

**Mt. SAC Faculty Association
Executive Board Meeting
September 11, 2018**

Present: Alvarez-Galván, Chan, Horton, Heard, Kaljumagi, Lancaster, Quinn, Ramey, Rubenstein, Sanetrick, Sholars, Uyeki, Ward, Woolery. **Absent:** Thomas

I. Call to Order and Approval of Agenda

The meeting was called to order and the Agenda was approved at 11:36 a.m.

II. Approval of Minutes

The minutes of August 28, 2018 were approved with attendance correction.

III. President's Report – Eric Kaljumagi

- A. President's Advisory Council (PAC) – The Council will next meet on September 12.
- B. Board of Trustees Meeting – The BoT will next meet on September 12.
- C. Legal Opinion – CTA Chief Counsel Laura Juran does not know of any law firm with specific expertise in PERS Resolutions. PERS has been contacted for their advice. The Attorney Referral Service of the LA County Bar Association (Smartlaw.org) has suggested Sima Aghai, who specializes in Social Security disability and wrongful termination.
- D. November Elections – This fall, CTA is focusing on the election of Tony Thurmond for the office of State Superintendent of Public Instruction and Gavin Newsom for State Governor. We do not have recommendations on ballot measures yet, but it is likely that Proposition 5 (property tax transferability for those 55 or older) will be opposed as it would significantly reduce Proposition 98 funding for schools.
- E. Negotiations Team Shadows – The FA will undertake re-opener contract negotiations with a five person team beginning in January 2019. The Faculty Association is looking for one or two members to volunteer to shadow the negotiations process, to assist the negotiations team with their research, and to attend CCA or CTA negotiations training in February or July 2019. Please contact the FA President at kaljumagi@msac-fa.org by 5 October if you are interested in being trained as an FA negotiator.
- F. Committee Vacancies – There are still vacancies on several internal FA Committees, including FA Budget, FA Grievance, FA Membership, and FA Political Action. All of these committees meet as needed. We also have a seat available on the Lab Parity Committee, which meets on the third Thursday of each month from 9:30 – 10:30. If you are interested in serving on one of these committees, please contact the FA President at kaljumagi@msac-fa.org.
- G. FA Events – Please encourage faculty to attend the many events noted on today's agenda. All of these events are intended to promote interest in our union and to allow for a venue by which faculty can interact with local and regional leaders. In particular, "Coffee with the FA President" will be tomorrow and Thursday. Please stop by.

IV. Vice President's Report – Joan Sholars

- A. ABC Funding – The ABC Committee recommended the funding formula amount for our Board of Trustee election of \$3000. The check should come in sometime this week. This money cannot be given directly to the candidate. Money from our own PAC can but we cannot funnel money from CTA through us to the candidate.

B. Aps and BPs – Eric Kaljumagi, Martin Ramey, Lina Soto, Chisa Uyeki, Sokha Song and I will start meeting next week to work on the AP/BPs.

C. Adjunct Faculty Advisory Committee – The first meeting of the Adjunct Faculty Advisory Committee is next week at this time.

D. Hospitality Committee – The Hospitality Committee met to debrief Faculty Appreciation Week. The report should be on the agenda for either this meeting or the next Executive Board meeting.

E. Political Action Committee – Joan was in Sacramento most of last week for the ABC Committee meeting and then the CCA Board meeting.

V. Treasurer's Report – Steve Lancaster

Treasurer Lancaster reviewed the FA Treasurer's report for September 1, 2017 – September 11, 2018 and stated that the budget has been updated to match the approved 2018-2019 FA budget. Treasurer Lancaster reported that he called CTA regarding the missing dues instalment last Friday. The Budget Committee will be meeting today to determine the proposed Conference Funding Prioritization Guidelines and to create a new expense line item/s (possibly "Miscellaneous Expenses") in lieu of "Chargeable" and "Non-Chargeable" expense line items.

