

**Mt. SAC Faculty Association  
Executive Board Meeting  
April 9, 2019**

**Present:** Chan, Enke, Horton, Kaljumagi, Lancaster, Quinn, Rubenstein, Sholars, Thomas, Uyeki, Ward, Woolery. **Absent:** Heard, Ott, Sanetrick.

**I. Call to Order and Approval of Agenda**

The meeting was called to order and a motion was made, seconded and carried to approve the agenda at 11:35 a.m.

**II. Approval of Minutes**

The minutes of March 26, 2019 were approved as written with a minor edit.

**III. President's Report – Eric Kaljumagi**

A. President's Advisory Council (PAC) – PAC will next meet on April 10 in its expanded form to discuss the Strategic Plan, major decisions and initiatives, and subject matter plans, with Information Technology highlighted. As Eric will be at the ASCCC plenary, Vice-President Sholars will report on this meeting.

B. Board of Trustees Meeting – The BoT will next meet on April 10 at 6:30 p.m.. Faculty are requested to protest the District's inaction on one-time monies and their insistence on changing healthcare vendors.

C. CalPERS Resolutions – The District has provided 251 emails related to CalPERS. Guidance was requested on how to process the information. It was recommended to set up a special meeting on April 23 for the Board to assist in reviewing these emails.

D. Committee Vacancies – A general call for committees was sent to all faculty via e-mail on 20 March, but the response so far has been poor. Those interested in a committee seat should contact the FA President at [ekaljumagi@msac-fa.org](mailto:ekaljumagi@msac-fa.org). A list of the available seats was provided.

E. CTA State Council Elections – Our representatives to State Council are currently Eric Kaljumagi and Joan Sholars. Joan's position is up for election this year and in addition, it is permissible to elect an alternate to our area (HE-8). If you would like to run in an election to become a State Council representative or an alternate, please contact the FA President at [ekaljumagi@msac-fa.org](mailto:ekaljumagi@msac-fa.org). The nomination form must be submitted to CTA no later than April 12. State Council representatives meet four weekends a year in Los Angeles to work on CTA policy and to give direction to the CTA Board. The representatives are also the voting body for CTA's Board, including the CTA officers.

F. Local Elections – Ballots have been sent out for the FA elections and are due back to the FA office by May 3. In addition, the FA is continuing a pilot of our adjunct representational structure by which representatives will be selected by division. Adjunct faculty wishing to run for one of these representative seats should contact the FA President at [ekaljumagi@msac-fa.org](mailto:ekaljumagi@msac-fa.org) by May 4. There are currently no candidates from the Arts and Continuing Education divisions.

G. Faculty Association Awards – FA award applications are now available on the FA website, <http://www.msac-fa.org>. There are three categories: Academic, CTE, and Extra Curricular. The deadline for turning in the applications is April 16. Please talk to your students about applying. The awards will be presented at the Faculty Association Scholarship Ceremony on June 8. The FA will still accept tax deductible donations to the Faculty Association Student Achievement Fund.

H. FA Events – No events are planned for April, but please mark your calendars for the Faculty Appreciation Lunch on May 7, the Retirement/Tenure Tea on May 21, and the FA Awards Tea on June 8. All of these events will be in Founders Hall.

I. CCA Spring Conference – The CCA Spring Conference / W.H.O. awards will be held from April 26 – 28 at the Hilton Irvine/Orange County Airport, and twenty-one Mt. SAC faculty are expected to attend. We will recognize this year's W.H.O. recipient, Barbara Quinn, and will also gain a better understanding of the current issues being worked on by our union at the state level. Sessions will include bullying and harassment training, equity, social media, retirement, advocacy skills, the Family and Medical Leave Act, and LGBTQ+ supportive programming.

#### **IV. Vice President's Report – Joan Sholars – No Written report**

A. CCA One-Day Conference – CCA is featuring “The Force Awakens 2019: A New Hope” which is a one-day conference devoted to bringing awareness to equity and social justice issues facing our community college faculty. It will be held at San Bernardino Valley College on May 18<sup>th</sup>.

B. Membership – One of our part-time faculty might be dropping CTA membership.

C. Governance Committee – The Governance Committee will be giving us the Bylaws revisions at the next Executive Board meeting on April 30<sup>th</sup>.

#### **V. Treasurer's Report – Steve Lancaster**

Treasurer Lancaster reviewed the FA Treasurer's report for September 1, 2018 – April 9, 2019 and stated that there are action items on today's agenda that will affect the budget. These proposals are to amend the 2019 – 2020 FA Budget for Printing and Copying and increased this line item from \$2000 to \$2500 and to increase Office Supplies from \$5000 to \$6000. Also noted was an error in the report that Legal fees has been increased to \$5000 (not \$3000) and that we have received an additional bill moving that line item to \$4,113. February 8<sup>th</sup> was our last Dues and Agency Fees deposit and we are waiting for the March bank statement that should arrive any day now to record our March Dues and Agency Fees deposit. A transfer of \$3000 has been made to PAC.

