEAC Appointment: L.E. Foisia (Noncredit); Distance Learning Appointment: Stacie Nakamatsu (COUN); Ed Design Appointment: Samantha James-Perez (Mental Health Tech), Jared Burton (Library); Equivalency Appointment: Dana Miho (Noncredit); Facilities Advisory Appointment - Marc Ruh (Kinesiology); Informational Technology Appointment - Rich Patterson (CIS), Jahiri Mehta (CIS), Jean Metter (BUS); Outcomes Appointment - Parisa Mahjoor (CHEM); SPAS Appointment - Bruce Nixon (Mental Health Tech), Donna Necke (Non-Credit)

D. Full Senate Action May 9, 2019 – EEO Plan was considered and sent back to CEDC with a recommended change. BSCC Carryover: Funding for continued Basic Skills Projects was approved by full Senate. Recommendations for SPOT Recertification to meet the requirements of the contract were approved by full Senate. DLC and FCLT will begin working on development of courses and an approved course list.

IX. Insurance Committee/Health Insurance Task Force – Barbara Quinn

The Insurance Committee meeting scheduled for May 14, 2019 has been postponed by one week to May 21, 2019. During this time, CalPERS rates will be released for the new 2020 calendar year. CHECHRs will be available to compare rates of submitted RFPs and answer questions or concerns. The time and location will be 1:30-3:00 pm in 4-2460 Administrative Services Conference Room. The question as to whether we actually have an Insurance Committee arose. Eric Kaljumagi will look into this and get back to those who need to be informed.

X. Adjunct Faculty Committee – Linda Chan

The Adjunct Faculty Advisory Committee (AFAC) has not met since April 16th and will next meet on May 23, 2019.

XI. FPDC – Tamra Horton

The results from the Fall 2018 FLEX Day Survey indicate that faculty are discontent with the current qualifications mandating that only graduate level courses, vocational courses directly related to the teaching assignment, or professional or extension courses in Education from a regionally accredited institution be considered for column crossover. Concerns were also expressed regarding the Professional Growth Increment qualifications.

XII. Hospitality Committee – Tamra Horton

Hospitality Chair Tamra Horton stated that the May 7th Faculty Appreciation Day held in Founders Hall from 11:00 am – 3:00 pm was a great success! We had 165 in attendance (a little lower than last year's 188) and all seemed to relish the cuisine. Many lingered and enjoyed sharing conversation with fellow

faculty. All faculty that attended entered a chance to win an Amazon gift card. The drawing will occur soon and winners will be notified.

XIII. Closed Session – Grievance and Negotiations Report

The Executive Board reviewed and discussed the Grievance and Negotiations reports.

XIV. Old Business – Action Item

A. 2019 – 2020 FA Goals – A motion was made, seconded and carried to postpone the 2019 – 2020 FA Goals until the new Executive Board can give input and approve.

B. Committee Appointments – A motion was made, seconded and carried to approve the following committee appointments: Exceptional Service – Julie Bray-Ali; FA Grievance – David Mrofka; FA Calendar – Julie Bradley; FA Elections – Beta Meyer; FA Political Action – Kim Geary, Richard Myers, Kelly Rivera; FA Membership – Laura Wohlgezogen.

C. Approval of Auditor for 2018 – 19 Audit – A motion was made, seconded and carried to approve Smith Marion as the auditor for the 2018 – 2019 audit due to their knowledge of separating our PAC account from our other budget items.

D. Rebalance Plan for Investments – A motion was made, seconded and carried to approve the transfer Chaffey Federal Credit Union CD #61 with the current value of \$43,710.75 to our checking account to have additional money ready for emergency expenditures.

E. SCTA Dues Payments – A motion was made, seconded and carried to approve that the FA financially support SCTA students by allocating \$300 to diminish student payments (\$35 fee) and support the next generation of teachers.

F. Department Chair Training Day – A motion was made, seconded and carried to approve that the FA provide a continental breakfast with a budget of \$750 for the Department Chair Training held on Wednesday, August 21, 2019.

G. Fall Adjunct Faculty Orientation – A motion was made, seconded and carried to approve that the FA provide breakfast, lunch and dinner for the New Adjunct Faculty Orientation held Thursday, August 22, 2019 with a budget of \$1250.

H. Fall Flex Day – A motion was made, seconded and carried to approve that the FA present 2 informational break-out sessions at Fall FLEX Day. The topics and presentations will be determined at a later date. There will also be a FA informational and promotional reception following FLEX Day. A membership grant from CTA in the amount of \$2000 was approved and will go towards providing food and gift cards for faculty who attend the reception.

XV. New Business – Discussion

A. FA Award Recommendations – The Extra Curricular and CTE Committees put forward their recommendations. The Academic Committee will be sending theirs forward soon. The FASAF will determine the recipients as well as the financial amount of the awards.

B. Committee Appointments – The following appointments have been proposed: Lab Parity – Mark Cooper; FA Political Action – Luisa Howell. These appointments will be an action item at the next Executive Board meeting on May 28th.

C. FA Standing Rules Modifications – The FA Standing Rules modifications have been proposed. This will be an action item at the next Executive Board meeting on May 28th.

D. FA Bylaws Modifications – The FA Bylaws modifications have been proposed. This will be an action item at the next Executive Board meeting on May 28th.

E. FA Swag Purchase – There is no more money in our miscellaneous budget for swag purchases so this will not go forward as an action item.

F. CTA Presidents' Conference Appointments – The appointment of Joan Sholars and Emily Woolery to the CTA Presidents' Conference has been proposed. This will be an action item at the next Executive Board meeting on May 28th.

G. CTA Institute at UCLA Appointments – The appointment of Joan Sholars and Emily Woolery to the CTA Institute at UCLA July 28th – August 1st has been proposed. This will be an action item at the next Executive Board meeting on May 28th.

H. FA Exec Board Summer Meeting Dates – The FA Executive Board will need to meet during the summer to provide input for the negotiations team and dates will need to be determined. This will be an action item at the next Executive Board meeting on May 28th.

I. 2019 – 2020 Election Timeline – The 2019 – 2020 Election Timeline has been proposed. This will be an action item at the next Executive Board meeting on May 28th.

J. CTA Region 3 Leadership Conference Appointments – The CTA Region 3 Leadership Conference will be held September 27th – 29th at the Westin Bonaventure in LA and appointments will need to be made. This will be an action item at the next Executive Board meeting on May 28th.

XVI. Announcements

A. Next Executive Board Meeting – May 28th, 11:30–1:00 in FA Office.

B. Next Representative Council Meeting – June 4th, 11:30–1:00 in Founders Hall.

C. Next Board of Trustees Meeting – June 5th, 6:30 pm in Founders Hall.

D. Next CCA Conference – October 11th – 13th at the Hilton San Jose.

E. Next SCOne Council Meeting – May 22nd, 4:30-9:00 p.m. at the San Dimas Country Club.

F. Retirement/Tenure Tea – May 21st, 11:30 - 1:00 p.m. in Founders Hall.

G. FA Student Achievement Awards Tea – June 8th, 2:00 - 4:00 p.m. in Founders Hall.

XVII. Adjournment

The meeting was adjourned at 1:15 p.m.

The minutes were respectfully submitted by Liz Ward, Faculty Association Secretary