

**Mt. SAC Faculty Association  
Executive Board Meeting  
November 29, 2019**

**Present:** Chan, Esslinger, Greenberg Heard, Horton, Kaljumagi, Lancaster, Ott, Sholars, Thomas, Uyeki, Ward, Woolery. **Absent:** Chan, Enke, Greco.

**I. Call to Order and Approval of Agenda**

The meeting was called to order and a motion was made, seconded and carried to approve the agenda at 11:40 a.m.

**II. Approval of Minutes**

The minutes of October 8, 2019 were approved as written with the addition of Tamra Horton in attendance.

**III. President's Report – Joan Sholars – No Report**

**IV. Vice President's Report – Emily Woolery – No Report**

A. President's Advisory Council (PAC) – PAC met on October 9 and October 23. On October 9 updates from the California Community Colleges Board of Governors, Campus Equity and Diversity, and Information Technology Advisory Committee were heard. On October 23 the purpose and function statements for multiple campus committees were reviewed. Expanded PAC will meet on November 13. The work group to review the College's Mission/Vision/Core Values will meet on November 14.

B. Board of Trustees (BoT) – The BoT met on October 9 and October 26. On October 9 two informational updates were heard from Legislative Advocacy and Enrollment. The BoT declared October 14 – 18, 2019 as Undocumented Student Action Week. The October 26 meeting was a Board Study Session. Reports were given on: Campus Sustainability Update, Benefits Transition from CalPERS to SISC, Facilities Planning and Management Project Development Process and Life Cycle, Statewide Advocacy for Board Members, Student Housing, and Fast Facts – Administrative Services, Human Resources, Instruction, and Student Services.

C. 5th Annual Celebration of Adjunct Faculty – We recognized 31 adjunct faculty at the 5th Annual Celebration of our Adjunct Faculty on October 22. Special guests included Eric Kaljumagi, CCA President; Sergio Martinez, CTA Board Member; Judy Chen Haggerty, Mt. SAC Board of Trustees; Richard Mahon; Vice President of Instruction; Joumana McGowan, Associate Vice President, Instruction; and Madelyn Arballo, Associate Vice President, School of Continuing Education. Many deans and faculty also attended the celebration. Linda Chan and Herschel Greenberg did a terrific job in hosting this event.

**V. Treasurer's Report – Steve Lancaster**

Two Treasurer's Reports were presented: September 1, 2018 – October 8, 2019 end of year report and the current September 1, 2019 – October 29, 2019 report. Treasurer Lancaster noted that last year there were many one-time expenses that are not anticipated for this year's budget. The \$44,280 CD that matured October 16<sup>th</sup> was transferred into our checking account as a reserve. Joan has received the new credit card and Steve Lancaster will take care of the credit card activation.

**VI. Director J Report – No Report**

**VII. SOne/CTA State Council Report – Joan Sholars**

Joan Sholars announced that DeWayne Sheaffer was elected to the CTA Board of Directors, District Q – Higher Ed. At CTA State Council, there was a push for the Schools and Communities First initiative that would bring in \$11 billion of tax revenue from current tax breaks given to millionaires, billionaires and big corporations from commercial property loop holes. Joan also clarified that land marked as "agricultural land"

will not be effected by the proposed taxation. The October 2019 NEA Directors Newsletter was provided for the board to review.

## **VIII. Academic Senate Report – Chisa Uyeki**

A. Appointments – The following appointments have been made: 1) Lawrence Silva (Psychology) and Donna Necke (Adult Basic Ed) to hiring committee for the position of Director, Learning Assistance Center; 2) Rocio Avila, English Professor, to Faculty Accreditation Coordinator for 2019-2020. This is a two-year position and she is completing the final year of this term; 3) Eugene Mahmoud, Lisa Amos, and Maria Davis to hiring committee for Director, Center of Excellence; 4) Daniel Cantrell and Joshua Christ to hiring committee for Assistant Director, Technical Services; 5) Joan Sholars, Lance Heard, Serena Ott, Kelly Rivera, and Chisa Uyeki will serve on the Vice President, Administrative Services hiring committee; 6) Betsy Lawlor, Anthropology, to Temple Green Corridor Committee; 7) The Teacher Prep Institute Coordinator has informed me that he plans to retire at the end of this year, so please share with faculty in your department who may be interested in this opportunity; 8) Vanessa Garcia (ESL Counselor) to Student Equity Committee, (19-20); 9) Rita Page (History), Chris Jackson (Kinesiology), and Hideki Fukusumi (Counseling) to Advisory Board for Improving Online CTE Pathways Grants; 10) Hoang-Quyen Nguyen (Math) to Scholarship Committee; 11) Jennifer Hinostraza (Ag) to Facilities Advisory Committee (effective Sp 2020) to cover leave; 12) Scot Childress (Math) to Scholarship Committee; 13) Jonathan Hymer, (Electronics), to CTEAC (2019-2021); 14) Beta Meyer, (Biology), Flex Day Planning, (2019-2022).

