

**Mt. SAC Faculty Association
Executive Board Meeting
August 11, 2020 via Zoom**

Present: Alvarez-Galvan, Chan, Esslinger, Greenberg, Heard, Howell, Kaljumagi, Lawton, Piluso, Sholars, Thomas, Ward, Woolery. **Absent:** Rivera, Uyeki.

I. Call to Order and Approval of Agenda

The meeting was called to order and a motion was made, seconded and carried to approve the agenda with flexibility at 11:35 a.m.

II. Approval of Minutes

The minutes of July 14, 2020 were approved with minor edits (2 abstentions).

III. President's Report – Joan Sholars – No Report

Joan shared that there was no written report and that most of her information is regarding negotiation updates.

IV. Vice President's Report – Emily Woolery

A. Board of Trustees (BoT) – On July 15 Joan and Emily met with Trustee Hidalgo. The BoT meets on August 12. All BoT candidate races are contested. The FA Political Action Committee will start work promptly. The following are running for election: Trustee Area 1: Robert H. Carder and Peter Hidalgo; Trustee Area 5: Renee “Dolores” Chavez, Jay Chen, and Frederick Chyr; Trustee Area 7: Manuel Baca, Fabian Pavon, and Heberto M. Sanchez.

B. President's Advisory Council (PAC) – The July 22 and August 12 PAC meetings were cancelled.

C. California Teacher's Association (CTA) Training – Emily registered for CTA training, but heavy FA workload limited her attendance at sessions. She attended the following training: • CTA Presidents Conference: July 13 – 17; • CTA Summer Institute: July 27 – 30

V. Treasurer's Report – Linda Chan

Linda Chan provided an updated Treasurer's Report for Board review.

VI. Adjunct Faculty Advisory Committee – Herschel Greenberg/Judy Lawton

A. AFAC Canvas Shell – AFAC Canvas Shell has been created and updated with important links to various resources, including the contract, FA home page, and adjunct resource page, as well as the names of those in the committee.

B. AFAC July 21st Workshop – The AFAC Workshop on July 21st was a success. We had 38 attendees, including guest speaker Catherine McKee. We focused on best practices for online teaching. We will have a similar workshop again in the Fall.

C. AFAC Zoom on July 18th – AFAC had an informal lunch via Zoom on Wednesday, July 18th in order to meet each other for the first time, establish our goals for the year, and begin planning the next workshop. We also discussed issues that might arise during the Fall semester.

D. AFAC 1st Fall Meeting – Our first official meeting is on Tuesday, Sept 15th at 11:30am via Zoom.

VII. Closed Session – Grievance and Negotiations Report

The Executive Board reviewed and discussed the Grievance and Negotiations reports.

VIII. Old Business – Action Item

A. LHE for Tamra Horton – Tamra Horton is putting in many hours working with faculty to earn their PGI as well as hours as a negotiations resource. A motion was made to give Tamra Horton 1 LHE for negotiations resource and 3 LHE for PGI work for Fall 2020. The motion was then amended to give Tamra 2 LHE for negotiations resource and 3 LHE for PGI. The motion passes (6 yes, 3 no, 1 abstention).

B. Purchase of G-Suite – A motion was made, seconded and carried to purchase G-Suite at a cost of \$300 per year and \$14 to secure a domain name.

C. Social Injustice Issues – Former Resolution – In 2016, the FA Representative Council passed a resolution to not support the presence of a Campus Police Department. Students at the last BoT meeting expressed concerns about the Campus Police carrying firearms and that during these times of social injustice, should the FA bring this resolution back and/or possibly strengthen it? This item was postponed and will be an action item at the next Executive Board meeting on August 25th.

D. Budget Committee Appointments – Stephen Lancaster and Al Kirchgraber – It has been proposed that Stephen Lancaster and Al Kirchgraber be appointed to the Budget Committee. This item was postponed and will be an action item at the next Executive Board meeting on August 25th.

IX. New Business – Discussion

A. FA Website – Brian Yokoyama presented the FA Website he has been working on and shared that Dreamweaver has completely changed it's methods of design. Brian had to learn the new system, then import information from our old website. Brian intends to have the FA Website live by the time we start the Fall semester. Maria Davis shared information regarding the ease of using WIX as a website. She stated it is very user-friendly and easy to drag and drop files/pictures/etc. This item will be an action item at the next Executive Board meeting on August 25th.

X. Other Reports

Time did not allow for reports from CCA District J, CTA SCOne, Academic Senate, FPDC, Governance Committee, and PGI.

XI. Announcements

A. Next Executive Board Meeting – The next Executive Board Meeting will be held Tuesday, August 25th at 11:30 a.m. via Zoom.

B. FA Executive Board Retreat – The Executive Board Retreat will be held Tuesday, August 18th from 9:00 a.m. – 12:00 p.m. to discuss the Board of Trustee candidates and interviews for the election.

XI. Adjournment

The meeting was adjourned at 1:27 p.m.

The minutes were respectfully submitted by Liz Ward, Faculty Association Secretary