

**Mt. San Antonio College
Faculty Association**

**CAREER &
TECHNICAL
EDUCATION**

**ACHIEVEMENT
AWARD
PACKET**

2014 – 2015

March 20, 2015

Dear Student:

Mt. San Antonio College Faculty Association wants to award outstanding students who excel in the fields of Career and Technical Education. The past recipients of Faculty Association Achievement Awards have received between \$250 and \$1500. To apply for this award you must meet the requirements listed on the application. You must complete the application and submit it to the Faculty Association Office (Bld. 23, Room 5100) by the deadline of **5:00 p.m. Tuesday, April 21, 2015.**

Carefully list your non-classroom activities including:

- **Discipline-related work experience** (dates, hours, responsibilities, achievements, promotions)
- **Discipline-related internship experience** (dates, hours, responsibilities, achievements)
- **Discipline-related volunteer or community work** (dates, hours, responsibilities, achievements)
- **Competitions and/or awards won** (define and describe awarding body; indicate if it is a national, state, regional, or campus award; your role in and preparation for the competition; criteria by which the award was given)
- **Conferences or workshops attended.** Describe if you were a presenter.

If you have any questions about the application requirements or forms, please contact me at eward@mtsac.edu, or the Faculty Association Office at Ext. 4531

Best of Luck!

Sincerely,

Liz Ward, Chairperson
Faculty Association Achievement Award Committee

Faculty Association Student Career and Technical Education Achievement Award Application

For: Students in CTE Programs

READ INSTRUCTIONS CAREFULLY!
**IF YOU ARE A PAST RECIPIENT OF A FACULTY ASSOCIATION SCHOLARSHIP,
PLEASE DO NOT APPLY. YOU MAY NOT RECEIVE AN AWARD MORE THAN ONCE!**

Date Due: Tuesday – April 21, 2015 by 5:00 p.m.

Return the completed application to the Faculty Association Office in Building 23 Room 5100. The following materials **MUST** accompany your application form or the application will not be considered:

1. Completed Work In Progress Form.
2. A student copy of your Mt. SAC transcript. (You may obtain this form from the Transcript Office with 24 hour advance notice, or immediately at my.mtsac.edu).
3. A detailed description of your non-classroom activities including discipline-related work experience (dates, hours, responsibilities, achievements, and promotions), discipline-related internship experience (dates, hours, responsibilities, achievements), discipline-related volunteer or community work (dates, hours, responsibilities, achievements), competitions and/or awards won (define and describe awarding body; indicate if it is a national, state, regional, or campus award; your role in and preparation for the competition; criteria by which the award was given), conferences or workshops attended (describe if you were a presenter).
4. A typed, double-spaced essay on the topic “A Transformative Experience at Mt. SAC That Prepared Me for My Career.” (Not to exceed 600 words)
5. Two letters of recommendation. One *must* be written by a Mt. SAC faculty who has worked closely with the applicant in the designated vocational area and be on Mt. SAC letterhead. The other *may* come from a Mt. SAC faculty, staff, or manager in the vocational area (on letterhead), *or* may be from a work supervisor in the applicant's vocational discipline who is not related to the applicant (this letter should be on company letterhead).

NAME:

_____ (last) _____ (first) _____ (middle)
ADDRESS: _____ (street number) _____ (street) _____ (city) _____ (zip code)

Home Phone: () _____ - _____ **Cellular:** () _____ - _____

CTE Program:

Personal Statement: I affirm that I qualify for competition because I meet the following minimum requirements:

1. I currently have an overall Grade Point Average of at least **3.2**. I also understand that in order to receive the award my final overall G.P.A. will not fall below the minimum of **3.2**.
2. I will have completed at least **24 units** of lower division course work by the end of this current school year with **20 units completed at Mt. SAC** and a minimum of **12** of these units earned in the CTE program I have identified above. Also, a minimum of **10 units** must have been completed this Academic year **at Mt. SAC** (August '14 to June '15).
3. My future plans include continued commitment to education and professional development.
4. I have completed the Award Packet.
5. I have not previously received a Scholarship Achievement Award from the Mt. SAC Faculty Association.

Date: _____ **Applicant's Signature** _____

Recipients will be notified as soon as the judging is completed. Those receiving an award should plan to attend the FA Student Achievement Award Ceremony Saturday, June 6, 2015 at 10 a.m. in Founder's Hall.
Checks will be awarded at the conclusion of the semester and after verification that you meet the award criteria.

**Mt. San Antonio College Faculty Association
Career & Technical Education Achievement Award
Request For Work In Progress**

Semester / Year: _____

Name of Student: _____, _____ Date: _____
Last First Middle

Student ID Number: _____ Birth date: _____

TO THE PROFESSOR:

The student named above has requested that his/her grades to date be made available to the Scholastic Achievement Award Committee. Please enter class units in the unit column and the grade to date in the grade column, sign and return to the student.

Liz Ward, Chairperson
Faculty Association Achievement Award Committee

Course	Units	Grade to Date	Instructor Signature	Date

Courses Dropped Spring Semester – **Student must complete**

Course	Units	Date Dropped

TO THE STUDENT:

It is your responsibility to see that this form is filled out by **EACH** of your instructors. This form must be turned in with the completed application packet.

Deadline for applying is 5:00 p.m. – Tuesday April 21, 2015