VI. Academic Senate Report – Martin Ramey

- A. Full Senate – The Senate met on September 6 and approved the following actions:
- 1) Accepted the Recommendations of the Excess Credits Task Force; a) Degrees and certificates should be reevaluated to ensure that students have viable two-year pathways to completion with the exception of three year vocational and professional programs. As a guideline, AA in Liberal Arts and Science degrees are advised to maintain a major degree requirement of 18 units as many students earning this degree are considering transfer to another 4-year institution. If additional units are necessary for job employment, the faculty should consider creating a vocational program and provide the documentation needed to support a high unit major or certificate. b) For degrees and certificates with "hidden" requisites units, transparency should be required as a part of the degree creation and modification. When a degree or certificate is published, courses should include all required requisites above freshman composition and intermediate algebra, and unit ranges should be provided for requisites that are required for all students. For requisites that apply to some students (not all), a note should be included in the program description such as: Students not meeting minimum English or Math prerequisite requirements may need to take additional requisite courses that will increase the total number of units and time required for degree and/or certificate.
 - 2) Accepted the Recommendations of the Faculty Professional Development Council;
 - 3) Approved by acclamation Resolution 18-05: Expressing Guidance for Curriculum Decisions Based on the Governor's Funding Formula: Resolved that the Academic Senate reminds faculty and the College that faculty have primacy via the Academic Senate over curriculum development and associated academic and professional matters, and Resolved that the Academic Senate strongly urges faculty to resist proposals to change curriculum based solely on funding formula projections and instead rely upon modifications and improvements that are within the best interests of our students, our programs and disciplines, and our College.
 - 4) Approved by acclamation Resolution 18-06: Affirming Faculty Purview in Academic and Professional Matters: Resolved that the Academic Senate supports the independent work of all faculty to be free from such undue influence in determining what is best for their programs, their curriculum, and their students, and Resolved, that the Academic Senate reminds the Office of Instruction, its deans and its associate deans that faculty, through the exercise of chairs, coordinators, faculty, the Senate's Curriculum & Instruction Council, and its related committees, exercise primacy over curriculum and its development, and Resolved that the Academic Senate insists that faculty be unhampered to design, to write, to propose, to modify, and to otherwise update curriculum without undue influence from non-faculty leaders.
 - 5) Approved by acclamation Resolution 18-07: Affirming Faculty Purview in Educational Program Development: Resolved that the Academic Senate supports the independent work of all faculty to be free from such undue influence in determining what is best for their programs, their curriculum, and their

students, and Resolved, that the Academic Senate reminds the Office of Instruction, its deans and its associate deans that faculty, through the exercise of chairs, coordinators, faculty, the Senate's Curriculum & Instruction Council, and its related committees, exercise primacy over educational program development, and Resolved that the Academic Senate insists that faculty be unhampered to design, to create, to develop, to market, to modify, and to otherwise maintain their programs without undue influence from non-faculty leaders.

6) Approved by acclamation Resolution 18-08: In Recognition of Senate Autonomy over the Student Preparation & Success Council and Subcommittees: Resolved that the Academic Senate reminds the College and its management of its primacy in establishing policies regarding student success and preparation pursuant to Title 5 and Board Policy 3255; and Resolved that the Academic Senate insists that the College cease from further planning to reorganize or reconstitute, in any way, SP&S or its subcommittees without the involvement of and leadership by the Senate and its representatives; and Resolved that the College wait for the Senate guidance on putting forward a group, comprised by the chairs of SP&S, its subcommittees and members of the Senate's Executive Board and members of the Offices of Instruction and Student Services before proceeding with any structure, funding or other changes within the current SP&S framework.

7) Approved Resolution 18-09: Recognizing Class Size Considerations as Academic and Professional Matters: Resolved that the Academic Senate, as the faculty representative through which the Board of Trustees agrees to rely primarily upon the faculty's recommendations as to policies regarding student success and preparation declares that class size is an academic and professional matter under Title 5, §53200, and Resolved that the Senate President shall request that the District and the Faculty Association enter into a mutually acceptable memorandum of understanding to address the above concerns, including but not limited to the appointment of Senate appointment(s) to the Class Size Committee and a formal process by which faculty can request that decisions be reconsidered or appealed following an adverse decision by the Committee.

