

**Mt. San Antonio College  
Faculty Association**

**CAREER &  
TECHNICAL  
EDUCATION**

**ACHIEVEMENT  
AWARD  
APPLICATION  
PACKET**

**2020 - 2021**

March 4, 2021

Dear Student:

Mt. San Antonio College Faculty Association wants to award outstanding students who excel in the fields of Career and Technical Education. The past recipients of Faculty Association Achievement Awards have received between \$250 and \$1500. To apply for this award you must meet the requirements listed on the application. You must complete the application and submit it by **Tuesday, April 13, 2021**. Please email your complete packet (**ALL** paperwork (including scanned Letters of Recommendation) in one email to: [faawards@msac-fa.org](mailto:faawards@msac-fa.org).

Carefully list your non-classroom activities including:

- **Discipline-related work experience** (dates, hours, responsibilities, achievements, promotions)
- **Discipline-related internship experience** (dates, hours, responsibilities, achievements)
- **Discipline-related volunteer or community work** (dates, hours, responsibilities, achievements)
- **Competitions and/or awards won** (define and describe awarding body; indicate if it is a national, state, regional, or campus award; your role in and preparation for the competition; criteria by which the award was given)
- **Conferences or workshops attended**. Describe if you were a presenter.
- **Number of units completed by the end of Spring Semester AND Degree completed** (AA degree and/or IGETC/CSU GE completed by this term).

If you have any questions about the application requirements or forms, please contact me at [eward@mtsac.edu](mailto:eward@mtsac.edu),

Best of Luck!

Sincerely,

*Elizabeth Ward*

Liz Ward, Chairperson

Faculty Association Achievement Award Committee

# Faculty Association Student Career and Technical Education Achievement Award Application

For: Students in CTE Programs

**READ INSTRUCTIONS CAREFULLY!**  
**IF YOU ARE A PAST RECIPIENT OF A FACULTY ASSOCIATION SCHOLARSHIP,  
PLEASE DO NOT APPLY. YOU MAY NOT RECEIVE AN AWARD MORE THAN ONCE!**

**Date Due: Tuesday – April 13, 2021.** Please email your complete packet (**ALL** paperwork including scanned Letters of Recommendation) in **one** email to: faawards@msac-fa.org.

The following materials **MUST** accompany your application form or the application will not be considered:

1. Completed Work In Progress Form.
2. A student copy of your Mt. SAC transcript. (You may obtain this from your portal at inside.mtsac.edu). Please include the entire transcript with all your courses.
3. A detailed description of your non-classroom activities including discipline-related work experience (dates, hours, responsibilities, achievements, and promotions), discipline-related internship experience (dates, hours, responsibilities, achievements), discipline-related volunteer or community work (dates, hours, responsibilities, achievements), competitions and/or awards won (define and describe awarding body; indicate if it is a national, state, regional, or campus award; your role in and preparation for the competition; criteria by which the award was given), conferences or workshops attended (describe if you were a presenter).
4. A typed, double-spaced essay on the topic “A Transformative Experience at Mt. SAC That Prepared Me for My Career.” (Not to exceed 600 words)
5. Two letters of recommendation. One *must* be written by a Mt. SAC faculty who has worked closely with the applicant in the designated vocational area and be on Mt. SAC letterhead. The other *may* come from a Mt. SAC faculty, staff, or manager in the vocational area (on letterhead), or may be from a work supervisor in the applicant’s vocational discipline who is not related to the applicant (this letter should be on company letterhead).
6. Number of units completed by the end of Spring Semester **AND** Degree completed (AA degree and/or IGETC/CSU GE completed by this term).

**NAME:**

\_\_\_\_\_ (last) (first) (middle)  
**ADDRESS:** \_\_\_\_\_ (street number) (street) (city) (zip code)

**Home Phone:** ( ) \_\_\_\_\_ - \_\_\_\_\_ **Cellular:** ( ) \_\_\_\_\_ - \_\_\_\_\_

**CTE Program:**

**Personal Statement:** I affirm that I qualify for competition because I meet the following minimum requirements:

1. I currently have an overall Grade Point Average of at least **3.2**. I also understand that in order to receive the award my final overall G.P.A. will not fall below the minimum of **3.2**.
2. I will have completed at least **24 units** of lower division course work by the end of this current school year with **20 units completed at Mt. SAC** and a minimum of **10** of these units earned in the CTE program I have identified above. Also, a minimum of **10 units** must have been completed this Academic year **at Mt. SAC** (August '20 to June '21).
3. My future plans include continued commitment to education and professional development.
4. I have completed the Award Packet.
5. I have not previously received a Scholarship Achievement Award from the Mt. SAC Faculty Association.

