Mt. San Antonio College
Faculty Association

CAREER &
TECHNICAL
EDUCATION

ACHIEVEMENT
AWARD
PACKET

2018 – 2019
March 10, 2019

Dear Student:

Mt. San Antonio College Faculty Association wants to award outstanding students who excel in the fields of Career and Technical Education. The past recipients of Faculty Association Achievement Awards have received between $250 and $1500. To apply for this award you must meet the requirements listed on the application. You must complete the application and submit it by **Tuesday, April 16, 2019**. Please turn in your complete packet to the FA Office (Bld. 23 Rm. 5100) or email ALL paperwork (including scanned Letters of Recommendation) in one email to: faawards@msac-fa.org.

Carefully list your non-classroom activities including:

- **Discipline-related work experience** (dates, hours, responsibilities, achievements, promotions)
- **Discipline-related internship experience** (dates, hours, responsibilities, achievements)
- **Discipline-related volunteer or community work** (dates, hours, responsibilities, achievements)
- **Competitions and/or awards won** (define and describe awarding body; indicate if it is a national, state, regional, or campus award; your role in and preparation for the competition; criteria by which the award was given)
- **Conferences or workshops attended**. Describe if you were a presenter.
- **Number of units completed by the end of Spring Semester AND Degree completed** (AA degree and/or IGETC/CSU GE completed by this term).

If you have any questions about the application requirements or forms, please contact me at eward@mtsac.edu, or the Faculty Association Office at (909) 274-4531.

Best of Luck!

Sincerely,

Liz Ward, Chairperson
Faculty Association Achievement Award Committee
Faculty Association Student
Career and Technical Education Achievement Award Application
For: Students in CTE Programs

READ INSTRUCTIONS CAREFULLY!
IF YOU ARE A PAST RECIPIENT OF A FACULTY ASSOCIATION SCHOLARSHIP,
PLEASE DO NOT APPLY. YOU MAY NOT RECEIVE AN AWARD MORE THAN ONCE!

Date Due: Tuesday – April 16, 2019. Please turn in your complete packet to the FA Office (Bld. 23 Rm. 5100) or attach ALL paperwork (including scanned Letters of Recommendation) in one email to: faawards@msac-fa.org.

The following materials MUST accompany your application form or the application will not be considered:

1. Completed Work In Progress Form.
2. A student copy of your Mt. SAC transcript. (You may obtain this from your portal at inside.mtsac.edu). Please include the entire transcript with all your courses.
3. A detailed description of your non-classroom activities including discipline-related work experience (dates, hours, responsibilities, achievements, and promotions), discipline-related internship experience (dates, hours, responsibilities, achievements), discipline-related volunteer or community work (dates, hours, responsibilities, achievements), competitions and/or awards won (define and describe awarding body; indicate if it is a national, state, regional, or campus award; your role in and preparation for the competition; criteria by which the award was given), conferences or workshops attended (describe if you were a presenter).
4. A typed, double-spaced essay on the topic “A Transformative Experience at Mt. SAC That Prepared Me for My Career.” (Not to exceed 600 words)
5. Two letters of recommendation. One must be written by a Mt. SAC faculty who has worked closely with the applicant in the designated vocational area and be on Mt. SAC letterhead. The other may come from a Mt. SAC faculty, staff, or manager in the vocational area (on letterhead), or may be from a work supervisor in the applicant’s vocational discipline who is not related to the applicant (this letter should be on company letterhead).
6. Number of units completed by the end of Spring Semester AND Degree completed (AA degree and/or IGETC/CSU GE completed by this term).

NAME: _______________________________________________________________________________________________________
(last)                                                            (first)                     (middle)
ADDRESS: ______________________________________________________________________________________________________
(street number)                     (street)                              (city)                                             (zip code)
Home Phone: (             ) ________ - _______________     Cellular: (             ) _________ - _______________

CTE Program:

Personal Statement: I affirm that I qualify for competition because I meet the following minimum requirements:
1. I currently have an overall Grade Point Average of at least 3.2. I also understand that in order to receive the award my final overall G.P.A. will not fall below the minimum of 3.2.
2. I will have completed at least 24 units of lower division course work by the end of this current school year with 20 units completed at Mt. SAC and a minimum of 10 of these units earned in the CTE program I have identified above. Also, a minimum of 10 units must have been completed this Academic year at Mt. SAC (August `18 to June `19).
3. My future plans include continued commitment to education and professional development.
4. I have completed the Award Packet.
5. I have not previously received a Scholarship Achievement Award from the Mt. SAC Faculty Association.