B. Actions of the Senate – Nominations for a Senator-at-Large position has been opened to fill a vacancy created by a faculty leaving Mt. SAC. This is a two year term that will begin immediately and ends June 2021. Nominations will close on November 14, 2019. Senators-at-Large are members of the Exec Board of the Academic Senate, can be nominated from the faculty at large, and are elected by a vote of the full faculty.

C. Town Hall – Thirty faculty and two managers attended last Thursday's Academic Senate Town Hall on the Student Centered Funding Formula (SCFF). There was a lively discussion on the topics under consideration by the SCFF TF. Issues being considered included: 1) maintaining our commitment to being student-centered and articulating our position via a resolutions; 2) accepting grades for repeated courses from other institutions (for which an original grade of D or F was received at Mt. SAC); 3) accepting any of IGETC, CSU, or our local GE for Mt. SAC degrees; allowing regionally accredited Associate's or Bachelor's degrees count for GE (currently the case for those with degrees from CSUs and UCs only); 4) support for increasing the role of faculty in supporting equity cohorts and academic support centers; 5) an increased role for faculty in supporting students in completion. Some consensus was met regarding positions to bring forward in the form of a resolution, but the room was split on the rest of the topics, polling at about 50% for all of the questions related to changes to the GEs. Thank you to the Task Force for all of the work to pull together the information, consider which questions to pose, and the work going forward. As a format it was successful, however, there was not enough time to both inform and discuss all of the issues.

D. CTEAC – The co-chairs of CTEAC were informed that Exec had directed the Academic President to inform CTEAC that the documents setting out the processes and timeline for applying for Strong Workforce funding will have to go through Senate as an action item. They responded that they would work toward this happening following the next CTEAC meeting. The Academic President also recommended that these go through the Budget committee. While the annual allocations and timelines should come to Senate on an annual basis, if the process or criteria are unchanged, she does not think these would need to be reapproved annually.

E. Apply to Participate as AACJC Peer Reviewer – Faculty are encouraged to apply to participate as peer reviewers on ACCJC visiting peer review teams <https://accjc.org/forms/bio-data-form/>

F. AMAC 10-14-19 – The following were discussed: 1) The Bookstore Commission needs to be reconstituted, and Senate Exec TF on Structure was tasked with considering how it might fit with the new Textbook and Instructional Materials Committee. The commission is called for in the contract with Barnes and Nobel but has not been active since the transition to Barnes and Nobel; 2) A number of APs and BPs were brought forward for review that had updates from CCL. AP 4100 Graduation Requirements for Degrees and Certificates is being forwarded to Senate. AP 4222 Remedial Coursework and AP 4230 Grading Symbols are

going to be discussed further in AMAC before coming to Senate. AP 3725 Information & Communications Technology has been edited by Grace Hanson and will come to Senate at our next meeting. Two APs which Senate had passed, AP 4285 Credit for Extra-Institutional Learning and AP 5035 Withholding of Student Records and Registration Privileges were brought forward. AP 4285 had been forwarded to Senate from AMAC, however, at this review a number of areas on the first page of the AP were brought up as concerns that needed further work and which prohibited Administration from agreeing to move that AP forward. AP 5035 Withholding of Student Records and Registration Privileges will need to be rewritten because there was a change in law that will impact the language of the AP; 3) We discussed the need to update and improve the faculty hiring AP (7120). This is currently being looked at by CEDC, following which it will come to Senate.

