

**Mt. SAC Faculty Association
Executive Board Meeting
March 9, 2021 via Zoom**

Present: Alvarez-Galvan, Chan, Christ. Esslinger, Greenberg, Heard, Howell, Kaljumagi, Lawton, Piluso, Rivera, Thomas, Uyeki, Ward, Woolery. **Absent:** Sholars,

I. Call to Order and Approval of Agenda

The meeting was called to order and a motion was made (Woolery), seconded (Chan) and carried to approve the agenda with flexibility at 11:36 a.m.

II. Approval of Minutes

A motion was made (Chan), seconded (Alvarez-Galvan) and carried to approve the minutes of February 23, 2021 with approved corrections.

III. President's Report – Joan Sholars – Report Provided

A. Negotiations– The Negotiations Teams met yesterday, March 8, and discussed Appendix E: Reassigned Time for Special Assignments and Article 18: Faculty Evaluation Procedures and Personnel Files. Negotiations Team Leaders will meet on Saturday, March 13, to negotiate side letters regarding Fall 2021. FA team leaders include Robin Devitt, Sandra Esslinger, and Emily Woolery. Some of the issues raised so far include: social distancing, vaccine requirements, enrollment adjustments, online teaching load, professional development, class size, sanitation, and ventilation.

B. Negotiations - With Robin Devitt, CTA Consultant, Joan reached out to three Board of Trustees members. We will plan regular meetings with board members from this point forward.

C. Membership - Two faculty reached out recently to withdraw membership from the Faculty Association. Joan is working with the faculty and CTA to process their withdrawals.

IV. Vice President's Report – Emily Woolery – No Report

V. Treasurer's Report – Linda Chan

Treasurer Chan reviewed the September 1, 2020 – March 9, 2021 Treasurer's report and stated that nothing has changed since the last report given at Rep Council on March 2, 2021. Currently working with the auditor to get required documents. The Budget Committee needs to meet and that is being scheduled.

VI. Academic Senate – Chisa Uyeki

A. Approved Appointments – The following Senate appointments have been approved: • Faculty Accreditation Coordinator, Barbara Mezaki (AMLA), spring 2021-spring 2022; • Dual Enrollment Counseling Liaison, Bernie Somers (Counseling), spring 2021-spring 2022; • Dual Enrollment Liaison, Phil Wolf (PENG), 2020-2022, 6 LHE annually; • Sustainability Coordinator, Tania Anders, (Geology and Oceanography), fall 2021-spring 2023; • Racial Justice Task Force, Mica Stewart (Sociology); • Climate Commitment and Environmental Justice Committee, Raul Madrid (Political Science); • 2020-2023; Jennifer McKinney (Biology), 2020-2021; • Outcomes Committee, Tania Anders, 2020-2022; Shelby White-Tremazi 2020-2023; • Educational Design Committee, Kolap Samel Sp 2021; • Basic Needs, Thuy Pham (Communications), Sp 2021-2023; • Strong Workforce Advisory Committee, Monika Chavez (Library), Sp 2021

B. Information – The following Senate Information was provided: • BP/AP 2365 and BP/AP 3310 Working Group Jaishri Mehta (CIS) and Michelle Shear (Dance); • BP/AP 2365 and BP/AP 3310 Working Group Jaishri Mehta (CIS) and Michelle Shear (Dance); • Mountie Mascot TF, Mary McGuire (Art History); • Racial Justice Task Force Chair, April Tellez (History) [was member, appointed to chair]

C. Approved Actions – The following are approved Senate actions: • GPS Cross-Council Committee Purpose and Function; • Updated Academic Senate Meeting Spring Calendar; • Student Preparation Equity and

Achievement Council - 2020-2021 Goals; • Opened Nominations and Special Election for Senate Secretary. Nominations to close on March 18, 2021 with special election held at that meeting.

VII. Adjunct Faculty Advisory Committee – Herschel Greenberg/Judy Lawton – No Report

VIII. Closed Session – Grievance and Negotiations Report

The Executive Board reviewed and discussed the Grievance and Negotiations reports.

