

**Mt. SAC Faculty Association  
Executive Board Meeting  
August 28, 2018**

**Present:** Alvarez-Galván, Chan, Horton, Heard, Kaljumagi, Lancaster, Quinn, Ramey, Rubenstein, Sanetrick, Sholars, Thomas, Uyeki, Ward, Woolery.

**I. Call to Order and Approval of Agenda**

The meeting was called to order and the Agenda was approved at 11:40 a.m.

**II. Approval of Minutes**

The minutes of August 7, 2018 were approved as written.

**III. President's Report – Eric Kaljumagi**

A. President's Advisory Council (PAC) – PAC met on August 22, but failed to obtain a quorum. The Council will next meet on September 12.

B. Board of Trustees Meeting – The BoT met on 8 August and learned that the Mt. SAC Foundation is donating \$150K to the bond campaign and that 74% of managers voted to move to SISC. During the consent agenda portion of the meeting, the Board voted 6-1 to pull agreements for architectural services and construction management services until the next meeting. Trustee Chow was the only person to vote against the postponement. The remainder of the consent agenda items passed, including renaming the Dean of Continuing Education the AVP of the School of Continuing Education and \$49K of soccer field rental for our new drone programs. One item of concern to the FA is the noncredit dual enrollment agreement with Pomona Unified. In part, it states: "2.12. College will have documentation that instruction claimed for apportionment under the agreement/contract is under the immediate supervision and control of an employee of [the Pomona] District who has met the minimum qualifications for instruction in the discipline of the course in the College. 2.13. College will demonstrate control and direction through such actions by providing the instructor an orientation, teacher expectations, course outlines, testing, and grading procedures to those providing instruction to College noncredit students." The BoT will next meet on September 12.

C. Legal Opinion – Although Eric constructed a detailed email to the CTA attorney three weeks ago, there is no sign of it in his "sent" folder. He has requested a formal legal opinion relating to our CalPERS questions.

D. No Political Action Forum – A total of four candidates are running for Mt. SAC Board of Trustees Area 2. As all of these candidates were invited to our June candidate forum and since no other election is competitive, we will not hold a September Candidates' Forum.

E. California Fires – Shasta College in Redding has been severely affected by the Carr fire, with multiple employees losing their homes. Faculty are encouraged to donate to the college's Go Fund Me page: [gf.me/u/j9ph82](https://gf.me/u/j9ph82) .

F. Communication from Samantha James-Perez – Prof. Samantha James-Perez was one of two adjunct professors from the Tech. and Health division to nominate themselves to be an Adjunct Faculty Division Representative. No ballots from this division were received during last semester's election, so neither professor was elected. Recently, the FA President received an email from Prof. James-Perez asking who won and noting that she had never received a ballot. It appears as though there may have been a problem with our ballot mailing in this division.

G. CCA Fall Conference – Volunteers are needed to represent Mt. SAC at the CCA Fall Conference, which will be held this year in San Jose from October 12 - 14. This conference brings together college faculty from many CA community colleges and will cover issues related to membership and how to

keep members interested and engaged in their union. The conference also has a general session where delegates give direction to the CCA leadership. All reasonable expenses (parking, airfare, hotel, meals) will be reimbursed by CCA or the FA, so most attendees will have no out-of-pocket costs. All members are encouraged to attend. If you wish to be a delegate to this conference, please contact the FA President at [kaljumagi@msac-fa.org](mailto:kaljumagi@msac-fa.org) by 7 September. (The deadline to register is not yet posted, but will likely be in late September.)

H. Negotiations Team Shadows – The FA will undertake re-opener contract negotiations with a five person team beginning in January 2019. The Faculty Association is looking for one or two members to volunteer to shadow the negotiations process, to assist the negotiations team with their research, and to attend CCA or CTA negotiations training in February or July 2019. Please contact the FA President at [kaljumagi@msac-fa.org](mailto:kaljumagi@msac-fa.org) by October 5 if you are interested in being trained as an FA negotiator.

I. Committee Vacancies – There are still vacancies on several internal FA Committees, including FA Budget, FA Grievance, FA Membership, and FA Political Action. All of these committees meet as needed. If you are interested in serving on one of these committees, please contact the FA President at [kaljumagi@msac-fa.org](mailto:kaljumagi@msac-fa.org).

J. November Elections – This fall, CTA is focusing on the election of Tony Thurmond for the office of State Superintendent of Public Instruction and Gavin Newsom for State Governor. We do not have recommendations on ballot measures yet, but it is likely that Proposition 5 (property tax transferability for those 55 or older) will be opposed as it would significantly reduce Proposition 98 funding for schools.

K. Faculty Association Soccer Family Tailgate – As part of our membership engagement efforts, we have organized a Family Night activity with the soccer coaches. FA members are invited to bring their family to see the Mt. SAC women and men's soccer teams play against El Camino College. We will have a booth set up with activities such as a raffle and snacks. Kids can enjoy the event with a goal kick at half time, photos with players, and autographed soccer balls (must bring your own ball). Bring your family and enjoy a day rooting for the Mt. SAC Mounties. For more information, contact Maya Alvarez-Galván (English Dept.) at [malvarezgalvan@mtsac.edu](mailto:malvarezgalvan@mtsac.edu) or ext. 4524.