**Date:** \_\_\_\_\_ **Applicant’s Signature** \_\_\_\_\_

Recipients will be notified as soon as judging is completed. There will most likely not be a **FA Awards Ceremony** due to **COVID**  
**Financial awards will be given at the conclusion of the semester after verification that you meet the award criteria.**

**Mt. San Antonio College Faculty Association  
Career & Technical Education Achievement Award  
Request For Work In Progress**

Semester / Year: \_\_\_\_\_

Name of Student: \_\_\_\_\_, \_\_\_\_\_ Date: \_\_\_\_\_  
Last First Middle

Student ID Number: \_\_\_\_\_ Birth date: \_\_\_\_\_

**TO THE PROFESSOR:**

The student named above has requested that his/her grades to date be made available to the Scholastic Achievement Award Committee. Please enter class units in the unit column and the grade to date in the grade column, sign and return to the student.

Liz Ward, Chairperson  
Faculty Association Achievement Award Committee

Course	Units	Grade to Date	Instructor Signature	Date

Courses Dropped Spring Semester – **Student must complete**

Course	Units	Date Dropped

**TO THE STUDENT:**

It is your responsibility to see that this form is filled out by **EACH** of your instructors. This form must be turned in with the completed application packet.

Deadline for applying: **Tuesday, April 13, 2021**

**FACULTY ASSOCIATION STUDENT ACHIEVEMENT AWARD RUBRIC**

**CATEGORY: Career Tech Ed**

1. Name of Student: \_\_\_\_\_ 2. Previous winner? Y N 3. Earned degree above associates? Y N

4. Current "Overall" GPA \_\_\_\_\_ 5. Units in current academic year \_\_\_\_\_ 6. 24 total units completed by June '21? Y N  
 NOTE: Must be at least 3.2; see "Transcript Totals (credit)" NOTE: Completed or in-progress; must be at least 10 NOTE: In-progress OK; 24 units must be at Mt. SAC

7. Based on your review of the packet, please score student in each area below and total your scores:

First two categories	8	6	4	2	0	Score
Depth of Involvement	Documentation provided for at least 10 weekly hours of vocational involvement for three or more semesters	Documentation provided for at least 10 weekly hours of vocational involvement for two more semesters	Documentation provided for at least 10 weekly hours of vocational involvement for one full semester	Evidence of some meaningful participation in clubs, activities, and other vocational pursuits	Insufficient evidence of significant vocational involvement	
Overall Impact within Activity	Strong evidence that student has made significant, lasting impact to vocational organization	Evidence that student has made meaningful impact to vocational organization	Indication of a specific impact made by the student on others in the vocational organization	General impression that the student made an impact, but specific details are unclear from materials	No positive impact is in evidence.	
<b>Additional categories</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>	
Rigor and Breadth of Coursework	Will earn an A.A. degree and/ or complete IGETC/CSU GE this term	Evidence of coursework in all Mt. SAC GE areas	Evidence of coursework in at least three academic divisions of the college	Evidence of coursework and/or interest in multiple academic areas.	Coursework is primarily in a single discipline	
Critical Reflection and Communication	Well-written, engaging essay draws one or more sophisticated conclusions about college experience and provides specific, relevant support.	Decently written essay draws one or more meaningful conclusions about college experience and provides specific, relevant support.	Essay draws one or more meaningful conclusions about college experience and provides vague or indirect support.	Essay draws one or more meaningful conclusions about college experience and provides no support.	Essay does not draw meaningful conclusions about college experience.	
Faculty Evaluation	Faculty reference is enthusiastic and specific. Examples in letter positively distinguish student from peers.	Faculty reference is enthusiastic and specific. Examples in letter show positive attributes of student.	Faculty reference is positive; no detailed examples of student work/experience are provided but are listed.	Faculty reference is moderately positive; A few student awards/experiences are noted.	Faculty reference is moderately positive but vague and/or reference is not positive.	
Achievement in Vocational Competitions	Top-tier individual recognition at the highest possible level for this vocation (state, national, international)	Recognition at the highest possible level for this vocational activity (state, national or international)	Regional recognition for this vocational activity	Local (campus) recognition for this vocational activity.	No noted external recognition for this vocational activity.	
Potential	Evidence of concrete plans for continued academic advancement, service activity, and/or pending professional placement	Strong likelihood for continued academic advancement, service activity, and/or professional placement	Evidence of eligibility for continued academic advancement and/or pending professional placement	Clear interest in continued academic advancement, service activity, and/or pending professional placement	No indication of future plans/evidence of eligibility for meaningful opportunities beyond Mt. SAC	
<b>Total for this student (out of 36):</b>						