

Mt. San Antonio College Faculty Association  
Executive Board Meeting Minutes - Approved  
October 31, 2023 | 11:30am – 1:00pm via Zoom

Attendance: Alvarez-Galván, Christ, Esslinger, Greco, Horton, Kaljumägi, Lancaster, Madrid, McLaughlin, Mrofka, Nguyen, Rivas, Willis, Woolery

I. Call to Order

President Emily Woolery called the meeting to order at 11:33am.

II. Approval of Agenda with Flexibility

A motion was made to approve the agenda with flexibility (Horton) and seconded (Lancaster). The agenda was approved with flexibility.

III. Approval of Minutes – October 10

A motion was made to approve the minutes of the October 10, 2023 meeting (Kaljumägi) and seconded (Mrofka). The minutes were approved.

IV. Reports

a. President – Emily Woolery

President Emily Woolery reported that the Adjunct Faculty Celebration on October 24 was a nice event, but that faculty attendance was low. Dr. Garcia, several administrators, and two Board of Trustees Members were in attendance. Emily received the rehire rights list from Human Resources on October 28.

Emily's committee attendance included the Campus Equity and Diversity Committee (CEDC), which tends to spend a lot of time on discussing such matters as ground rules. Emily also attended the Service Center One Council meeting, which was held in-person, on October 9.

Some noncredit professors have expressed concerns about their workload, as current contract language does not include the duty of grading as part of the noncredit professor's workload. The lack of contract language specific to grading is problematic faculty who teach in the School of Continuing Education. Tony Rivas asked if the position "professor" inherently includes the duties of teaching and, thus, grading, and suggested that the job descriptions be reviewed to see what language is included about the professional duties of noncredit professors.

b. Vice President – Tamra Horton

Vice President Tamra Horton distributed a [written report](#).

Tamra shared that FPDC amended its purpose and function statement using current contract language.

The FANT found no precedent-setting contract language for streamlining column crossover. The FANT has asked the district to shift the focus of the joint work group from column crossover to noncredit compensation workload.

Tamra announced that she is not planning to run for another term as FA Vice President and encouraged members of the Executive Board to consider running for the office. Members of the board expressed much gratitude for her service in the FA.

c. Treasurer – Maya Alvarez-Galván

Treasurer Maya Alvarez-Galván distributed the current [financial statement](#). To date, approximately 25% of the budgeted amount for line-item Social Activities has been spent. Maya reported that the FA is spending well on conferences and trainings, with over \$4,000 of the \$20,000 budget spent.

V. Closed Session

- a. Negotiations Report: No report.
- b. Grievance Report – Tamra Horton

The Executive Board reviewed and discussed the Grievance Report.

VI. Old Business – Action Items

- a. Taskforce/Work Group/Committees

A motion was made to table (Greco) and seconded (Horton). The motion was rescinded by the motioner and seconder of the motion. A motion was made to object to the consideration of the item (Kaljumägi) and seconded (Horton). The motion passed; the item was not considered.

- b. Goal Setting - Action Steps and Point Persons

Members of the Executive Board volunteered to serve as leads and as support persons on select action steps associated with the goals approved by the FA Executive Board on April 11, 2023. A motion was made to approve the point persons and support persons listed on the Executive Board's [goal setting document](#) (Rivas) and seconded (Kaljumägi). The motion passed.

- c. Puttin' On the Hits

Tamra Horton provided the history of this item, beginning with a failed motion to retire Puttin' On the Hits (POTH) in April 2023, which resulted in the creation of a task force charged with making recommendations for the future of (POTH). The task force's recommendation was for the FA President and Vice President to engage the other campus president and vice president positions in attempt to rekindle the POTH production on a smaller scale. Discussion occurred, with some members expressing interest in identifying other types of relationship-building efforts and some voicing disinterest in continuing POTH. A motion was made to retire Puttin' On the Hits (Alvarez-Galván) and seconded (Nguyen). The motion passed. Following the vote, Stephen Lancaster inquired about the FA's interest to retire the 503(c)-student scholarship account, which requires a large amount of work for the FA Treasurer. In response, Eric Kaljumägi provided information about the 503(c) entity of the FA allowing for give much greater amounts of money to be given to student scholarships/awards; federal regulations limit contributions from the FA's regular funds to a small percentage of total funds.

- d. End of Fall Executive Board Luncheon

President Woolery suggested that the Executive Board hold a dinner on Friday, December 8, at 6:00pm at a restaurant in Brea. Most members stated that they would be available to attend. Emily asked that those who can attend to calendar the event.

- e. Committee Appointments

A motion was made to approve the proposed committee appointments (Alvarez-Galván) and seconded (Nguyen). The motion passed. The following committee appointments were made:

- EFMP Screening Committee
  - o Kelly Coreas, 2023-2024
- Employee Wellness Committee
  - o Larry Silva, 2023-2026
- Political Action Committee
  - o Kenneth Lambright
  - o Patricia Maestro

f. CCA Winter Conference

President Woolery proposed a list of faculty members for approval to attend the CCA Winter Conference as MSACFA Delegates. A motion was made to approve the proposed delegate list, seconded, and was carried. The following faculty were approved:

- Emily Woolery
- Maya Alvarez-Galván
- Tamra Horton
- Rita Page
- Kenneth Lambright
- Anna McKennon
- David Mrofka
- Marina McLaughlin

VII. New Business – Discussion Items

a. Pay Increase for FA Office Staff

President Woolery presented a written proposal of a 10.67% COLA increase for the FA office personnel, Vera Suwantarungsri. The item will return for action at the next meeting.

b. 2025-2026, 2026-2027, 2027-2028 Academic Calendars

President Woolery presented a [proposed calendar](#) for academic year 2025-26 that was drafted by the Calendar Committee. The proposal included two options, with the second option being noted on the first calendar option and the difference being that the start of Fall 2025 Semester would be one week earlier than the first option. Maya asked that the second calendar option for 2025-26 be brought back formatted as a calendar. The item will return for action at the next meeting.

VIII. Other Reports

- a. Academic Senate: No report.
- b. Adjunct Faculty Advisory Committee: No report.
- c. CCA Director M: No report.
- d. CTA State Council: No report
- e. Organizing: Organizing Chair Maya Alvarez-Galván distributed a [written report](#).

IX. Announcements

- a. Representative Council Meeting: Nov. 7 at 11:30am-1:00pm via Zoom
- b. Board of Trustees Meeting: Nov. 8, Time TBA
- c. Contract Ratification Celebration: Nov. 9 at 11:00am-1:30pm in Founders Hall
- d. Executive Board Meeting: Nov. 14 at 11:30am-1:00pm via Zoom
- e. Coffee with FA Leaders: Dec. 11 – Dec. 14 (Finals Week)
- f. CCA Winter Conference: Feb. 2-4, 2024 at the Sheraton Universal, Universal City

X. Adjournment

The meeting adjourned at 1:00pm.

Respectfully submitted,

Vicki Greco