VII. Closed Session – Grievance and Negotiations Report

The Executive Board reviewed and discussed the Grievance and Negotiations reports.

VIII. Old Business – Action Items - None

IX. New Business – Discussion

A. CCA Fall Conference Appointments – A motion was made, seconded and carried to suspend the rules and approve the appointment of Tamra Horton, Luisa Howell, Eric Kaljumagi, Al Kirchgraber, Joan Sholars, Ellen Straw and Antoine Thomas to the CCA Fall Conference.

B. Approval of Elections Committee – A motion was made, seconded and carried to suspend the rules and approve the appointment of Michelle Johnson, Phil Wolf, and Beta Meyer to the Elections Committee

C. Approval of Events and Related Budgets – A motion was made, seconded and carried to suspend the rules and approve 1) Coffees with the FA President (9/12 and 9/13) and 2) Cocktails with the Vice President with a budget of \$500 (9/26). The approval of 3) Faculty Association Open House – \$750 (10/9), 4) Adjunct Faculty Celebration – \$1450 (10/16) and 5) Soccer Family Tailgate 10/19) will be action items at the next Executive Board meeting on September 25th.

D. Approval of Elections Timeline – The 2019 – 2020 Elections Timeline was proposed. This will be an action item at the next Executive Board meeting on September 25th.

E. Committee Appointments – It has been proposed that Luisa Howell be appointed to the FA Political Action Committee and Sandra Essingler be appointed to the Insurance Committee. This will be an action item at the next Executive Board meeting on September 25th.

F. CTA Contact Appointments – It has been proposed that the following CTA contact appointments be made: Michelle Stewart-Thomas as the Human Rights contact; Melinda Bowen as the

GLBTQ+ contact; and Linda Cahn as the Women's Issues contact. These proposed appointments will be an action items at the next Executive Board meeting on September 25th.

G. Conference Funding Prioritization Guidelines – The Budget Committee will be meeting today to create our Conference Funding Prioritization Guidelines. This item is postponed for discussion at the next Executive Board meeting on September 25th.

H. Reuse of Old Office Chairs – The new office chairs are being assembled and we will need to determine what to do with the existing chairs. This will be an action item at the next Executive Board meeting on September 25th.

XI. Announcements

- A. Next Executive Board Meeting – September 25th, 11:30–1:00 in FA Office.
- B. Next Representative Council Meeting – October 2nd, 11:30–1:00 in Founders Hall.
- C. Next Board of Trustees Meeting – September 12th, 6:30 pm in Founders Hall.
- D. Next CCA Conference – October 12th – 14th at the San Jose Marriott.
- E. Coffee with the FA President – September 12th and 13th, 9:00 – 11:00 at Prime Stop.
- F. SCOne Legislative Breakfast and Leadership Conference – September 15th, 7:30 – 4:00 at the Sheraton Fairplex Conference Center.
- G. Cocktails with the FA Vice-President – September 26th, 5:00 – 7:00 at the Diamond Bar Chili's.
- H. Faculty Association Open House – October 9th, 2:00 – 7:00 at the FA Office.
- I. Next SCOne Council Meeting – October 10th, 4:30 – 9:00 p.m. at the San Dimas Country Club.
- J. SCOne Picnic – October 13th, 11:00 – 2:00 at San Dimas Canyon Park.
- K. Adjunct Faculty Celebration – October 16th, 11:30 – 1:00 in Founders Hall.
- L. Soccer Family Tailgate – October 19th, 2:00 – 4:00 at the Mt. SAC Soccer Field.
- M. FA Budget Special Exec. Board Meeting – October 23rd, 11:30 – 1:00 at the FA Office.

XII. Adjournment

The meeting was adjourned at 12:31 p.m.

The minutes were respectfully submitted by Liz Ward, Faculty Association Secretary