G. GPS Steering Committee 10/15/19 – Review of Scale of Adoption document was reviewed and updates from workgroups were given. It was asked who has been involved in gathering the information for the Scale of Adoption to date, and who might have been left out of the conversation until now. In discussion further scaling of work we discussed additional strategies for engaging with instructional faculty through professional development, a second retreat, and other methods.

H. Meeting with Dr. Mahon – At our monthly meeting with Dr. Richard Mahon we discussed exploring the possibility having an informed faculty act as a senate designee to be involved in enrollment management discussions.

I. Committee Vacancies – A list of Committee vacancies was provided.

#### **IX. Adjunct Faculty Advisory Committee – Herschel Greenberg/Linda Chan**

The Adjunct Faculty Advisory Committee (AFAC) met October 15<sup>th</sup> and VPI Richard Mahon attended. The AFAC shared their concerns regarding issues facing adjunct faculty. The committee discussed further outreach to adjunct faculty across campus, PGI for adjunct, and the Adjunct Celebration on October 22. Current issues facing adjunct faculty within the English department were discussed. Future workshops were proposed (such as syllabus writing) and Linda Chan was recognized and given a “shout out” for winning District J. The next meeting is scheduled for November 19<sup>th</sup> at 11:30 in the FA Office.

#### **X. Insurance Task Force – Joan Sholars/Sandra Esslinger – No Report**

#### **XI. Professional Development Committee – Linda Chan – No Report**

#### **XII. Closed Session – Grievance and Negotiations Report**

The Executive Board reviewed and discussed the Grievance and Negotiations reports.

#### **XIII. Old Business – Action Item**

A. STRS Workshop – A motion was made, seconded and carried to postpone the STRS Workshop until our next Executive Board Meeting on November 12, 2019.

B. Bylaws/Standing Rules – A motion was made, seconded and carried to postpone the Bylaws/Standing Rules until our next Executive Board Meeting on November 12, 2019.

C. Web Page Direction – A motion was made, seconded and carried to postpone the Web Page Direction until our next Executive Board Meeting on November 12, 2019.

D. PGI Project – Tamra Horton – A motion was made, seconded and carried to postpone the PGI Project until our next Executive Board Meeting on November 12, 2019.

E. Resolution in Support of Schools and Communities First – A motion was made, seconded and carried to postpone the Resolution in Support of Schools and Communities First until our next Executive Board Meeting on November 12, 2019.

#### **XIV. New Business – Discussion**

A. National Center's Higher Education Labor-Management Conference Appointments – Emily Woolery – A motion was made, seconded and carried to postpone the NCHELMC until Appointments until our next Executive Board Meeting on November 12, 2019.

B. CCA Winter Conference Appointments – Joan Sholars and Emily Woolery – A motion was made, seconded and carried to postpone the CCA Winter Conference Appointments until our next Executive Board Meeting on November 12, 2019.

C. Number of Flex Days Joint Task Force Appointment: Vicki Greco – A motion was made, seconded and carried to postpone the Number of Flex Days Joint Task Force appointment until our next Executive Board Meeting on November 12, 2019.

**XV. Open Discussion – Faculty Open Forum - Postponed**

**XVI. Announcements**

Hall. A. Next Representative Council Meeting – Tuesday, November 5, 11:30 – 1:00 in Founders

B. CTA Membership Benefits Workshop – Tuesday, November 5, 1:15 – 3:00 in Founders Hall.

C. Next Board of Trustees Meeting – Wednesday, November 13, 6:00 p.m. in Founders Hall.

D. Next Executive Board Meeting – Tuesday, November 12, 11:30 – 1:00 in the FA Office.

E. Next Adjunct Faculty Advisory Committee Meeting – Tuesday, November 19, 11:30 – 1:00 in the FA Office.

F. CCA Winter Conference – February 7 – 9 at the DoubleTree San Diego Mission Valley.

G. Next SCOne Council Meeting – January 21<sup>st</sup>, 4:30-9:00 p.m. at the San Dimas Country Club.

**XVII. Adjournment**

The meeting was adjourned at 1:10 p.m.

The minutes were respectfully submitted by Liz Ward, Faculty Association Secretary