#### **VI. Director J Report – Eric Kaljumagi – No Report**

#### **VII. SOne/CTA State Report – Joan Sholars – No Report**

#### **VIII. Academic Senate Report – Chisa Uyeki – No written report**

A. Senate Activities – Senate has announced openings for Fall committees and is seeing committee fatigue. The Senate is questioning how to get faculty involved to provide a voice in Senate issues.

B. Nominations and Elections – At the March 21<sup>st</sup> 2019 full Senate meeting, Serena Ott was elected to complete a Co-VP term which runs until June 2020. Kelly Rivera was elected to complete the current term of Secretary ending June 2019. Nominations for Co-VP (2019-21 term), Director (3 2-year terms, 2-019-2021), and Secretary (1 year term 2019-2020) opened Thursday, March 21<sup>st</sup>.

#### **IX. Insurance Committee/Health Insurance Task Force – Barbara Quinn**

The Insurance Committee is not functioning as a committee and has no agenda nor minutes to document the proceedings. The next Insurance Committee meeting with CECHER is scheduled for today, April 9<sup>th</sup> from 1:30 – 3:00 in 6-160. The Task Force still has questions that they will bring forward.

## **X. Adjunct Faculty Committee – Linda Chan**

The Adjunct Faculty Advisory Committee (AFAC) met on April 16<sup>th</sup> and have proposed a promotional brochure. Linda will be meeting with Eric to fine tune this brochure and then it will go to print. The AFAC has begun the one-on-one meetings with other adjunct faculty who are not CTA members.

## **XI. Hospitality Committee – Tamra Horton**

Hospitality chair, Tamra Horton, has proposed changing the name of the Hospitality Committee to the Membership Engagement Committee. The Governance Committee would need to make the changes in the Standing Rules if the change is approved. She has proposed that the Membership Committee survey faculty to see if we are meeting their needs. The Hospitality Committee currently only has 3 members and needs to have 5 so if anyone is available, please join them is serving our faculty. Tamra announced that May 7<sup>th</sup> is Faculty Appreciation Day and will be held in Founders Hall from 11:00 am – 5:00 pm. A sign-in sheet was provided for Executive Board members to volunteer their time to assist the Hospitality Committee.

## **XII. Closed Session – Grievance and Negotiations Report**

The Executive Board reviewed and discussed the Grievance and Negotiations reports.

## **XIII. Old Business – Action Items**

A. FA Member on Flex Day Planning Committee – A motion was made, seconded and carried to approve that a FA member be added to the Flex Day Planning Committee to provide FA perspective.

B. 2018 – 2019 Budget Amendments – A motion was made, seconded and carried to recommend amending the following to the 2018 – 2019 Budget: 1) Printing and Copying be increased from \$2000 to \$2500; 2) Office Supplies be increased from \$5000 to \$6000.

C. 2019 – 2020 FA Goals – A motion was made, seconded and carried to postpone the proposed FA Goals for 2019 – 2020 to the next FA Executive Board meeting and will be an action item on April 30<sup>th</sup>.

## **XIV. New Business – Discussion**

A. Committee Appointments – The following committee appointments have been proposed: Employee Wellness – Sandra Weatherilt; Exceptional Service – Emily Woolery; Lab Parity – Mark Cooper; FA Budget – Linda Chan; FA Survey – Maria Davis. These appointments will be an action item at the next Executive Board meeting on April 30<sup>th</sup>.

B. Signs and Sunshades for Protests – A motion to suspend the rules and approve the a budget of \$2,500 for signs and sunshades for upcoming protests was made, seconded and carried.

C. Swag for New Faculty Events – We have a projected 45 new faculty hires plus 200 new part time faculty. We will need to purchase more key chains, mugs and other swag and also decide who will be the swag recipients. This will be an action item at the next Executive Board meeting on April 30<sup>th</sup>.

D. Approval of Auditor for 2018 – 19 Audit – This has been postponed and will be a discussion item at the next Executive Board meeting on April 30<sup>th</sup>.

E. Meeting Site for June 11 Meeting – We will need to determine where we will meet on June 11. This will be an action item at the next Executive Board meeting on April 30<sup>th</sup>.

F. Standing Rules Modifications – This has been postponed and will be a discussion item at the next Executive Board meeting on April 30<sup>th</sup>.

**XV. Announcements**

- A. Next Executive Board Meeting – April 30<sup>th</sup>, 11:30–1:00 in FA Office.
- B. Next Representative Council Meeting – May 7<sup>th</sup>, 11:30–1:00 in Founders Hall.
- C. Next Board of Trustees Meeting – April 10<sup>th</sup>, 6:30 pm in Founders Hall.
- D. Next CCA Conference – April 26-28 at the Hilton Irvine.
- E. Next SCONe Council Meeting – May 22<sup>nd</sup>, 4:30-9:00 p.m. at the San Dimas Country Club.
- F. Faculty Appreciation Day – May 7<sup>th</sup>, 11:00-5:00 p.m. in Founders Hall.
- G. Retirement/Tenure Tea – May 21<sup>st</sup>, 11:30 - 1:00 p.m. in Founders Hall.

**XVI. Adjournment**

The meeting was adjourned at 1:10 p.m.

The minutes were respectfully submitted by Liz Ward, Faculty Association Secretary