IX. Old Business – Action Items

A. Celebration of Adjunct Faculty – The FA will solicit one adjunct faculty per department, including a photo and highlights of their contributions. The FA will host a virtual Adjunct Faculty Celebration to display the slideshow. The slideshow will be added to the FA website and will be shared with campus colleagues via campus listservs. The FA will create and mail signed gift certificates to all recognized adjunct faculty. Certificates will be signed by the FA President and College President. Request for Funding 80 gift cards x \$25 = \$2,000. An alternative suggestion was made to find a way to honor all adjuncts during the pandemic (rather than to only chose a single adjunct from each department). A motion to postpone the Celebration of Adjunct Faculty to the next Executive Board meeting on March 30, 2021 was made, seconded and carried.

B. Management Hiring AP/BP - Changes have been made to AP 7122 to reflect diversity, equity, inclusion (DEI). The FA does not have representation on the Management Hiring AP and feels that the Senate appointments are appropriate. AP 7122 was approved at the February 24th PAC meeting.

C. Executive Management Hiring AP/BP - The FA positioned to get at least one FA representative appointed to the Executive Management Hiring Committee. Appointment of one FA representative was approved at the February 24th PAC meeting.

D. Committee Openings and Appointments – There are several FA committee member openings. A motion to postpone Committee Openings and Appointments to the next Executive Board meeting on March 30, 2021 was made, seconded and carried.

E. Know Your Contract Workshop Series – The FA is proposing bringing back the “Know Your Contract Workshop Series” which will include topics such as the following provided in Tamra Horton’s 3-23-21 PGI report:

- Applying for Professional Development Funding;
- Applying for Temporary Reassigned Time for Exceptional Levels of Service to the College Crossing Columns;
- Earning the Professional Growth Increment/Professional Hourly Increment;
- Enhancing Retirement Income;
- Maximizing Health Benefits during Employment and Retirement;
- Taking a Sabbatical;
- Teaching in the Study Abroad Consortium.

It was suggested to present a variety of themes and possibly have a panel present for questions and answers. These presentations could provide PowerPoints and be recorded for faculty who would be unable to attend. A motion was made, seconded and carried to present a FA “Know Your Contract Workshop Series” using the suggested recommendations.

F. Membership Drive – Postcards – The FA has purchased postcards and Susan will write the messages. Maya Alvarez-Galvan’s original motion at an earlier meeting was to send these engagement messages out to current FA members. After discussion, a motion was made, seconded and carried to send postcards to non-members encouraging membership. The postcard language will need to be determined.

G. FA Award Packets – A motion was made, seconded and carried to approve the FA 2021 Awards Packets (Academic, Extra Curricular and CTE). The suggestion of creating a new award to be given to a dependent of an FA Union member was moved to New Business and will be an action item at the March 30, 2021 Executive Board meeting.

X. New Business – Discussion

A. Competency Based Education Grant – This item was postponed and will be a New Business item at the next FA Executive Board meeting on March 30, 2021.

B. Professional Development – Scroggins observed that there may be a need for training in Governance Committees – Three questions that are being asked of the constituent groups are: What training is needed? What kind of content is needed or wanted. Who would be a contact person.

C. WHO Awards – A motion to suspend the rules and recommend Tamra Horton as the 2021 Mt. SAC WHO Award recipient was made, seconded and carried.

D. FA Award to Faculty Dependent – The suggestion of creating a new Mt. SAC FA award to be given to a dependent of an FA Union member was made. This will be an action item at the next Executive Board meeting on March 30, 2021.

XI. CCA District J – Luisa Howell

Luisa Howell provided her CCA report from CCA Winter Conference, January 29 – 30, 2021 and her CCA Board Meeting report from, February 19 & 20, 2021 that was given at the March 2, 2021 Representative Council meeting and documented in the March 2, 2021 minutes

XII. Governance Committee Report – Provided by Linda Chan – No Report

Governance Committee meeting is with CTA Bylaws representative, Gayle Bilek, on March 19, 2021 to complete updating our Bylaws

XIII. PGI Report – Provided by Tamra Horton – No Report

Recommendations for “Know Your Contract Workshop Series” provided.

XIV. Other Reports – CTA/SCOne – No Report.

XV. Adjournment

The meeting was adjourned at 1:18 p.m.

The minutes were respectfully submitted by Liz Ward, Faculty Association Secretary