Date: ________________________           Applicant’s Signature ___________________________________________

Recipients will be notified as soon as judging is completed. Those receiving an award should plan to attend the FA Student Achievement Award Ceremony Saturday, June 8, 2019 at 2:00 p.m. in Founders Hall. Financial awards will be given at the conclusion of the semester after verification that you meet the award criteria.
Mt. San Antonio College Faculty Association  
Career & Technical Education Achievement Award  
Request For Work In Progress

Semester / Year: _____________________

Name of Student: ___________________ ___________________ Date: _______
Last   First   Middle

Student ID Number: ___________________ Birth date: ___________________

TO THE PROFESSOR:

The student named above has requested that his/her grades to date be made available to the Scholastic Achievement Award Committee. Please enter class units in the unit column and the grade to date in the grade column, sign and return to the student.

Liz Ward, Chairperson  
Faculty Association Achievement Award Committee

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Grade to Date</th>
<th>Instructor Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

Courses Dropped Spring Semester – **Student must complete**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Date Dropped</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

TO THE STUDENT:

It is your responsibility to see that this form is filled out by EACH of your instructors. This form must be turned in with the completed application packet.

Deadline for applying: **Tuesday, April 16, 2019**
**Faculty Association Student Achievement Award Rubric**

**Category:** Career Tech Ed

1. Name of Student: __________________________________________

2. Previous winner?       Y      N

3. Earned degree above associates?     Y       N

4. Current “Overall” GPA ____________________________________________
   **NOTE:** Must be at least 3.2; see “Transcript Totals (credit)”

5. Units in current academic year ________________________________
   **NOTE:** Completed or in-progress; must be at least 10

6. 24 total units completed by June ’19?     Y     N
   **NOTE:** In-progress OK; 24 units must be at Mt. SAC

7. Based on your review of the packet, please score student in each area below and total your scores:

<table>
<thead>
<tr>
<th>First two categories</th>
<th>8</th>
<th>6</th>
<th>4</th>
<th>2</th>
<th>0</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depth of Involvement</td>
<td>Documentation provided for at least 10 weekly hours of vocational involvement for three or more semesters</td>
<td>Documentation provided for at least 10 weekly hours of vocational involvement for two more semesters</td>
<td>Documentation provided for at least 10 weekly hours of vocational involvement for one full semester</td>
<td>Evidence of some meaningful participation in clubs, activities, and other vocational pursuits</td>
<td>Insufficient evidence of significant vocational involvement</td>
<td></td>
</tr>
<tr>
<td>Overall Impact within Activity</td>
<td>Strong evidence that student has made significant, lasting impact to vocational organization</td>
<td>Evidence that student has made meaningful impact to vocational organization</td>
<td>Indication of a specific impact made by the student on others in the vocational organization</td>
<td>General impression that the student made an impact, but specific details are unclear from materials</td>
<td>No positive impact is in evidence.</td>
<td></td>
</tr>
<tr>
<td>Additional categories</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Rigor and Breadth of Coursework</td>
<td>Will earn an A.A. degree and/or complete IGETC/CSU GE this term</td>
<td>Evidence of coursework in all Mt. SAC GE areas</td>
<td>Evidence of coursework in at least three academic divisions of the college</td>
<td>Evidence of coursework and/or interest in multiple academic areas.</td>
<td>Coursework is primarily in a single discipline</td>
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<tr>
<td>Critical Reflection and Communication</td>
<td>Well-written, engaging essay draws one or more sophisticated conclusions about college experience and provides specific, relevant support.</td>
<td>Decently written essay draws one or more meaningful conclusions about college experience and provides specific, relevant support.</td>
<td>Essay draws one or more meaningful conclusions about college experience and provides vague or indirect support.</td>
<td>Essay draws one or more meaningful conclusions about college experience and provides no support.</td>
<td>Essay does not draw meaningful conclusions about college experience.</td>
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<tr>
<td>Faculty Evaluation</td>
<td>Faculty reference is enthusiastic and specific. Examples in letter positively distinguish student from peers.</td>
<td>Faculty reference is enthusiastic and specific. Examples in letter show positive attributes of student.</td>
<td>Faculty reference is positive; no detailed examples of student work/experience are provided but are listed.</td>
<td>Faculty reference is moderately positive; A few student awards/experiences are noted.</td>
<td>Faculty reference is moderately positive but vague and/or reference is not positive.</td>
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</tr>
<tr>
<td>Achievement in Vocational Competitions</td>
<td>Top-tier individual recognition at the highest possible level for this vocation (state, national, international)</td>
<td>Recognition at the highest possible level for this vocational activity (state, national or international)</td>
<td>Regional recognition for this vocational activity</td>
<td>Local (campus) recognition for this vocational activity.</td>
<td>No noted external recognition for this vocational activity.</td>
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</tr>
<tr>
<td>Potential</td>
<td>Evidence of concrete plans for continued academic advancement, service activity, and/or pending professional placement</td>
<td>Strong likelihood for continued academic advancement, service activity, and/or pending professional placement</td>
<td>Evidence of eligibility for continued academic advancement and/or pending professional placement</td>
<td>Clear interest in continued academic advancement, service activity, and/or pending professional placement</td>
<td>No indication of future plans/evidence of eligibility for meaningful opportunities beyond Mt. SAC</td>
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</table>

**Total for this student (out of 36):**