L. The Community College Association (CCA) Awards – In an effort to recognize our outstanding Mt. SAC faculty, we would like to nominate someone whom you feel deserves recognition. At the Spring CCA conference, faculty are honored for their work with the GLBT community, minorities, and part time faculty. Please start thinking of whom you would like to nominate and let Maya Alvarez-Galván (English Dept.) know by early January if you would like her to write the nomination letter. You can contact her at [malvarezgalvan@mtsac.edu](mailto:malvarezgalvan@mtsac.edu) or ext. 4524. The awards include: 1.) The GBLT Award recognizes faculty who have supported, promoted and educated our community college family regarding gay, lesbian, bisexual, and transgender (GLBT) issues. 2.) The Ethnic Minority Award is given to faculty who promote equal access and treatment for minorities on campus. 3.) The Part-time Faculty Award is awarded to faculty who have worked to improve working conditions for part-time faculty. The Faculty Association is able to nominate one person per category. If there are multiple nominations, the FA Executive Board will make the decision of whom to send forward.

M. FA Events – Please encourage faculty to attend the many events noted on today's agenda. All of these events are intended to promote interest in our union and to allow for a venue by which faculty can interact with local and regional leaders.

#### **IV. Vice President's Report – Joan Sholars**

A. Welcome Back – Welcome back! This will be a jam packed semester.

B. Department Chair Training and New Adjunct Faculty Orientation – Eric Kaljumagi and Joan attended the Department Chair Training on Wednesday, August 22, the New Adjunct Faculty Orientation on Thursday, August 23 and the New Faculty Orientation on Friday, August 24. They collected 96 new membership applications.

C. Governance Committee – The Governance Committee will begin their work in October. The first meeting will be held after the Rep Council meeting to continue working on the Bylaws.

D. Membership Committee – The Membership Committee met during the summer to discuss plans on getting new members and how to show union pride among our current members. Liz Ward is chair of that committee and Joan will work with them and report at the next Executive Board meeting. Revamped FA promotional brochures were.

E. Political Action Committee – The Political Action Committee will be meeting this week to discuss our plans for the campaign to elect Ruth Luevand to our Board of Trustees.

F. Communication Committee – The Communication Committee will meet soon to start work on creating at least 4 newsletters for the year to market ourselves better. These newsletters will promote our events and give our members information they could use.

G. Office Hours – Joan’s FA office hours for this semester are: Monday/Wednesday from 9 AM – 5 PM; Tuesday/Thursday from 9 AM – 4 PM; Friday from 9 AM – 2 PM. Friday hours are flexible due to other commitments such as conferences or Board meetings. Being available in the office depends on other campus commitments such as committee meetings and meetings with the District.

#### **V. Treasurer’s Report – Steve Lancaster**

Treasure Lancaster reviewed the FA Treasurer’s report for September 1, 2017 – August 28, 2018 and stated the approximate income of \$13,000 that we usually received in August, was not received this year. The “Budgeted” column and amounts will be put in for the next Executive Board meeting. Robert Ho’s receipts from the NEA-RA Conference were missing itemized items and we will need to determine if his receipts providing just the totals are sufficient. The Budget Committee will need to meet to create a new line item (possibly “Miscellaneous Expenses”) in lieu of “Chargeable” and “Non-Chargeable” expense line items.

#### **VI. Academic Senate Report – Martin Ramey – No Report**

#### **VII. Closed Session – Grievance and Negotiations Report**

The Executive Board reviewed and discussed the Grievance and Negotiations reports.

#### **VIII. Old Business – Action Items**

A. Reimbursement of Robert Ho for food for the NEA-RA – A motion was made, seconded and carried to approve the reimbursement of food expenses to Robert Ho even though he did not collect itemized receipts for all of his meals at the NEA-RA.

B. Publicity and Marketing of FA – Liesel Reinhart submitted a proposal for promoting the FA. The proposal includes videos, posters, banners and buttons, and a podcast series. The total adds up to \$21,000. A motion was made, seconded and carried to postpone this decision until after the October 23, 2018 Budget Committee meeting.

C. Donation to CTA Disaster Relief Fund / Shasta College Employee Help Fund – CTA is collecting donations to help seven faculty members who lost their housing to the Carr fire, and one faculty member who died as a result of the fire. A motion was made to recommend to the Representative Council a donation to the CTA Disaster Relief Fund and the Shasta College Employee Help Fund.

D. CTA Human Rights, GLBTQ+ Issues, and Women’s Issues Contacts – A motion was made, seconded and carried to send out an all faculty email and open up to the Representative Council the opportunity to serve as contact individuals for CTA Human Rights, GLBTQ+ Issues and Women’s Issues. Linda Chan has volunteered to serve as contact for all three if no one volunteers from the FA faculty.

E. 2018 Negotiations Survey – A motion was made, seconded and carried to approve the 2018 Negotiations Survey as edited.

## **IX. New Business – Discussion**

A. Recommendations on Collective Bargaining Ratification – A motion was made, seconded and carried to suspend the rules and recommend the Collective Bargaining Ratification to the Representative Council.

B. Fiscal Support of Ruth Luevand for Mt. SAC Board of Trustees Area 2 – A motion was made, seconded and carried to suspend the rules and recommend the contribution of \$20,000 from PAC to support Ruth Luevand for Mt. SAC Board of Trustees Area 2.

C. Swag Purchase – A motion was made, seconded and carried to suspend the rules and spend remaining money in the Social Activities account on the purchase of swag.

D. Gift of Appreciation to Joan Sholars – A motion was made, seconded and carried to suspend the rules and approve the gift of up to \$500 to be given to Joan Sholars to provide for her costume for the “Labyrinth Masquerade Ball.”

E. Adjunct Faculty Representatives – A motion was made, seconded and carried to suspend the rules and approve a special election for an adjunct faculty representative from the Health and Technology Division.

F. Taskforce on Health Benefits Options – A motion was made, seconded and carried to suspend the rules and recommend to the Representative Council that a Health Benefits Options Taskforce be created to select six actual plans to compare for faculty.

G. Conference Appointments – The following Conference Appointments have been proposed: 1) SCONe Legislative Breakfast and Leadership Conference: Fazal Aasi, Sandra Esslinger, Robert Gorcik, Tamra Horton, Eric Kaljumagi, Enriqueta Leyva, Kim-Leiloni Nguyen, Laura Espinoza Rodriguez, Joan Sholars. 2) CCA Fall Conference: Luisa Howell, Eric Kaljumagi, Joan Sholars. 3) FACCC Budget Workshop: Eric Kaljumagi. A motion was made, seconded and carried to suspend the rules and approve the appointment of Fazal Aasi, Sandra Esslinger, Robert Gorcik, Tamra Horton, Eric Kaljumagi, Enriqueta Leyva, Kim-Leiloni Nguyen, Laura Espinoza Rodriguez, Joan Sholars to the SCONe Legislative Breakfast and Leadership Conference. Conference Appointments G.2 – G.3 have been postponed for discussion at the next Executive Board meeting on September 11<sup>th</sup>.

H. FA Political Action Committee Appointment: Luisa Howell – It has been proposed that Luisa Howell be appointed the FA Political Action Committee. This item is postponed for discussion at the next Executive Board meeting on September 11<sup>th</sup>.

I. Approval of Events and Related Budgets – 1) Coffees with the FA President (9/12 and 9/13); 2) Cocktails with the Vice President – \$500 (9/26); 3) Faculty Association Open House – \$750 (10/ 9); 4) Adjunct Faculty Celebration – \$1450 (10/16); 5) Soccer Family Tailgate 10/19). This item is postponed for discussion at the next Executive Board meeting on September 11<sup>th</sup>.

J. FASAF Annual Review – This item is postponed for discussion at the next Executive Board meeting on September 11<sup>th</sup>.

K. Conference Funding Prioritization Guidelines – This item is postponed for discussion at the next Executive Board meeting on September 11<sup>th</sup>.

L. Approval of Elections Committee – This item is postponed for discussion at the next Executive Board meeting on September 11<sup>th</sup>.

M. Approval of Elections Timeline – This item is postponed for discussion at the next Executive Board meeting on September 11<sup>th</sup>.

N. Reuse of Old Office Chairs – This item is postponed for discussion at the next Executive Board meeting on September 11<sup>th</sup>.

#### **XI. Announcements**

- A. Next Executive Board Meeting – September 11<sup>th</sup>, 11:30–1:00 in FA Office.
- B. Next Representative Council Meeting – September 4<sup>th</sup>, 11:30–1:00 in Founders Hall.
- C. Next Board of Trustees Meeting – September 12<sup>th</sup>, 6:30 pm in Founders Hall.
- D. Next CCA Conference – October 12<sup>th</sup> – 14<sup>th</sup> at the San Jose Marriott.
- E. Coffee with the FA President – September 12<sup>th</sup> and 13<sup>th</sup>, 9:00 – 11:00 at Prime Stop.
- F. SCOne Legislative Breakfast and Leadership Conference – September 15<sup>th</sup>, 7:30 – 4:00 at the Sheraton Fairplex Conference Center.
- G. Cocktails with the FA Vice-President – September 26<sup>th</sup>, 5:00 – 7:00 at the Diamond Bar Chili's.
- H. Faculty Association Open House – October 9<sup>th</sup>, 2:00 – 7:00 at the FA Office.
- I. Next SCOne Council Meeting – October 10<sup>th</sup>, 4:30 – 9:00 p.m. at the San Dimas Country Club.
- J. SCOne Picnic – October 13<sup>th</sup>, 11:00 – 2:00 at San Dimas Canyon Park.
- K. Adjunct Faculty Celebration – October 16<sup>th</sup>, 11:30 – 1:00 in Founders Hall.
- L. Soccer Family Tailgate – October 19<sup>th</sup>, 2:00 – 4:00 at the Mt. SAC Soccer Field.

#### **XII. Adjournment**

The meeting was adjourned at 1:30 p.m.

The minutes were respectfully submitted by Liz Ward, Faculty Association Secretary